

The seven hundred and fifty-fifth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, July 8, 2020.

Commissioners present were: Genzel, Reichert, Evans, Donahue and Grady

Also, in attendance were Chief Michael Millisky and Administrator Robb

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2<sup>nd</sup> by Reichert to accept the minutes of the previous meeting.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Chief's Report: Chief Millisky provided updates on box changes for GTFD #3, the fire academy resuming training, newly appointed LT- Ray Wyatt and some particulars regarding COVID with regard to travel restrictions and a call to a residence that housed a COVID patient noting that all protocol was followed for the safety of our members.

Administrator's Report: Administrator Robb reported on topics of the attached agenda adding that various members of both GTFD 2 and GTFD 4 attended a webinar for social media in the fire service and that IAFF 3249 Keith Kemery questioned if there was any interest in re-visiting the concept of GTFD #1 and GTFD #3 providing financial assistance to help support Engine 88. Comm. Reichert questioned if the new Engine 88 apparatus would get wired for cameras to be installed at a later date and also if Bob Hill would be available to provide on site training for the new policy for supervisors.

Solicitor's Report: None. Solicitor Carlamere was absent

Group Report: "A" Building Maintenance, Park (K. Donahue) Comm. Donahue questioned the building maintenance account on the budget report which will be looked into.

Group Report: "B" Fire Prevention, EMS (J. Reichert) Comm. Reichert reported that he is in frequent communication with FO Young regarding keeping up with the business inspections, smoke certificate inspections and fire prevention. Comm. Reichert also reported the likelihood that the Annual Fire Prevention Open House will likely be cancelled due to the Covid-19 Pandemic.

Group Report: "C" Apparatus & Equipment (R. Evans) Comm. Evans reviewed the report provided by FF Procopio outlining the various maintenance, repairs and upgrades to both the station and apparatus.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) None

Group Report: "E" Training, Personnel, Office (G. Genzel) Chairman Genzel reported that his agenda items would be handled in closed session as they pertain to personnel. Chairman Genzel did comment to Chief Millisky his agreement of resuming FD meetings in the banquet hall and adhering to the social distancing protocol and sanitizing.

Old Business: None

New Business: A motion was made by Donahue and 2<sup>nd</sup> by Reichert to approve the bills presented for payment this evening in the amount of \$90,853.95.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2<sup>nd</sup> by Grady to accept the receipts presented this evening in the amount of \$11,140.00.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution was made by Evans and 2<sup>nd</sup> by Reichert authorizing the purchase of 8 new sets of Globe Xtreme PPE from Continental Fire & Safety in the amount of \$22,556.00 noting that two complete sets will be reimbursed through the Regional SAFER Recruitment and Retention grant money administered through GTFD #1

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution was made by Evans and 2<sup>nd</sup> by Reichert authorizing the purchase of a replacement Altair 5 gas meter for Engine 82 through Witmer Public Safety under state contract at a cost of \$2,977.60.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Good of the District: FF Piepszowski commented that fire company members should be given the opportunity for input prior to the Board's adoption of policies that affect fire company members. When asked by Comm. Evans if there was a specific situation he was concerned with, FF Piepszowski said it was just a general statement.

Comm. Evans expressed his appreciation to everyone for their continued support through the COVID19 noting that everyone involved has done a good job of stepping up where needed.

A motion was made by Genzel and 2<sup>nd</sup> by Evans to go into closed session at 8:25pm.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Discussions were held regarding personnel issues.

A motion was made by Reichert and 2<sup>nd</sup> by Evans to go back into open session at 8:53pm.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

There being no other business a motion was made by Evans and 2<sup>nd</sup> by Grady to adjourn at 8:54pm. All in favor, motion carried.

Read and approved:

Chairman: *Serge H. Genzel*

Submitted:

Clerk: *Marianne C. Robb*

Date: *August 12, 2020*

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: July Meeting – 7/8/2020

---

1. Joint Apparatus Purchase / Lease:
  - a. Approval for the purchase and financing of the new Engine 88 was received from the Local Finance Board this morning. District 4 is expected to sign the financing contract with US Bancorp and the purchase contract with Pierce in the near future. Delivery of the new E88 is estimated at 360-390 days from contract approval.
  - b. Now that the process for the purchase of E88 is mostly complete, we need to start the planning process for the future of Engine 822. There has been informal discussion of keeping it as reserve engine to be shared by both districts as a backfill when needed for Engine 88, Engine 82 or Squad 84. With approval from the Board, I will attempt to schedule a meeting of the Joint Apparatus Purchase Planning Committee to facilitate discussion of the idea with members of both districts.
2. A state contract quote of \$22,556.00 has been received from Continental Fire and Safety for the purchase of eight (8) new sets of PPE. The cost of two (2) sets is expected to be reimbursed by Fire District #1 via the Regional SAFER Recruitment and Retention Grant. **Request the Board approve the attached Resolution authorizing the purchase.**
3. The sensor in the Altair 5 gas meter on E82 went bad and replacement parts are no longer available due to the age of the unit. Captain Adomanis obtained a state contract quote of \$2,977.60 from Witmer Public Safety Group for a new replacement meter. **Request the Board approve the attached Resolution authorizing the purchase.**
4. Invoices totaling \$9,105.82 have been forwarded to Fire District #4 for their share of the 2<sup>nd</sup> quarter Engine 88 shared services costs, per the below breakdown:
  - a. Fuel - \$387.49
  - b. Substitutes – No Cost
  - c. Career Staff - -766.04 (District 2 owes District 4)
  - d. C Platoon Supervision - \$2,083.37
  - e. Maintenance (E822 Generator Repair) - \$2,060.18
  - f. E88 Depreciation (E822 OOS 1.5 days) - \$3,540.82
  - g. Legal Fees (Rich Braslow) - \$1,800.00
5. The new computer server approved at last month's meeting has been received and is scheduled to be installed by our IT vendor next week.
6. FEMA Grant Updates:
  - a. Lindell SAFER Grant – a request for reimbursement for salary and benefit costs for FF Lindell for the time period of February 3, 2020 to June 21, 2020 was submitted to FEMA on June 26, 2020. Per the conditions of the grant, the requested reimbursement amount of \$27,615.15 represents 75% of FF Lindell's starting salary and benefits. Approval of the request was received yesterday, with the funds expected in 3-5 business days.
7. The Policy Prohibiting Discrimination in the Workplace that was formally adopted by the Board last month has been e-mailed to all department members. The policy has also been posted to the eSafety site, with a requirement for members to read and electronically acknowledge the policy by June 30<sup>th</sup>. All but 7 members have acknowledged the policy, and I'm confident that we'll be at 100% compliance in the near future.

8. The meeting with participating township departments to discuss future participation in the Haz-Mat 8 program has been delayed by the Covid-19 pandemic. Commissioner Evans has expressed plans to schedule the meeting once the meeting restrictions are lifted.
9. A decision by VFIS Insurance regarding the repair of damage to the front building mansard as a result of the April 30, 2020 windstorm is still pending.
10. As approved at last month's meeting, Wireless Communications has been scheduled to install the dash cameras in Engine 82 and the Chief's Car (8200) on Friday. I've attached the previously distributed draft of the Apparatus Camera Policy and would appreciate a final review and comments, with a goal of adopting the policy at the August meeting. The cameras will not be activated until the policy is approved.

Closed Session:

1. Contract Negotiations
2. Other personnel matters