

The six hundred eighty-fourth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, March 12, 2014 at 7:30 PM. The meeting was opened with the flag salute.

George Genzel swore in Commissioner Nicholas J. Ritz to a three year term.

Commissioners present were: Evans, Reichert, Ritz, Genzel.  
Solicitor Carlamere arrived at 7:53 PM.

#### 2014 Reorganization:

##### Positions –

Motion by N. Ritz seconded by J. Reichert to name George Genzel as Chairman, K. Donahue as Secretary/Treasurer, and R. Evans as Secondary Chairman.

Roll call vote: Donahue-Absent; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

##### Departments –

Resolution by N. Ritz seconded by J. Reichert to make the following department assignments:

Kevin Donahue to Department “A”; Building Maintenance, Park.

Joseph Reichert to Department “B”; Fire Prevention, EMS.

Raymond Evans to Department “C”; Apparatus and Equipment.

Nicholas Ritz to Department “D”; Insurance, Hydrants, Uniforms, Radios.

George Genzel to Department “E”; Personnel, Training, Office.

Roll call vote: Donahue-Absent; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

##### Appointments:

Resolution by N. Ritz seconded by R. Evans to make the following appointments:

Fire Official – Kenneth Young.

Certifying Officer for NJ Pensions – Michael Zawojski.

Fire Inspectors – Albert Adomanis, Nicholas Procopio, Nicholas Giambri, William Weiserth.

Solicitor – David F. Carlamere, Esq.

CPA – Kathleen Small.

Auditor – Bowman & Company.

Bank – TD Bank.

Occupational Health Provider – US Healthworks.

Advertising Legal Notices – Courier-Post.

Insurance Broker – Nottingham Insurance.

Roll call vote: Donahue-Absent; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

Resolution by R. Evans seconded by N. Ritz to hold regular meetings on the second Wednesday of each month at 7:30 PM.

Roll call vote: Donahue-Absent; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

## Regular Agenda

Motion by R. Evans seconded by J. Reichert to accept the minutes of the previous meeting.

Roll call vote: Donahue-Absent; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

### Chief's Report:

LOSAP – 2 life members want to come back just to drive so they can participate in LOSAP.

Contacted PEOSHA and the health department to come in and do a voluntary inspection to look at records and hazards. The Chief will be present at the inspections.

Met with OEM about the haz-mat team. Issues are being worked on, seems to be going in the right direction.

Chief stated that he had an objection to not being allowed to stay in closed session last month when the topic was training. G. Genzel said the Board will consider the topic but that discussion also could have classified as personnel matter.

Brought up Paratech struts again and discussed with R. Evans the reasons for them not being put on the truck.

(Solicitor Carlamere arrived at 7:53 PM)

J. Reichert stated to the chief that he is not happy that the Board was not informed of his intention to notify a regulatory agency to come in and do an inspection. He further stated that the Board is responsible for the operation of the fire district and they are to be notified in any case such as this.

Cars are being dropped off for training.

R. Evans thanked all members for storm staffing and work.

### Administrator's Report:

Ladder 82 is repaired, cost was about \$1,300 more than originally estimated.

Workers comp auditor suggested that we ask outside contractors to provide their workers comp before doing jobs here.

LOSAP – We need to advertise for financial providers to give proposals on administration of the plan. Solicitor Carlamere provided the ad and stated that it is ok to contact known vendors to provide proposals if we wish.

Motion by N. Ritz seconded by R. Evans to advertise for financial provider for LOSAP plan.

Roll call vote: Donahue-Absent; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

G. Genzel said the Board is still working on the administration of the program and who will be involved.

G. Karas brought up that the payroll figures are not being included in the budget report now that we do not do payroll through our accounting program. Mike has been working on options with Kathy, will discuss with Kevin.

Met with Verizon about possibly changing our wireless services due to problems with Sprint. Working on a cost comparison.

Group Report: "A" Treasurer; Building Maintenance; Park  
(K. Donahue absent)

R. Evans mentioned that the doors are done, fobs being worked on. Holding checks until completion.

Group Report: "C" Apparatus and Equipment

Ladder 82 repairs done as stated by G. Karas.

Window on 827 was repaired.

Shore line repaired on duty truck.

Alternators rebuilt on Engine 822.

Flood lights and bulbs were gone over on trucks, some replaced.

Hurst pump ordered.

Group Report: "B" Fire Prevention; EMS

Fire Prevention report was reviewed.

Fire Official Young reported that gate codes on solar fields at the schools will be placed in knox box on the building. Solar panels are in operation and member Dave Gray who works for the schools is willing to do a tour of the panel areas if desired.

G. Karas mentioned that storage in the building is very full and this needs to be looked at soon. A lot of paper records are stored, will look into how long records need to be kept.

Group Report: "D" Insurance; Hydrants; Uniforms; Radios

N. Ritz thanked all who voted for the budget.

Group Report: "E" Personnel; Training; Office

Closed session for personnel after regular agenda.

Old Business:

No report.

New Business:

Motion by R. Evans seconded by J. Reichert to pay the attached bills.

Roll call vote: Donahue-Absent; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

Motion by R. Evans seconded by J. Reichert to accept the attached receipts.

Roll call vote: Donahue-Absent; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

Good of the District/Public:

Trustee M. Mosiondz submitted LOSAP plan. There are some questions about being injured on duty and how it affects LOSAP.

Fire Co. member Dan Rau requested a closed session to discuss a personnel issue. Board agreed.

Resolution by G. Genzel seconded by N. Ritz to go into closed session to discuss personnel. Resolution passed at 8:30 PM.

Closed session ended at 9:58 PM, both issues discussed still pending.

This concluded the business of the evening. A motion to adjourn was made by N. Ritz seconded by R. Evans and carried. To reconvene for a regular meeting on April 9, 2014 at 7:30 PM. The meeting adjourned at 10:00 PM.

Read and Approved:

Chairman:

Clerk: