

The seven hundred and fifty ninth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, October 14, 2020

Commissioners present were: Genzel, Reichert, Evans, Donahue and Grady. Administrator Robb and Chief Millisky were also in attendance.

Chairman Genzel opened the meeting at 7:30 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Chief's Report: Chief Millisky discussed topics covered at their recent Officer's meeting including crews responding with adequate staff, updating of the Relief Association roster, LOSAP status and needs, boating safety, the annual Blue Mass and training on the rescue and RIT.

Administrator's Report: Admin Robb reviewed the attached agenda adding that we may possibly have another joint meeting with GTFD #4 after January 1st.

Solicitor's Report: not in attendance

Group Report: "A" Building Maintenance, Park (K. Donahue) Comm. Donahue commented on the budget workshops.

Group Report: "B" Fire Prevention, EMS (J. Reichert) Comm. Reichert reviewed the Fire Prevention Report submitted by FO Young noting that the Fire Prevention give-aways are being delivered to the schools and that the Fire Prevention Bureau is currently prioritizing the life hazard and non-life hazard business inspections.

Group Report: "C" Apparatus & Equipment (R. Evans) Comm. Evans reviewed the monthly truck and maintenance report provided by FF Procopio noting the recent repairs to E88 for the rear springs, the power issue with 821 from a bad turbo and Rescue 82 leaning and had an airbag tear. In addition, all pumps and ladders were tested and passed.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) Comm Grady reported that we are working on insurance needs for the 2021 budget.

Group Report: "E" Training, Personnel, Office (G. Genzel) Chairman Genzel reported that his items pertain to personnel and the budget and will therefore be discussed in closed session.

New Business: A motion was made by Donahue and 2nd by Evans to approve the bills presented for payment this evening in the amount of \$89,167.72.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Reichert to accept the receipts presented this evening in the amount of \$444,394.00.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution was made by Evans and 2nd by Reichert to approve the state contract purchase of 5 MSA Cairns 1044 helmets and 6 pair of Globe Supralite leather boots for the total cost of \$4,449.00 from Continental Fire & Safety.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Reichert authorizing the purchase of 10 pair of Dragon Fire firefighting gloves, 1 Super-Vac 18 battery powered PPV fan and 1 Streamlight LED Scene light from Continental Fire Safety whom provided the lowest quotes for a total amount of \$10,216.00.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Grady to authorize the purchase of a Hurst eDraulic ram from sole source provider Municipal Emergency Services for a cost of \$8,200.00.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution was made by Donahue and 2nd by Grady to accept the 2019 Audit and to approve the Corrective Action plan noting that no corrective actions are required.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Evans authorizing approval of a contract to paint the shop mansard at a cost not to exceed the \$3,085.00 quote by Jonathon Mooney Painting, LLC. An additional quote is pending.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution was made by Evans and 2nd by Grady to approve the state contract purchase of 2 Lifeline AED packages from Lifesavers, Inc. at a total cost of \$1,588.00.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Grady to approve the purchase of 5 digital cameras and 5 SD cards not to exceed \$1,500.00.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Reichert to suspend the collection of the \$10,000.00 annual BMOC payment from the fire department due to COVID impact on banquet hall rental/income and the \$15,000.00 expense for the mansard panels. Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Genzel and 2nd by Grady formally adopting Policy 20-4 Social Networking and 20-5 Digital imaging with an effective date of January 1, 2021.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A discussion was held regarding a decision on E822 once the new E88 is delivered. Comm. Reichert stated that he is in favor of bring E822 back and utilizing some of the equipment to outfit E88 but does not want to strip the engine down to bare bones and the GTFD #4 should provide some equipment. Comm. Donahue agreed with bringing the Engine back to be housed at this station.

A discussion was also held regarding the available options from Chief Curtis Varone in relation to the fire department and social media and digital images in the fire service. The Board is leaning towards the \$4,500.00 option of a custom-tailored recorded presentation for unlimited use compared to one 2-hour Zoom presentation form \$2,500.00 or a one day, 2 session presentation for \$3,500.00. It is anticipated that the cost will be shared with District #4.

Additional discussions were held regarding GTFD 1 and GTFD 3's agreement to meet to discuss possible participation in the GTFD2 and GTFD4 Career Staff Shared Services Program. Chairman Genzel attended a meeting with GTFD #1 but will wait until he meets with GTFD #3 before providing the details.

Old Business: None

Good of the District: Asst. Chief Scott commented that while he appreciates the efforts of the joint meeting, he asked that future meetings possibly be held on any night other than Monday when the fire department has either training or their own meeting. This would allow members to attend the joint meeting as well. Comm. Evans responded that he agrees, and when planning the meeting they had a lot of different commissioner schedules to contend with and the date selected ended up being the only night that everyone was available.

A motion was made by Reichert and 2nd by Evans to go into closed session at 8:25 pm.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

In closed session the board members discussed the labor contract/personnel and the topics are still pending.

A motion was made by Reichert and 2nd by Evans to go back into open session at 9:27 pm.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

There being no other business a motion was made by Reichert and 2nd by Donahue to adjourn at 9:28 pm. All in favor, motion carried.

Read and approved:

Chairman:

George H. Genzel

Submitted:

Clerk:

Marianne C. Pobb.

Date: 11/11/20

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: November Workshop – 11/3/2020

1. Shared Service Program:

- a. Scheduling of a meeting by Chairman Genzel with reps from Districts 1, 2, 3 and 4 is pending.
- b. Invoices for the 3rd Quarter E88 Shared Services costs totaling \$10,124.06 have been forwarded to District 4. The following is a breakdown of the costs:
 - i. Fuel - \$635.83
 - ii. Career Staff OT - -\$274.05
 - iii. C Platoon Supervision - \$1,907.37
 - iv. Maintenance - \$1,156.21
 - v. E88 Depreciation - \$3,442.20
 - vi. Legal Fees (Braslow) - \$3,256.50
- c. The truck committee provided a list of requested equipment for the new E88 with a total value in excess of \$80,000.00. Commissioner Evans and Chief Millisky met last night with Commissioner Jones and Chief Cipriano to review the list and explore options to reduce the amount of equipment needed for purchase via reassignment of existing equipment. It was learned that District 4 plans to sell R84 and E841 once their new squad is received and placed in service, and keep E842 as a reserve engine. District 4 is willing to provide several items of equipment that will be made available by reducing their fleet by one apparatus. However, all of the engine company equipment on E841 will be transferred to their newly purchased squad. This led to a discussion of whether it makes sense for both districts to maintain equipped reserve engines, which would require the purchase of all new engine company equipment for E88. An alternative plan was discussed to share one equipped engine and keep the other as an unequipped reserve for the unlikely situation where two engines are out of service at the same time. Given the age disparity, the logical engine to keep equipped would be 822, with 842 stripped but available if needed. This plan will require approval by both Boards so the E88 equipment planning process can move forward. The alternative is to incur the cost of purchasing all new engine company equipment for the new E88, thereby increasing our collective equipped pumper fleet from four to five. The cost and justification of the increase does not appear prudent given the current staffing, call volume or available funds for either department.

2. New Fire Equipment:

- a. All orders approved at last month's meeting except the fire boot order have been placed, and several items have already been delivered.
- b. The NJ State Supplemental Fire Services grant in the amount of \$7,473.45 has been received from the township. The money is earmarked for fire equipment, and Chief Millisky is working with Comm Evans on a list of additional equipment to be purchased.

3. Policies:

- a. I am awaiting formal confirmation from District 4 to share the cost of the Chief Varone training on the social media and digital imaging policies. Once a commitment is received, I'll contact Chief Varone to start the process.
 - i. Purchase of the digital cameras and SD cards is still pending.

4. The fire station mansard replacement project and painting of the shop mansard is still pending.

5. Annual hose testing is scheduled for Wednesday, November 18th.

6. All active members of the volunteer staff and six of the seven career firefighters have completed their annual physicals. The remaining physical will be completed in the near future.
7. Commissioner Grady, FF Procopio and I have been working with VFIS Insurance reps regarding our 2021 policy renewal. We've increased the replacement value of the pumpers from \$550,000 to \$700,000, the rescue from \$700,000 to 1 million dollars, and the tower ladder from 1.2 million to 1.4 million dollars. We also added coverage for the generator and spill coverage for the fuel tanks, as these items were not previously covered. We also provided VFIS with information on the building to determine if the current coverage of 3.2 million dollars is sufficient. Their assessment and response is pending.
8. A member of the volunteer staff suffered an ankle sprain as a result of a fall while training at the burn building on October 19, 2020. A claim was filed with our Worker's Comp carrier. Fortunately the member recovered quickly and received a doctor's clearance to return to duty on October 29th.
9. 2021 budget discussion