

The six hundred eighty-seventh meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, June 11, 2014 at 7:30 PM. The meeting was opened with the flag salute.

Commissioners present were: Donahue, Evans (7:35), Reichert, Ritz, Genzel.  
Solicitor Carlamere was present.

Motion by K. Donahue seconded by N. Ritz to accept the minutes of the previous meetings.  
Roll call vote: Donahue-Yes; Evans-Absent; Reichert-Yes; Ritz-Yes; Genzel-Yes.

Chief's Report:  
(Given by J. Gant)  
Chris is in trial board meeting.  
2 members graduated fire school.

Administrator's Report:  
Major repair done on overhead door that is shared with the Medics. Have contacted Virtua, to request they pay their portion of the bill.  
The situation with the pipe under the private driveway has seen no progress. Still trying to talk to water companies and others involved. Solicitor Carlamere stated that the Community Development Dept. at the township is looking at it. He recommended that if the Board's position is to not allow trucks to enter due to safety, that the property owner be put on notice. This was discussed and decided that no further research will be done at this time and it will be left that trucks may enter the property.  
Quote has been received for security cameras, Comm. Evans will review.

Group Report: "A" Treasurer; Building Maintenance; Park  
Lights repaired on outside of building.  
Fob system is almost completed.  
Reviewed budget report.  
Quickbooks software can integrate with Paychex in some way so K. Donahue authorizes purchasing Quickbooks.

Motion by K. Donahue seconded by R. Evans to close the old smoke detector bank account and transfer the small amount of funds into the general account, per the auditor's recommendation.  
Roll call vote: Donahue-Yes; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

Resolution by K. Donahue seconded by R. Evans determining positions eligible for the defined contribution retirement program. The district currently has no eligible positions.  
Roll call vote: Donahue-Yes; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

G. Karas mentioned that bidding was a deficiency mentioned in the 2013 audit and that we need to be careful with costs for projects that require bids. The auditor also mentioned that credit cards of any kind are not allowed for the district.

Solicitor Carlamere requested a copy of the audit findings.

Group Report: "C" Apparatus and Equipment

New air supply system for the trucks is up and running with new reels and lines.  
E-821 had PM.  
Equipment was placed on R-82.  
UL will be here for testing June 17-19.  
Hose testing has been completed. Very few failures, only need minimal replacement.

Group Report: "B" Fire Prevention; EMS

Fire prevention report was reviewed.  
Millbridge apartments inspections were done, used all inspectors including Bill Weiserth.  
Participated in the Gloucester Twp. take your kid to work day.  
Will be working on open house preparations soon.  
Gloucester Twp. Day went smoothly.

Group Report: "D" Insurance; Hydrants; Uniforms; Radios

No report.

Group Report: "E" Personnel; Training; Office

Resolution by G. Genzel seconded by K. Donahue to contract with Lincoln Financial for the administration of the LOSAP program. Prior to voting N. Ritz stated that he checked with Solicitor Carlamere on possible conflict of interest due to his children being members of the fire company. Solicitor Carlamere verified that he does not see a conflict.  
Roll call vote: Donahue-Yes; Evans-Abstain; Reichert-Abstain; Ritz-Yes; Genzel-Yes.  
G. Genzel said that we can now go forward with starting the program, it will be discussed at the workshop on July 1<sup>st</sup>.

Old Business:

R. Evans reviewed quote for camera system from C&C Design in Blackwood. One more quote needs to be obtained.

New Business:

Motion by K. Donahue seconded by N. Ritz to pay the attached bills.  
Roll call vote: Donahue-Yes; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

Motion by K. Donahue seconded by N. Ritz to accept the attached receipts.  
Roll call vote: Donahue-Yes; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

Good of the District/Public:

J. Reichert asked that congratulations letters be sent to fire school graduates, this will be made practice.

This concluded the business of the evening. A motion to adjourn was made by N. Ritz seconded by J. Reichert and carried. To reconvene for a regular meeting on July 9, 2014 at 7:30 PM. The meeting adjourned at 8:25 PM.

Read and Approved:

Chairman:

Clerk: