

The Board of Fire Commissioners, District #2, Gloucester Township, held a Special Meeting in the Chews Landing Fire Station on Tuesday, September 3, 2019 at 7:30 pm.

Chairman Genzel opened the meeting at 7:42 pm.

Roll Call: Genzel – Present Evans – Present Reichert – Present Donahue – Absent Grady – Present

Also present was Administrator Robb.

Motion by Evans, 2<sup>nd</sup> by Grady to go into Closed Session at 7:42 pm.

Roll Call: Genzel – Yes Evans – Yes Reichert – Yes Donahue – N/A Grady – Yes

Personnel issues were discussed in Closed Session.

Motion by Reichert, 2<sup>nd</sup> by Grady to end Closed Session at 8:25 pm.

Roll Call: Genzel – Yes Evans – Yes Reichert – Yes Donahue – N/A Grady – Yes

The personnel issues discussed in Closed Session remain pending.

Administrator Robb reviewed the items on the attached agenda. Regarding agenda item #2, the Board members did not feel it would be beneficial to participate at this time.

Motion by Evans, 2<sup>nd</sup> by Reichert to adjourn the Special Meeting at 9:14 pm. Motion carried.

Submitted by Administrator Robb.

Read and Approved:

Chairman:



Clerk:



TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: September Workshop – 9/3/2019

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**Closed Session:**

1. Meeting with FF Adomanis reference Captain's positions.
2. Personnel Issue.

**Open Session:**

1. Engine 88 updates:
  - a. The next Joint Ops Committee meeting is scheduled for Thursday, September 26<sup>th</sup> at 7:00 pm at Station 84.
  - b. District 4 has not yet heard from FEMA regarding their apparatus grant application. All awards are supposed to be announced by the end of this month.
2. At last month's meeting, the Board decided to defer discussion regarding participation in the no-cost township fire district analysis offered by the New Jersey Division of Local Government Services during their presentation at our workshop last month. Request a decision on this issue, as a fairly large amount of information is required if a decision is made to participate.
3. The portable radio bank charger and ten (10) portable radio batteries have been received. With the exception of the radios assigned to the officers, all portable radio batteries have been inventoried, marked and reconditioned. Once the remaining batteries are done the charger will be placed at the watch desk and the career staff will recondition the batteries during their truck checks. Of the batteries inventoried, thirteen (13) were purchased in 2013. The remainder were purchased in 2017 and later. Funds will be requested in the 2020 budget to replace the 2013 batteries, after which we will budget to purchase approximately 10 batteries per year.
4. The board will be asked to approve the attached Apparatus Fueling Policy at next week's meeting.
5. FF Knight has downloaded the Digital Combustion training software on the computer in the officer's room, and is in the process of learning the system and creating simulations of building in our local. Once he determines the program is viable for training, we will order the viewing license for the meeting room laptop so the simulations can be viewed during training sessions.
6. The additional furniture for the Clerk's Office has been received and installed. One of the delivered desks was the wrong model and will be replaced in the near future.
7. Jon Mooney completed the painting of the Chief / Administrator's office this weekend, and the carpet was ordered today.
8. We're still awaiting confirmation from Beacon Auto body that all parts for the rescue have been received so FF Procopio can schedule the repairs.
9. Attached for the Board's review is a revised draft policy governing the use and review of the proposed apparatus cameras. Minor changes have been made based on prior input from board members. As it seems from previous conversations that all are in agreement with the purchase and installation of cameras, request a decision regarding whether an inward facing camera will be utilized and whether audio will be captured. The policy was written to include both features, but can be easily edited if the Board decides against them. We also need to decide which vehicles will first be equipped with cameras. E88 appears to be the logical choice due to call volume, however, that will require policy approval by District 4. With the board's approval, I will incorporate any requested changes to the draft policy, and then share it with all stakeholders for comment (career staff, volunteer staff, District 4).

10. Seven (7) department members (6 career and one volunteer) attended a two day Haz-Mat IQ Propane course that was held at our station on August 21<sup>st</sup> and August 22<sup>nd</sup>. Thanks to GT OEM Coordinator Evans for securing a grant which funded this valuable training.
11. As previously communicated, I was notified by FEMA that we've been awarded an AFG grant in the amount of \$42,073.00 for the purchase and installation of a direct capture diesel exhaust removal system, with an applicant share of \$4,207.00. At next week's meeting I will present a Resolution to formally accept the grant and commit the funds for the grant match. Due to the cost of the project, we will also need to solicit formal bids.
12. A check in the amount of \$420,762.75 has been received from the township as our periodic tax levy payment.
13. At next week's meeting I will present to the Board a Resolution to authorize expansion of the 2016 Joint Duty Crew agreement with District 4. To date, Districts 3 and 6, and the Pine Hill Fire District have expressed interest in participating. Chief Millisky is reaching out to 8101 and 8501 to determine if they are interested in participating.
14. A Junior Firefighter application has been received from Ally Vincent, a 16 year old female resident of Station Avenue in Glendora. At next week's meeting I will request a Motion from the Board authorizing her membership.
15. Commissioner Grady has asked that the Board discuss the possibility of sending letters to Gloucester Township Fire Districts 1 and 3 to formally request that each district agree to fund one career firefighter for the Engine 88 program. In exchange for the funding, Engine 88 would be added to all calls in the districts, and a discussion would be held regarding tasks to be performed by the career staff at their station. Commissioner Grady feels this would be a good time to make the request, as the districts are approaching the 2020 budgeting cycle.
16. FF Procopio has scheduled our annual pump testing for November 12<sup>th</sup>.