

The seven hundred and fiftieth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, January 8, 2020.

Commissioners present were: Genzel, Evans, Donahue and Grady. Also in attendance were Solicitor Dave Carlamere, Administrator Robb and Chief Millisky.

Chairman Genzel opened the meeting at 7:30 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Chief's Report: Chief Millisky reported that the department had a great turnout for the Santa Runs this year and that there was a dwelling during the Santa runs but that the crews handled the call and still completed the Santa Runs. The Chief is still in the process of updating the 2020 paperwork. The Chief's meeting with the Mayor was cancelled and also a meeting is scheduled for planning the 325<sup>th</sup> Anniversary of the township. Chief Millisky also reported that he has registered for the Staff and Command Training in March in Maryland.

Administrator's Report: Administrator Robb reviewed the items on the attached agenda.

Solicitor's Report: None

Group Report: "A" Building Maintenance, Park (K. Donahue) Comm. Donahue reviewed the budget report provided by the accountant and noted that he had a few clarifications to be addressed with the accountant.

Group Report: "B" Fire Prevention, EMS (J. Reichert) In Commissioner Reichert's absence, Chairman Genzel reviewed the Fire Prevention Report provided by FO Young outlining the activity of the Fire Prevention Bureau for the past month.

Group Report: "C" Apparatus & Equipment (R. Evans) Comm. Evans reported that the Rescue is back and that the equipment from the 2019 budget money has been ordered and some of it delivered.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) None

Group Report: "E" Training, Personnel, Office (G. Genzel) Chairman Genzel noted that his items would be discussed in closed session.

Old Business: Comm. Donahue reviewed a synopsis of the approved budget and Chairman Genzel opened the floor to the public for any questions or comments regarding the budget.

A Resolution was made by Evans and 2<sup>nd</sup> by Donahue to adopt the budget for 2020.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

New Business: A motion was made by Grady and 2<sup>nd</sup> by Donahue to approve the bills presented for payment this evening in the amount of \$63,500.48.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2<sup>nd</sup> by Evans to accept the receipts presented this evening in the amount of \$646.00.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution was made by Donahue and 2<sup>nd</sup> by Grady to establish a temporary 2020 Operating Budget not to exceed 14% of the total 2019 operating budget.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution was made by Donahue and 2<sup>nd</sup> by Grady attesting that all procedures for adoption of the budget were followed and the conditions set forth have been met.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution was made by Evans and 2<sup>nd</sup> by Grady to appoint Richard Braslow of Toms River, NJ as Special Attorney at a rate of \$300.00 per hour to be split 50/50 with GTFD #4 to assist as needed with the Local Government Services requirements for the joint purchase / lease of an apparatus to replace the current apparatus utilized as Engine 88.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A resolution was made by Evans and 2<sup>nd</sup> by Grady to provide a ballot question regarding the joint lease / purchase with GTFD #4 at a cost not to exceed \$710,000.00. Specific wording to be determined after consultation with Richard Braslow and GTFD #4.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Motion was made by Evans and 2<sup>nd</sup> by Donahue to go into recess in order to confer with GTFD #4 at 8:05pm.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2<sup>nd</sup> by Donahue to go back in session at 8:42 pm.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Good of the District: None

A motion was made by Evans and 2<sup>nd</sup> by Donahue to go into closed session at 8:55pm in order to discuss personnel matters.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Two personnel issues were discussed, which remain pending. Administrator Robb then left the room so the commissioners could discuss the 2020–2021 Administrator’s Contract.

A motion was made by Grady and 2<sup>nd</sup> by Evans to go back into open session at 9:28pm.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2<sup>nd</sup> by Donahue to approve Administrator Robb’s contract.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

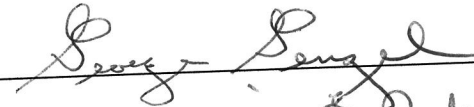
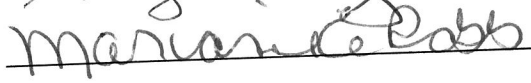
There being no other business a motion was made by Evans and 2<sup>nd</sup> by Grady to adjourn at 9:32pm.

All in favor, motion carried.

Read and approved:

Submitted:

Date: \_\_\_\_\_

Chairman:   
Clerk: 

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: January Meeting – 1/8/2020

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1. Joint Apparatus Purchase / Lease:

- a. The Joint Truck Committee has met several times and made significant progress. They've agreed on a basic apparatus design, and are working with a representative of Pierce Manufacturing on the specifications. Based on their research and discussions, the committee is requesting the Boards of Fire Commissioners to set the "not to exceed cost" for the public question at \$710,000.00. **If the Board agrees, request a Motion authorizing the public question to set the noted maximum cost.**
  - b. I spoke today for the 2<sup>nd</sup> time with Attorney Rich Braslow regarding the Engine 88 apparatus purchase. Rich is the NJSAFD attorney, and is well versed with the Local Finance Board members and their requirements. Rich has offered to assist with our process, to include drafting the public question, having the wording pre-approved by the LFB, attending the LFB hearing with us, and assisting with soliciting bids for the apparatus financing. The cost for his services would be \$300.00 per hour, split evenly by the districts (assuming all agree). I discussed this with Solicitor Carlamere, who said his hourly rate is \$250.00, but agreed that it's probably advantageous to use Mr. Braslow, given his familiarity with the LFB. **If the Board agrees, request a Motion to hire Attorney Richard Braslow, of Toms River, NJ, to assist as needed with the Engine 88 purchasing process, at a cost of \$300.00 per hour, with the stipulation that Gloucester Township Fire District 4 agrees to share the cost of his services.**
  - c. The campaign to garner public support for the planned apparatus purchases by both districts is still pending.
2. Installation of the FEMA funded station exhaust system started this week and is progressing well. The majority of the work is expected to be completed tomorrow, and the system will hopefully be operational soon after. Four of the five old Airmation units have been removed and scrapped. The last unit was removed today and will be scrapped tomorrow. Thanks to the Board members for your support of this project, which will provide significant health benefits to our members for years to come.
  3. The repairs to Rescue 82 have been completed and the apparatus was returned to service today. Thanks to FF Procopio for coordinating the repairs. The body shop will be filing a claim with the insurance company for supplemental repairs beyond those identified in the original estimate. If approved by the insurance company, a check will be sent to us, and we'll then pay the additional cost to the body shop.
  4. **Request the Board adopt the attached Resolution to establish a temporary 2020 budget, pending the public vote on February 15, 2020.**
  5. The State of New Jersey Local Finance Board has reviewed and approved our proposed 2020 budget. **Request the Board adopt the attached Resolution confirming that all statutorily required procedures were followed in adopting the 2020 budget.**

6. We've been served with a subpoena from the Marshall Dennehey Warner Coleman and Coggin Law Firm of Mount Laurel, NJ, requesting all records related to our departments involvement with the Fairways Apartment complex between January 1, 2015 and the present. I've been in touch with a representative of the firm and learned the request is related to a lawsuit against the complex owners by a tenant claiming she's been subjected to chronic natural gas leaks. The information provided will greatly reduce the volume of requested records, which I plan to provide to them in the near future.
7. Per discussion at last month's meeting, there is a plan to convene a meeting of representatives of departments involved with the Haz-Mat 8 program to determine the future of the program. I don't recall the person who volunteered to organize the meeting.