

The Board of Fire Commissioners, District #2, Gloucester Township held a workshop in the Chews Landing Fire Station on Tuesday, May 4, 2021.

Chairman Genzel opened the meeting at 7:30 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act.

Roll Call: Reichert-Present Genzel-Present Evans-Present (7:40pm) Grady-Present Donahue-Present

Also in attendance were Administrator Robb and Chief Millisky.

Administrator Robb reviewed the items on the attached agenda. Chief Millisky reported on training and the status of the Haz-Mat team, noting that approximately 21 members of the volunteer staff have expressed interest in participating. Chief Millisky also reported there are a couple of prospective candidates for volunteer membership. Commissioner Evans reported that GT OEM forwarded an invoice to Winslow Township seeking reimbursement for costs related to the recent Johns-Manville fire. The commissioners directed Administrator Robb to advertise a Special Meeting for Tuesday, June 1, 2021 with a Closed Session to discuss personnel.

A motion was made by Evans and 2nd by Grady to adjourn at 8:47pm.

All in favor, motion carried.

Submitted by Administrator Robb

Read and Approved:

Chairman:

George Genzel

Clerk:

Marieanne Robb

Date:

5/12/21

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: May Workshop – 5/4/2021

1. Shared Service Program:

- a. As previously reported, D3 Chairman Stires said he is not interested in meeting to discuss participation in the Shared Services Program, but will accept a letter outlining what we're requesting from them. With the Board's permission, I'll be happy to draft a letter for review by D2 and D4 representatives. We have not received a response from D1.
 - b. The Joint Ops Committee last met on April 15th, but no minutes have been forwarded. The discussions mainly centered around the status of new equipment orders and a plan for the mounting of the equipment once the rig is delivered. The next meeting is scheduled for Thursday, May 27th at 7:00 pm at our station.
 - c. Construction of the new Squad 88 is scheduled for completion on Friday, May 21st. As previously reported, the following personnel will be traveling to the Pierce factory in Appleton, Wi. to conduct the final inspection of the apparatus: Chief Millisky, Mechanic UFD Procopio, FF Knight, Commissioner McCann (D4) and myself. We will be departing the morning of Monday, May 24th and returning late on Wednesday, May 26th. The cost of the airfare, lodging and meals are covered by the purchase contract, and the career firefighters attending have agreed to accept time off as compensation for the work travel. The trip will result in the need to backfill one position on C Platoon on May 25th(Ritz and Lindell). After final inspection the truck will be delivered to the Fire and Safety facility in S. Plainfield, NJ for a period of time before being delivered to us.
 - d. Personnel:
 - i. Probationary Firefighter Michael J. Ricciardelli reported for his first shift with B Platoon yesterday.
 - ii. Captain Adomanis reported yesterday that, barring any unexpected setbacks, he expects to be cleared to return to work on Wednesday, June 9th. Unless directed otherwise, I plan to have FF Knight remain on the C Platoon for the foreseeable future.
 - iii. As mentioned at the April meeting, I'm requesting permission to ask Civil Service to certify the top 20 candidates on the Firefighter list to start preparations for the expected retirement of Captain Adomanis later this year. The list will be valid for 6 months from the date of certification.
 - e. The majority of requested equipment for the new Squad 88 has been ordered, to include the items approved at last month's meeting. To date we have spent and/or committed a total of \$33,363.12 of the \$60,000 budgeted jointly by D2 and D4. We're holding \$25,000.00 for hose, nozzles and appliances, pending a determination on the status of the AFG grant applied for by D4. Preliminary state contract quotes for these items total \$22,825.00.
 - f. Payment in the amount of \$4,499.93 has been received from D4 for their share of the 1st Quarter Career Staff Shared Services program. The breakdown was previously reported.
2. As previously communicated, we received a Notice of Promotional Examination for the Mechanic/UFD position from the NJ Civil Service Commission. I filed the necessary paperwork noting that Nicholas Procopio is the only employee qualified / interested in the position, and requested a waiver of the examination. Their response is pending.
3. The annual Fire District election was held on Tuesday, April 20, 2021. The budget passed with 468 yes votes and 180 no votes, and Chairman Genzel and Commissioner Evans were each elected to three-year terms. All

necessary notifications to the state, township and auditor have been made. Thanks to Marianne for all of her efforts with the budget and election, and congratulations to Chairman Genzel and Commissioner Evans on their reelection.

- a. The District 4 budget passed, and John Vannoni and David Vannoni were each elected to three-year terms.
4. The audit for the 2020 fiscal year is currently being conducted by Bowman and Company, with the majority of requested documents already forwarded.
5. TL82 was placed out of service on Thursday, April 22nd due to an apparent problem with the Jake Brake. The truck is being repaired at Bud's Truck Repair in Deptford, NJ, at an estimated cost of \$3,889.06. We have not been provided with an estimated completion date for the repair. It should be noted that this is the third major repair to the rig in the last three years.
6. As previously approved by the Board, a committee is being formed to look into the possible replacement of TL82. At the request of Chief Millisky, the fire department representatives will be himself, Captain Gant and Past Chief Weiserth. All are in agreement that Mechanic/UFD Procopio should also be on the committee. Request the Board identify their representative(s) so a meeting can be scheduled. I'd also recommend a discussion of this topic by members of the Board to determine the funding that will be available for any requested purchase.
7. Firefighter Tashon Peoples has returned the majority of his fire department owned property. He said he's still trying to locate a couple of minor pending items. I don't recommend any further fire department action on this matter.
8. Currently only members of the career staff are trained on the use of the floor scrubbing machine. At last week's fire company meeting a request was made for members of the volunteer staff to be trained to use the machine so they can assist with keeping the apparatus room floor clean. I discussed this with Chief Millisky and his suggestion is to have the fire company trustees trained in the use of the machine. If the Board agrees I will communicate the decision to the trustees.
9. Reimbursement in the amount of \$6,676.00 has been received from Fire District #1 for two (2) department physicals and the purchase of two (2) sets of PPE. The funding was provided by the FEMA Regional SAFER Recruitment and Retention grant.
10. At the end of the fire company meeting on April 26th, President Koehler was recognized for his 49 years of dedicated service as an active firefighter with the Chews Volunteer Fire Company #1. As a token of appreciation, the fire company and the Board of Fire Commissioners presented President Koehler with a shadow box and his helmet. A number of President Koehler's family joined his for the surprise presentation. Please join me in thanking President Koehler for his many years of dedication and service to our department.