

The seven hundred and forty third meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, June 12, 2019.

Commissioners present were: Genzel, Reichert, Evans, Donahue and Grady. Also in attendance were Solicitor Dave Carlamere, Administrator Robb and Chief Millisky.

Chairman Genzel opened the meeting at 7:30 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Chief's Report: Chief Millisky started off by thanking the members for their support and turn out for the funeral of Charles "Chick" Dougherty. The Chief also provided updates on the E-safety renewal, the joint operating guidelines between Station 82 and Station 84, some continuing RIT concerns and the newly implemented Right Front Seat requirements. The Chief reported that so far we have 4 applications for new members and is aware of 2 more in the process, the duty crews are working out well and the members need to be reminded to cash the SAFER duty crew checks promptly.

Administrator's Report: Administrator Robb reviewed the attached agenda.

Solicitor's Report: None

Group Report: "A" Building Maintenance, Park (K. Donahue) None

Group Report: "B" Fire Prevention, EMS (J. Reichert) Comm. Reichert reviewed the report submitted by FO Young outlining the inspections and re-inspections along with additional services provided during the month.

Group Report: "C" Apparatus & Equipment (R. Evans) Comm. Evans reviewed the report provided by FF Procopio noting the repairs to Engine 88, routine maintenance of the building and apparatus and the scheduled maintenance of the Hurst tool on July 12<sup>th</sup>. Some discussion was held regarding air conditioning of the various apparatus.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) Comm. Grady complimented the members on hand for the Dougherty funeral detail and flag arch. Comm. Grady also questioned the Chief regarding the use of seatbelts and PPE and initiated a discussion regarding Maltese crosses on uniforms of members having served a number of years in other departments.

Group Report: "E" Training, Personnel, Office (G. Genzel) Chairman Genzel stated that his agenda items would be handled in closed session regarding personnel.

New Business: A motion was made by Donahue and 2<sup>nd</sup> by Evans to approve the bills presented for payment this evening in the amount of \$66,876.53.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2<sup>nd</sup> by Reichert to accept the receipts presented this evening in the amount of \$433,867.63.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution was made by Evans and 2<sup>nd</sup> by Reichert for the disposal of an Alco-lite 14' combination ladder and one pair of Globe Gxtreme pants both determined no longer of use to the department. Said items may be donated to the 911 Foundation.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution was made by Grady and 2<sup>nd</sup> by Reichert to authorize the purchase of a portable radio bank charger and ten portable radio batteries under state contract for a total cost of \$2,078.00

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution was made by Evans and 2<sup>nd</sup> by Reichert for the adoption of Policy 19-1 governing the use of the station apparatus room and front apron.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Old Business: Comm. Grady commented that he has no objection to rescinding his request for the back facing and audio recording cameras for the apparatus in order for the Board to reach an agreement.

Good of the District: Comm. Donahue shared his account of how the fire department provides many services to the residents aside from firefighting and offered his appreciation to Administrator Robb for his particular handling of a situation. FF Mitchell, Jr. initiated a conversation regarding the air conditioning on the Ladder.

A motion was made by Genzel and 2<sup>nd</sup> by Reichert to go into closed session at 8:10pm for the Board to discuss personnel issues.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2<sup>nd</sup> by Reichert to go back into open session at 9:18pm.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Chairman Genzel advised there will be no July workshop. Personnel issues discussed in closed session are still pending.

There being no other business, a motion was made by Grady and 2<sup>nd</sup> by Donahue to adjourn at 9:20pm. All in favor, motion carried.

There being no other business a motion was made by and 2<sup>nd</sup> by to adjourn at All in favor, motion carried.

Read and approved:

Chairman: *Serg Genzel*

Submitted:

Clerk: *Marianne Robb*

Date:

*July 10, 2019.*

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: June Meeting – 6/12/2019

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1. BMOOC project:
    - a. The only pending item is to patch the temporary asphalt patch on the front sidewalk. Our NJ American Water Co. contact is attempting to obtain from the contractor a date when the work will be completed.
  2. As approved at last month's meeting, the station diesel pump was replaced today.
  3. Engine 88 updates:
    - a. The next Joint Operations Committee meeting is scheduled for June 13<sup>th</sup> at 7:00 pm at Station 84.
    - b. FM Young has made several attempts to obtain the District 3 LEA information from DFS. Mr. Lenox said he submitted a request for the information but has not yet received it. Mr. Lenox said he would resubmit the request.
    - c. As noted in FF Procopio's report, Engine 822 was out of service for repair of the air conditioner from Thursday, June 4<sup>th</sup> to Monday, June 10<sup>th</sup>. E842 was used as E88 during that time. The June wear and tear invoice to District 4 will be pro-rated accordingly.
  4. I spoke today with Rich Richardella, the State Fiscal Monitor / Local Assistance Bureau Chief for the Division of Local Government Services for the Department of Community Affairs. Mr. Richardella is available to attend our August workshop if that is acceptable to the Board.
  5. **Attached for the Board's adoption are three Resolutions:**
    - a. **Disposal of obsolete equipment.**
    - b. **State Contract purchase of a portable radio bank charger and ten (10) portable radio batteries from Wireless Communications.**
    - c. **Adoption of Administrative Policy 19-1 regarding the use of the station apparatus room and front apron.**
  6. Chief Millisky has requested authorization to purchase Version 6 of the Fire Studio computer simulation program for \$425.00. I advised the Chief of past concerns expressed by the Board that the original version of the program was purchased several years ago but is not being used. Chief Millisky said no one appears to have access to the program or the knowledge to operate it. He is confident those issues will be resolved with this purchase.
  7. I recently conducted the annual check of fire department member's driver licenses. All were valid and no areas of concern were found.
  8. There have been a few recent events involving the career staff that I feel are worth noting:
    - a. On Monday, June 3<sup>rd</sup>, members of the A Platoon received a last minute request to assist with an Overpass Detail during the transport of the body of Firefighter McDaniels of the Philadelphia Fire Department from Atlantic City to Philadelphia. The members positioned the engine of the Coles Road Overpass and saluted the procession as it passed by. Their actions led to a thank you e-mail from Washington Township Fire Department Chief Dolgos and Phila. FD Battalion Chief Matt Wnek.
    - b. On Wednesday evening, June 5<sup>th</sup>, Chief Millisky sent an e-mail to myself, Commissioner Evans and FF Procopio to alert us that the light bar and radio in the chief's vehicle were inoperative. FF Procopio, although off duty, immediately contacted the Chief and was able to diagnose and correct the problem over the phone.

- c. FF Giambri rectified several recent apparatus computer issues, including an issue with Rescue 82's MDC and an issue with the Duty Car's MDC.

**Closed Session:**

1. Captain's Position