

The seven hundred and sixty third meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, February 10, 2021

Commissioners present were: Genzel, Reichert, Donahue and Grady. Also in attendance were Solicitor Dave Carlamere, Administrator Robb and Chief Millisky.

Chairman Genzel opened the meeting at 7:30 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act.

Roll Call: Reichert-yes, Genzel-yes, Evans-absent, Grady-yes, Donahue-yes

A motion was made by Grady and 2<sup>nd</sup> by Donahue to accept the minutes of the previous meeting.

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

Chief's Report: Chief Millisky reported that new qualifications for drivers were established at the Officers meeting held in January, the green sheets for the Relief Association have been handed in and there is a Camden County Fire Chief's meeting scheduled for tomorrow night. Chief Millisky also noted that a meeting is set with PSE&G regarding the new substation and he will request the fire department be permitted to use the two houses currently at the site for training. Department RIT training will resume on Monday; we have 8 classes that need to be made up and all training will be conducted following current CDC guidelines.

Administrator's Report: Administrator Robb reviewed the attached agenda.

Solicitor's Report: None

Group Report: "A" Building Maintenance, Park (K. Donahue) Comm. Donahue reported that this month's budget report is a different format, from Quick Books but the report is based on budget amounts for the entire year not the 30% temporary budget. Comm. Donahue also expressed his appreciation to Nick Procopio and the crews for keeping up with the snow removal and multitude of runs/responses.

Group Report: "B" Fire Prevention, EMS (J. Reichert) Comm. Reichert commented that the Fire Prevention Bureau conducted 17 business inspections, 22 smoke detector affidavits and 2 fire investigations in January. The state reports for fire prevention have also been submitted

Group Report: "C" Apparatus & Equipment (R. Evans) In the absence of Comm. Evans, Chairman Genzel reviewed the monthly apparatus and building maintenance report provided by FF Procopio noting the various maintenance and repairs performed as well as snow removal.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) None

Group Report: "E" Training, Personnel, Office (G. Genzel) None

New Business: A motion was made by Donahue and 2<sup>nd</sup> by Grady to approve the bills presented for payment this evening in the amount of \$56,482.64.

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2<sup>nd</sup> by Grady to accept the receipts presented this evening in the amount of \$11,931.58.

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

A motion was made by Genzel and 2<sup>nd</sup> by Reichert to approve the revised Joint Temporary Policy 21-001 regarding Enhanced COVID19 Precautions.

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

A motion was made by Genzel and 2<sup>nd</sup> by Reichert to approve the sharing of the applicant match for FEMA AFG Grant for Hose and Appliances for the new Engine 88 with GTFD#4 at an approximate cost of \$1,750.00

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2<sup>nd</sup> by Reichert to accept the renewal of the 2021 Lease Agreement with the Chews Landing Fire Department in the amount of \$68, 250.00.

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

A Resolution was made by Genzel and 2<sup>nd</sup> by Reichert in favor of Chairman Genzel and Vice Chairman Evans accepting and signing the Agreement between GTFD#2 and IAFF Local #3249 for the time period January 1, 2021 through December 31, 2024 providing no other changes are made to the agreement.

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

A Resolution was made by Genzel and 2<sup>nd</sup> by Reichert to authorize the procurement of a Fire District Credit Card from TD Bank.

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

Old Business: Chairman Genzel welcomed FO Young back to duty and expressed his appreciation to FF Procopio for his dedication to the maintenance and repair of the apparatus and station.

Good of the District: FF Procopio expressed his appreciation as the new shop steward for the cooperation of all in getting the contract settled.

FF Piepszowski commented that in his opinion the traffic situation pulling in and out of the station continues to get worse. A discussion was held regarding the numerous steps and modifications the board has put in place to ensure the safety of our members but that drivers don't appear to adhere to the caution lighting and signage. FF Piepszowski was asked if he had any suggestions that the Board would be willing to look into but he had no suggestions at this time.

There being no other business a motion was made by Reichert and 2<sup>nd</sup> by Grady to adjourn at 8:06pm. All in favor, motion carried.

Read and approved:

Chairman: *George Genzel*

Submitted:

Clerk: *Marianne E. Cobb*

Date: MAR 10 2021

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: February Meeting – 2/9/2021

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1. Shared Service Program:

- a. A meeting with Fire District 3 representatives to discuss the Engine 88 Shared Services Program is scheduled for Thursday, February 11, 2021 at 7:00 pm at Station 83. Attendees will be Commissioners Genzel and Grady (D2), Stires and Jowett (D3) and MR Jones and McCann (D4). Also attending will be the Chief of each department and myself.
  - b. The Joint Ops Committee met remotely on January 14, 2021 and the after-action report was shared with all. The next meeting is scheduled for Thursday, February 25, 2021 at 7:00 pm at Station 84 or remotely.
    - i. The main topic of discussion at the last meeting was the recent departmental Covid outbreak and steps that could be implemented to mitigate the spread. This led to the creation of Joint Temporary Policy 21-001, Enhanced Covid-19 Precautions, which was shared with the Engine 88 personnel. The distributed policy was recently updated based on IAFF input and has been shared with all Board members. **Request a Motion to approve revised Joint Temporary Policy 21-001.**
2. GT Business Administrator Tom Cardis has confirmed that the township will allow us to store Engine 822 in the old EMS building on Stetser Avenue once the new Engine 88 is placed in service. Solicitor Carlamere will draft a Memorandum of Agreement on behalf of both parties to memorialize the agreement. I'm working with Public Works Supervisor Bob Tyciak regarding the fence installation and will advise the Board once the details are known.
3. As approved by the Board I am participating this week in a 24-hour FLSA webinar regarding FLSA in the Fire Service hosted by Chief Curt Varone. The training started yesterday and ends Friday.
4. FF Procopio was recently advised by a representative of Tortorice Contractors that the mansard replacement work will be starting very soon.
5. According to Commissioner Evans, Governor Murphy recently announced that in-person voting is permitted for the fire district elections to be held on Tuesday, April 20, 2021.
6. Per our discussion during last week's Special Meeting, District 4 is planning to submit an AFG grant application for hose and appliances for the New Engine 88, and has asked us to split the 10% applicant match if the grant is awarded. Total requested funds will be approximately \$35,000, with an Applicant Share of approximately \$3,500. Our share would be approximately \$1,750.00. **Request a Motion to approve the sharing of the Applicant Match for a FEMA AFG Grant for Hose and Appliances for the new Engine 88.**
7. I'm happy to report that the Board of Fire Commissioners and IAFF Local 3249 have reached an agreement on a successor labor contract. A copy of the Agreement was e-mailed to all Board members this morning for review. **Request the Board approve the attached Resolution authorizing Chairman Genzel and Commissioner Evans to sign the Agreement between Gloucester Township Fire District #2 and IAFF Local 3249 for the time period of January 1, 2021 through December 31, 2024.**
8. **Subsequent to discussion** at last month's meeting, Marianne researched our options for a Fire District Credit Card. Her research revealed that a "P" Card is not appropriate due to the minimum expenditures required. Her recommendation is to obtain a credit card from TD Bank. The account would accrue no interest if the balance is paid monthly, and we can utilize TD Banks auto-pay feature to have the funds automatically deducted from our account. **Request the Board approve the attached Resolution which authorizes the procurement of a fire district credit card from TD Bank.** The Resolution was previously reviewed and approved by Solicitor Carlamere.