

The six hundred ninety-second meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, November 12, 2014 at 7:30 PM. The meeting was opened with the flag salute.

Commissioners present were: Donahue, Evans, Reichert, Ritz, Genzel.  
Solicitor Carlamere was present.

Motion by N. Ritz seconded by J. Reichert to accept the minutes of the previous meetings as distributed.

Roll call vote: Donahue-Yes; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

#### Chief's Report:

Asked for closed session. Board granted.

Haz-Mat – Meeting was held between Township Chiefs, Commissioners, and Health Dept. to discuss various issues regarding haz-mat team response. An Ops level refresher is being considered. Working on a driver training policy. Considering having a minimum percentage of training attendance requirement to allow response participation. Also discussing having apparatus stage locally before responses.

New tent – Had Greg order a new tent to be available for use for calls and promotions.

Chief asked the Board if he could be involved with the hiring of the new administrator.

#### Administrator's Report:

Rescue 82 is currently out of service for repairs to air bags, steering box, and brakes.

LOSAP paperwork is caught up for the most part.

J. Reichert said that Greg did a nice job getting caught up. He also told C. Gerace to make sure that he tells members to bring stuff down for LOSAP as soon as they get it.

G. Karas asked how the actual paperwork is being filed. The committee recommended that each member have a file just for LOSAP.

#### Group Report: "A" Treasurer; Building Maintenance; Park

Budget report was reviewed.

Check will be sent to LOSAP within the next 2 weeks.

Resolution by K. Donahue seconded by N. Ritz to transfer the \$75,000 from the Truck Reserve line item into the Truck Reserve.

Roll call vote: Donahue-Yes; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

BMOC – Various items are being worked on. Tortorice to look at the roof over Mike's office.

Working on FY15 budget.

G. Karas mentioned that there have been a lot of additions to the new State budget forms, they are more work again this year.

G. Genzel said that K. Donahue does a great job on the budget.

#### Group Report: "C" Apparatus and Equipment

Master cylinder replaced on Brush 82.

Dry deck, air leak repair, and hydraulic hose repair have all been completed on Ladder 82, boom grease still to be done.

Car 827 had tires put on it.

FM82 had brakes and suspension work done.

Rims were painted black on 8200.  
 Tire repair done on Rescue 82.  
 Shocks done on engines.  
 N. Procopio built a new fire prevention prop for open house.  
 LED lights being worked on Ladder 82.

Group Report: "B" Fire Prevention; EMS  
 Fire Prevention report for October was reviewed.  
 Fire Prevention Week school programs are completed.  
 Had one fire investigation for a dwelling fire.

Group Report: "D" Insurance; Hydrants; Uniforms; Radios  
 No report.

Group Report: "E" Personnel; Training; Office  
 Video Cameras – G. Genzel stated that the video cameras have been installed and are intended to be monitored for equipment protection due to horseplay incidents in the past resulting in damage. The Board, Administrator, and Chief will be the only individuals with access to the cameras.  
 R. Evans said some additional cost was incurred during the camera project; a network cable for \$100 and a software program for \$150 were added. Solicitor Carlamere said that a resolution for a change order should be made.  
 Resolution by R. Evans seconded by J. Reichert to approve the additional costs as stated above as Change Order #1.  
 Roll call vote: Donahue-Yes; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.  
 Closed session to discuss personnel after the regular agenda tonight.

Old Business:  
 No report.

New Business:  
 Motion by K. Donahue seconded by R. Evans to pay bills.  
 Roll call vote: Donahue-Yes; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.  
 Motion by K. Donahue seconded by N. Ritz to accept receipts.  
 Question: Verifying that the receipt of \$9,875.75 was the insurance reimbursement for the clean up of hydraulic fluid from Ladder 82 incident. Confirmed.  
 Roll call vote: Donahue-Yes; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.  
 Mike Mosiondz – Said that the BMOC check to the district will be cut by next meeting. Permits are being obtained for the outside work. Fob system is working well.  
 R. Evans thanked the career staff and the volunteer members who participated in the funeral for Life Member Felix Radich.

Motion by G. Genzel seconded by N. Ritz to go into closed session to discuss personnel matters at 8:00 PM.  
 Roll call vote: Donahue-Yes; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

Motion by R. Evans seconded by J. Reichert to open session at 8:46 PM.

Roll call vote: Donahue-Yes; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

Issues discussed in closed session were not resolved and no decisions were made.

This concluded the business of the evening. A motion to adjourn was made by N. Ritz seconded by J. Reichert and carried. To reconvene for a regular meeting on Wednesday, December 10, 2014 at 7:30 PM. The meeting adjourned at 8:48 PM.

Read and Approved:

Chairman:

Clerk: