

The seven hundred and forty eighth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, November 13, 2019.

Commissioners present were: Genzel, Reichert, Evans, Donahue and Grady. Also in attendance were Administrator Robb and Chief Millisky.

Chairman Genzel opened the meeting at 7:30 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Chief's Report: Chief Millisky reported on the newly qualified drivers of the apparatus and ongoing training including the posting of the E-Safety training program and required completions in order to receive the incentive monies. Chief Millisky detailed recent departmental activities attended and reported that the officers met last week to discuss planning. Comm. Reichert questioned how the Chief was intending to handle the various Christmas parades and fire calls.

Administrator's Report: Administrator Robb reviewed the attached agenda providing clarification as needed. Administrator Robb also added that FF Procopio and FF Knight have completed Fire Officer 1 training and that Captains Adomanis and Young will be attending a one day training seminar in Cherry Hill, NJ titled Transitioning to Supervisor in early December.

Solicitor's Report: Not in attendance.

Group Report: "A" Building Maintenance, Park (K. Donahue) Comm. Donahue commented that the Board met twice for the purpose of formulating the 2020 Operating Budget noting that this year the district felt the need to exercise the 2% cap.

Group Report: "B" Fire Prevention, EMS (J. Reichert) Comm. Reichert reviewed the Fire Officials report supplied by FO Young noting that A and C Platoons handled 40 smoke detector inspections this month, attended 9 fire prevention programs and that Friday, December 6th 2019 we will again host the 5 County FM conference and luncheon.

Group Report: "C" Apparatus & Equipment (R. Evans) Comm. Evans reviewed FF Procopio's report outlining the routine maintenance and repairs of the apparatus and station noting the Rescue 82 will be sent out for repairs on November 18th with the repair time frame of 8-10 weeks.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) None

Group Report: "E" Training, Personnel, Office (G. Genzel) None

Old Business: Comm. Evans made a resolution 2nd by Reichert to authorize the purchase and installation of a Direct Capture Diesel Exhaust Removal System to the Clean Air Company of Fords, New Jersey for \$46,765.14 of which \$4,692.00 will be expended by the fire district as FEMA grant matching funds and the remainder by FEMA Grant.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

New Business: A motion was made by Donahue and 2nd by Reichert to approve the bills presented for payment this evening in the amount of \$71,688.83.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Evans to accept the receipts presented this evening in the amount of \$27,604.92.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Comm. Donahue presented the proposed 2020 Operating Budget for the first reading noting that the Board exercised its 2% cap option this year as per NJ State guidelines and advising that the second reading will take place at the December 11, 2019 meeting.

A motion was made by Donahue and 2nd by Grady to accept the budget as presented.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution was made by Grady and 2nd by Reichert to approve the purchase of 6 new Sierra Wireless Modems and one Panasonic CF33 Toughbook computer and docking station for the apparatus from Wireless Communications under state contract for the cost of \$11,905.00.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution was made by Evans and 2nd by Grady to authorize the purchase of 6 Globe Xtreme coats, 6 Globe Xtreme pants and eight Globe Supralite Leather Boots for the state contract price of \$20,196.00 from Continental Fire and Safety of Hamilton, NJ.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Comm. Reichert and 2nd by Evans to move forward with the plan discussed and agreed upon at the Joint Ops Committee meeting regarding a walk away lease with a term of at least 7 years and identifying a "Not to Exceed Amount" with GTFD #4. GTFD #2 would be responsible for 50% of all costs related to the apparatus with the first payment not being due until 2021 (12 months after the lease is signed). This motion also includes the authorization of the formation of a Joint GTFD2 and GTFD4 Truck Committee to include the department Chief's, Operations Commissioners, Apparatus Mechanics and the Captain of each platoon or their designee in order to develop specifications for a new Engine 88 apparatus. Comm. Reichert noted that he wanted to ensure that the correct wording was specified on the ballot for the residents.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Reichert to approve the purchase of 10 Key Dura-Flow 1.75" x 50' lengths of fire hose from Continental Fire and Safety of Hamilton, NJ for \$2,690.00 to replace the 300' of hose that failed during the annual hose inspection and well as to provide 200' of spare hose.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Grady to transfer \$100,000.00 from the unrestricted fund balance to the restricted noting that he would like to see this on the next budget report.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Good of the District: Fred Koehler inquired about the status of the LED sign repairs. Administrator Robb advised that repair order has been put in for Sign Pros to do the necessary repairs. A short discussion was held regarding a cloud based program for the sign.

Asst. Chief Scott reported that we have 5 members graduation from Fire Fighter 1 on December 8th.

There being no other business a motion was made by Evans and 2nd by Grady to adjourn at 8:32pm. All in favor, motion carried.

Read and approved:

Chairman: Greg H. Sengel

Submitted:

Clerk: Marionie Robt

Date: 12/11/19

- a. This topic was discussed at the Joint Ops Committee meeting last week. All in attendance were in favor of moving forward with a walkaway lease with a term of at least 7 years. District 4 is willing to hold title to the apparatus and handle the leasing and insurance paperwork. If the plan is approved, District 2's obligation will be to fund 50% of all costs related to the apparatus, with the first lease payment due in 2021 (12 months after lease is signed). **Request a Motion in support of the above plan, with a 'not to exceed cost' to be determined prior to the 2020 budget election.**
 - b. I spoke with Solicitor Carlamere today regarding the tentative plan to seek voter approval for the shared lease of an apparatus during the 2020 budget election, with the understanding that the first payment would not be due until sometime in 2021. Solicitor Carlamere said his legal opinion is that our plan would be compliant with Local Finance Board requirements.
 - c. The Joint Operations Committee attendees also agreed that a Joint Truck Committee to develop the specifications for a new Engine 88 apparatus should be formed ASAP, and felt the committee should be comprised of the department Chief's, Operations Commissioners, Apparatus Mechanics, and the Captain of each platoon or their designee. **Request a Motion authorizing the above listed District 2 representatives to serve on a Joint District 2 / District 4 Truck Committee to develop specifications for a new E88 apparatus.**
2. I received confirmation from Elliott Cohen that the NJ Civil Service Commission received the completed Certification regarding the promotion of FF Adomanis and FM Young, with an effective date of October 15, 2019.
 3. The only bid received for the FEMA funded station exhaust system was from the Clean Air Company of Fords, New Jersey. They were the vendor who assisted with the bid preparation. Per the bid advertisement, I opened the bid on November 5, 2019 at approximately 10:15 am. As expected, the bidder complied with all of the bid requirements, and their bid price of \$46,765.14 is consistent with the FEMA grant and our 10% match. Specifically, the project will be funded with \$42,072.72 in FEMA Grant funds, and \$4,692.00 in Fire District matching funds from the 2019 budget Grant Match / Expenses account. Solicitor Carlamere has reviewed the bid package and agrees that everything is in order. **Request the Board adopt the attached Resolution authorizing the awarding of the project for the installation of a Direct Capture Diesel Exhaust Removal System to the Clean Air Company of Fords, New Jersey for \$46,765.14.**
 4. The Joint Duty Crew MOA has been signed by all districts except 3 and 5. I'm hoping to have those signatures in the next couple of weeks.
 5. As discussed at the workshop, no response has been received to the shared services program participation letters sent to Fire Districts 1 and 3 on October 18, 2019.

6. **Request the Board adopt the attached Resolution authorizing the purchase of six (6) new apparatus modems for the state contract amount \$6,694.00, and one (1) Panasonic CF33 Toughbook computer with docking station for the state contract amount of \$5,211.00, for a total cost of \$11,905.00 from Wireless Communications of West Berlin, New Jersey.** The modems will replace those currently in all four apparatus, the Chief and Duty cars, and the Toughbook computer will replace the one in TL82.
7. **Request the Board adopt the attached Resolution authorizing the purchase of six (6) Globe Gxtreme coats, six (6) Globe Gxtreme pants, and eight (8) Globe Supralite Leather Boots for the state contract amount of \$20,196.00 from Continental Fire and Safety of Hamilton, New Jersey .** \$6,200 of the cost will be reimbursed by GTFD #1 via the SAFER Recruitment and Retention grant.
8. **Request a motion authorizing the purchase of ten (10) Key Dura-Flow 1.75" x 50' lengths of fire hose from Continental Fire and Safety of Hamilton, New Jersey for \$2,690.00.** The hose is needed to replace 300' of hose that failed during last month's hose testing, as well as to provide 200' of spare hose.
9. Accountant Vince Passarella has been provided with all requested information for the 2020 budget and believe the budget is ready for the first reading tonight, assuming Commissioner Donahue is in agreement.



153 Cooper rd
West Berlin, NJ 08091

Proposal =

Name **GLOUCESTER TWP FIRE #2 CHEWS LANDING**
Address 43 SOMERDALE RD
City, St, Zip BLACKWOOD, NJ 08012
Attention BILL ROBB

Date 10-30-19
Sales Rep Ann O'Keefe
STATE CONTRACT QUOTE
NASPO 89980

ITEM	MODEL/DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED PRICE
1	PANASONIC CF33 WIN 10, INTEL CORE i5 6300U 2.6GHZ, 12.0 QHD GLOVED MULTI TOUCH + DIGITIZER, 256SSD 8GB WIFI BLUE TOOTH DUAL PASS BUNDLE, GPS, CAMERA, WEBCAM, TPM 2.0 PREMIUM KEYBOARD, THREE YEAR TOUGH BOOK PREFERRED WARRANTY	1	\$ 3,989.00	\$ 3,989.00
2	HAVIS DOCKING STATION DUAL PASS WITH POWER SUPPLY	1	\$ 1,142.00	\$ 1,142.00
3	BASE PLATE TO ADAPT THE CF31 DOCKING STATION TO CF33 COMPUTER	1	\$ 80.00	\$ 80.00

Terms: Net 30 days from invoice
Ship Quote: 2 weeks ARO
Shipping: F.O.B. Ship Pt
Quote: Valid for 30 days

Ann O'Keefe
856-745-4313
aokeefe@wirelessce.com

TOTAL	\$	5,211.00
INSTALLATION		\$0.00
SHIPPING		\$0.00
(7%) TAX		
TOTAL SALE		\$5,211.00



153 Cooper Road
West Berlin, NJ 08091

Proposal =

Name **GLOUCESTER TOWNSHIP FIRE #2**
Address 43 SOMERDALE RD.
City,St,Zip BLACKWOOD, NJ
Attention Nick Giambri <ngiambri@gtf#2.com>

Date 10/30/2019
Sales Rep Ann O'Keefe
aokeefe@wirelessce.com
NASPO 89980

ITEM	MODEL/DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED PRICE
1	Sierra Wireless MP70, DC, VZW, 3 Yr War.	6	\$ 699.00	\$ 4,174.00
2	TriBand Antenna Black	6	\$ 145.00	\$ 870.00
3	Programming	6	\$ 35.00	\$ 210.00
4	Optional Extended Warranty Two Add Years	6	\$ 100.00	\$ 600.00

Terms: net/30 upon receipt of invoice
Ship Quote: 1-2 weeks from receipt of order
Shipping: F.O.B. Ship Pt
Quote: Valid for 30 days

Phone: 856-768-4310 Fax: 856-753-9290

TOTAL \$	5,854.00
SHIPPING	n/c
INSTALLATION	\$840.00
TOTAL INVESTMENT	\$6,694.00

CONTINENTAL

FIRE & SAFETY

2740 KUSER ROAD

HAMILTON, NJ 08691

609-588-0096 - fax 609-584-0405

SALES ORDER

DATE	INVOICE #
11/12/2019	J5175

BILL TO
GLOUCESTER TWP FIRE DIST 2 43 SOMERDALE ROAD BLACKWOOD, NJ 08012 wrobb@gbfd2.com mrobb@gbfd2.com

SHIP TO
GLOUCESTER TWP FIRE DIST 2 43 SOMERDALE ROAD CHEWS LANDING, NJ 08012 ATTN: WILLIAM ROBB

P.O. NO.	TERMS	REP
W. ROBB	NET 30	CF

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
	SAFER GRANT PPE PURCHASE			
N.J. STATE...	GLOBE GXTREME 3.0 NFPA COAT TO CHEWS LANDING SPECIFICATIONS	2	1,599.00	3,198.00
N.J. STATE...	GLOBE GXTREME 3.0 NFPA PANT TO CHEWS LANDING SPECIFICATIONS	2	1,155.00	2,310.00
N.J. STATE...	GLOBE #4301400 SUPRALITE NFPA BOOT - (T. JENKINSON)	1	459.00	459.00
N.J. STATE...	GLOBE #430140W WOMEN'S SUPRALITE NFPA BOOT - 9M (M. DROMGOOLE)	1	459.00	459.00
	GLOBE NJ STATE CONTRACT #17-FLEET-00805			

Total \$6,426.00

Special Order Items are non-returnable.

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CONTINENTAL

FIRE & SAFETY

2740 KUSER ROAD

HAMILTON, NJ 08691

609-588-0096 - fax 609-584-0405

SALES ORDER

DATE	INVOICE #
11/12/2019	J5170

BILL TO
GLOUCESTER TWP FIRE DIST 2 43 SOMERDALE ROAD BLACKWOOD, NJ 08012 wrobb@gbfd2.com mrobb@gbfd2.com

SHIP TO
GLOUCESTER TWP FIRE DIST 2 43 SOMERDALE ROAD CHEWS LANDING, NJ 08012 ATTN: WILLIAM ROBB

P.O. NO.	TERMS	REP
W. ROBB	NET 30	CF

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
N.J. STATE...	GLOBE GXTREME 3.0 NFPA COAT TO CHEWS LANDING SPECIFICATIONS	4	1,599.00	6,396.00
N.J. STATE...	GLOBE GXTREME 3.0 NFPA PANT TO CHEWS LANDING SPECIFICATIONS	4	1,155.00	4,620.00
	FIREFIGHTERS: R. LINDELL L. TORRES J. VOULGARAKIS K. POZNIEWSKI			
	****GLOBE MFG. NJ STATE CONTRACT #17-FLEET-00805			
			Total	\$11,016.00

Special Order Items are non-returnable.

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CONTINENTAL

FIRE & SAFETY

2740 KUSER ROAD

HAMILTON, NJ 08691

609-588-0096 - fax 609-584-0405

QUOTE

DATE	QUOTE NO.
11/8/2019	19-2891

NAME / ADDRESS
GLOUCESTER TWP FIRE DIST 2 43 SOMERDALE ROAD BLACKWOOD, NJ 08012 wrobb@gbfd2.com mrobb@gbfd2.com

TERMS	REP	FOB
NET 30	CF	

DESCRIPTION	QTY	COST	TOTAL
GLOBE #4301400 SUPRALITE NFPA LEATHER BOOT 1 - 9M - MCCARTY 1 - 9.5M - POZNIEWSKI 2 - 10M - WYATT, CHRISTIANSEN 1 - 10.5M - DONAHUE 1 - 12W - TORRES GLOBE NJ STATE CONTRACT #17-FLEET-00805	6	459.00	2,754.00
TOTAL			\$2,754.00

Web Site	WWW.CONTFIRE.COM
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CONTINENTAL

FIRE & SAFETY

2740 KUSER ROAD

HAMILTON, NJ 08691

609-588-0096 - fax 609-584-0405

QUOTE

DATE	QUOTE NO.
11/4/2019	19-2837

NAME / ADDRESS
GLOUCESTER TWP FIRE DIST 2 43 SOMERDALE ROAD BLACKWOOD, NJ 08012 wrobb@gdfd2.com mrobb@gdfd2.com

TERMS	REP	FOB
NET 30	CF	

DESCRIPTION	QTY	COST	TOTAL
KEY #RC17-600 1.75" x 50' DURA-FLOW RUBBER HOSE W/1.5" STORZ SWIVEL COUPLINGS	10	259.00	2,590.00
SHIPPING AND HANDLING	1	100.00	100.00
STENCILLED: CHEWS LANDING FD NUMBERED CONSECUTIVELY 1.75-19-01 THROUGH 1.75-19-10			
TOTAL			\$2,690.00

Web Site	WWW.CONTFIRE.COM
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