

The six hundred ninety-sixth meeting of the Board of Fire Commissioners, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, March 11, 2015 at 7:30 PM. The meeting was opened with the flag salute.

Commissioners present were: Donahue, Evans, Reichert, Ritz, Genzel.  
Solicitor Carlamere was present.

George Genzel and Raymond Evans were sworn into office by Solicitor Carlamere.

#### 2015 Reorganization:

##### Positions – Resolution by:

- N. Ritz seconded by J. Reichert to name George Genzel as Chairman.
- J. Reichert seconded by N. Ritz to name K. Donahue as Secretary/Treasurer.
- J. Reichert seconded by N. Ritz to name R. Evans as Secondary Chair.

##### Departments – Resolution by:

- J. Reichert seconded by R. Evans to appoint Kevin Donahue to Department “A”; Building Maintenance, Park.
- N. Ritz seconded by R. Evans to appoint Joseph Reichert to Department “B”; Fire Prevention, EMS.
- J. Reichert seconded by N. Ritz to appoint Raymond Evans to Department “C”; Apparatus and Equipment.
- J. Reichert seconded by R. Evans to appoint Nicholas Ritz to Department “D”; Insurance, Hydrants, Uniforms, Radios.
- N. Ritz seconded by J. Reichert to appoint George Genzel to Department “E”; Personnel, Training, Office.

##### Roll call vote on above positions and departments:

Donahue-Yes; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

##### Appointments – Resolution by:

- R. Evans seconded by J. Reichert to appoint Kenneth Young as Fire Official.
- J. Reichert seconded by N. Ritz to appoint Michael Zawojski as Certifying Officer for NJ Pensions.
- J. Reichert seconded by N. Ritz to appoint Albert Adomanis, Nicholas Procopio, Nicholas Giambri, and William Weiserth as Fire Inspectors.
- J. Reichert seconded by N. Ritz to appoint David F. Carlamere, Esq. as Solicitor.
- J. Reichert seconded by K. Donahue to appoint Kathleen Small as CPA.
- J. Reichert seconded by K. Donahue to appoint Bowman & Company as Auditor.
- J. Reichert seconded by K. Donahue to appoint TD Bank for all banking.
- J. Reichert seconded by K. Donahue to appoint The Courier-Post for legal advertising.
- J. Reichert seconded by K. Donahue to appoint Nottingham Insurance as broker.
- J. Reichert seconded by R. Evans to appoint Archer & Greiner as labor attorney.

##### Roll call vote on above appointments:

Donahue-Yes; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

Resolution by N. Ritz seconded by J. Reichert to hold regular meetings on the second Wednesday of each month at 7:30 PM.

Roll call vote: Donahue-Yes; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

#### Regular Agenda

Motion by R. Evans seconded by J. Reichert to accept the minutes of the previous meetings as distributed.

Roll call vote: Donahue-Yes; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

#### Chief's Report:

J. Gant stated that there are (12) old pair of boots, (1) helmet, and (5) shields to take out of service.

Motion by N. Ritz seconded by J. Reichert to place these items out of service as obsolete equipment and to be disposed of as the fire company sees fit.

Roll call vote: Donahue-Yes; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

The 42 struts are also out of service and need to have something done with them.

Motion by R. Evans seconded by N. Ritz to place the struts out of service and attempt to sell or donate them.

Roll call vote: Donahue-Yes; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

J. Gant said that the fire company received an invitation to the Philadelphia 4<sup>th</sup> of July parade and would like permission to take a truck over; D. Haines has a CDL which is required to drive a truck in PA. Board asked that Haines' qualifications be verified first.

Fit test machine demo's are being scheduled. 2 quotes will be obtained for prices.

The Hero Scholarship Fund wants to use the park as a stop for a fundraiser and is asking for permission. Board approved.

There have been 178 calls to date this year, it has been very busy.

J. Gant said that he would be away from 3/24 to 3/27, N. Ritz will have the car.

G. Genzel asked the Chief to stay for the closed session tonight.

#### Administrator's Report:

B. Robb asked Board for permission to purchase the modems for the apparatus as budgeted. Solicitor stated a second quote is needed.

K. Donahue to check on the website upload problem with Sam.

Working on resolving Comcast password issues for email.

#### Group Report: "A" Treasurer; Building Maintenance; Park

Budget report is available for review.

K. Donahue thanked all for snow removal efforts.

The light is out on the park sign. The bulb had been replaced recently, might be other problems.

We need to get the landscaping quotes, VJ's plus one other. B. Robb will handle.

The 2015 budget passed at the election.

Working on purchasing the Bullex extinguisher training program that is budgeted.

Group Report: "C" Apparatus and Equipment

Repaired rear door lock on Ladder 82.

Replaced wipers on FM's car.

Shore line plugs were repaired for E-822 and Ladder 82, after being run over.

Replaced command zone module on Rescue 82.

PM was done on E-821, which is now running first out.

LED light replaced on Rescue 82.

The engines are within 2,000 miles of each other now.

The lot needed to be plowed multiple times, the pickup truck ran well.

N. Procopio handled the electric work for remodel in the weight room.

The career staff attended their EMT core refresher on three consecutive Mondays.

N. Procopio will be out of work 4-6 weeks for foot surgery. If any major mechanical issues come up, apparatus or equipment will be sent out for repairs.

Group Report: "B" Fire Prevention; EMS

Fire Prevention report for February was reviewed.

Group Report: "D" Insurance; Hydrants; Uniforms; Radios

No report.

Group Report: "E" Personnel; Training; Office

Closed session will be held tonight to discuss personnel matters.

The new computer for the meeting room is in and will be installed soon.

New Business:

K. Donahue asked the Solicitor to have a monthly report to update any current legal matters.

Motion by K. Donahue seconded by R. Evans to pay the bills of the evening.

Roll call vote: Donahue-Yes; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

Motion by K. Donahue seconded by R. Evans to accept the receipts.

Roll call vote: Donahue-Yes; Evans-Yes; Reichert-Yes; Ritz-Yes; Genzel-Yes.

Good of the District / Public:

No comments.

Motion by J. Reichert seconded by R. Evans to go into closed session to discuss personnel.

Motion carried at 7:58 PM.

Motion by J. Reichert seconded by N. Ritz to adjourn the closed session.

Motion carried at 9:29 PM.

The Board had a general discussion with the Chief, Head Trustee, and Administrator re: personnel issues. No decisions or actions required.

The Board had a general discussion with the new Administrator. No decisions or actions required.

This concluded the business of the evening. A motion to adjourn was made by J. Reichert seconded by R. Evans and carried. To reconvene for a regular meeting on Wednesday, April 8, 2015 at 7:30 PM. The meeting adjourned at 9:29 PM.

Read and Approved:

Chairman:

Clerk: