

The seven hundred and sixtieth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, November 11, 2020.

Commissioners present were: Genzel, Reichert and Donahue. Also in attendance were Solicitor Dave Carlamere, Administrator Robb and Chief Millisky.

Chairman Genzel opened the meeting at 7:30 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act.

Roll Call: Reichert-yes, Genzel-yes, Donahue-yes

A motion was made by Reichert & 2nd by Donahue to accept the minutes of the previous meeting.

Roll Call: Reichert-yes, Genzel-yes, Donahue-yes

Chief's Report: Chief Millisky reported that President Fred Koehler is stepping down after 48 years of dedicated service. The Chief's meeting is scheduled for tomorrow, both himself and Asst. Chief Scott plan to attend. There is a live burn drill planned along with Station 81 and Station 85. The Chief reported that he is hoping to extend the SAFER funded duty crews into next year and that he has formulated a new incentive program for calculating the annual firefighter incentive program due to COVID affecting the usual percentage formula.

Administrator's Report: Administrator Robb reviewed the attached agenda.

Solicitor's Report: None

Group Report: "A" Building Maintenance, Park (K. Donahue) Comm. Donahue reported that tonight will be the 1st reading of the budget noting that we had to exercise the 2% cap increase and that FF Procopio reported that there were no problems with the station inspection.

Group Report: "B" Fire Prevention, EMS (J. Reichert) Comm. Reichert reviewed the report provided by FO Young outlining the inspections and Smoke Certificate Affidavits completed this month.

Group Report: "C" Apparatus & Equipment (R. Evans) Chairman Genzel reviewed the report provided by FF Procopio regarding the maintenance and upkeep of the building and apparatus in the absence of Commissioner Evans.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) Absent

Group Report: "E" Training, Personnel, Office (G. Genzel) Chairman Genzel reported that his items will be discussed in closed session

New Business: A motion was made by Donahue and 2nd by Reichert to approve the bills presented for payment this evening in the amount of \$90,439.49.

Roll Call: Reichert-yes, Genzel-yes, Donahue-yes

A motion was made by Donahue and 2nd by Reichert to accept the receipts presented this evening in the amount of \$9,319.22.

Roll Call: Reichert-yes, Genzel-yes, Donahue-yes

Commissioner Donahue conducted the first reading of the proposed 2021 Operating Budget for the district noting the total budget and the amount to be raised by taxation. The 2nd reading will take place at the regular meeting on December 9th, 2020.

A motion was made by Reichert and 2nd by Genzel to approve the proposed budget.

Roll Call: Reichert-yes, Genzel-yes, Donahue-yes

A motion was made by Genzel and 2nd by Donahue to increase the insured replacement value of the pumpers from \$550,000.00 to \$700,000.00, the Rescue from \$700,000.00 to \$1,000,000.00 and the tower ladder from \$1,200.00.00 to \$1,400,000.00 as well as adding coverage for the generator and spill coverage for the fuel tanks and an increase in coverage for the building from \$3,269,307 to \$3,43,376 for the 2021 policy renewal with VFIS Insurance.

Roll Call: Reichert-yes, Genzel-yes, Donahue-yes

A Resolution was made by Genzel and 2nd by Reichert to approve the purchase of a Bullard QXT Thermal Imaging Cameral bundle for the state contract price of \$8,200.00 from Continental Fire & Safety of Hamilton, NJ.

Roll Call: Reichert-yes, Genzel-yes, Donahue-yes

A motion was made by Genzel and 2nd by Reicher to approve the purchase of two TFT Ball Intake Valves from Municipal Emergency Services of Poughkeepsie, NJ for the low quote cost of \$2,970.00.

Roll Call: Reichert-yes, Genzel-yes, Donahue-yes

A motion was made by Genzel and 2nd by Reichert to approve the purchase of various uniform items from Action Uniform Company of Egg Harbor Twp., NJ at a total cost of \$4,919.00.

Roll Call: Reichert-yes, Genzel-yes, Donahue-yes

A motion was made by Genzel and 2nd by Reichert to authorizing the purchase of a training package and Social Media Licensing Agreement with J. Curtis Varone (to be shared with GTFD #4) total cost is \$4,500.00 and the share for GTFD #2 is \$2,250.00.

Roll Call: Reichert-yes, Genzel-yes, Donahue-yes

A motion was made by Genzel and 2nd by Reichert to approve repairs to the Memorial Garden by Cousin's Concrete of Mantua, NJ is the amount of \$1,980.00.

Roll Call: Reichert-yes, Genzel-yes, Donahue-yes

A motion was made by Genzel and 2nd by Reichert to approve the purchase of the 5 Unication Dual Band Voice pagers with desktop chargers and a three year extended warranty from Tactical Public Safety of West Berlin, NJ at the state contract cost of \$3,483.50.

Roll Call: Reichert-yes, Genzel-yes, Donahue-yes

Old Business: None

Good of the District: Administrator Robb commended the crews that handled the Waterford Mulch call earlier in the week.

A motion was made by Reichert and 2nd by Donahue to go into closed session at 7:53p.

Roll Call: Reichert-yes, Genzel-yes, Donahue-yes

The Board of Fire Commissioners discussed personnel issues relative to the contract and will continue to negotiate with Local 3249.

A motion was made by Reichert and 2nd by Donahue to go back into open session at 8:20pm.

Roll Call: Reichert-yes, Genzel-yes, Donahue-yes

There being no other business a motion was made by Reichert and 2nd by Donahue to adjourn at 8:30pm All in favor, motion carried.

Read and approved:

Chairman: 

Submitted:

Clerk: 

Date: DEC 09 2020

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: November Meeting – 11/11/2020

1. Shared Service Program:
 - a. Pending meeting between Districts 1, 2, 3 and 4 to discuss participation in Career Staff Shared Services Program – pending
 - b. We're expecting a payment of \$10,124.06 from Fire District #4 for their share of 3rd quarter Shared Services Program costs. The breakdown was reported at the workshop last week.
2. New Fire Equipment:
 - a. The NJ State Supplemental Fire Services grant in the amount of \$7,473.45 has been received from the township. The money is earmarked for fire equipment, and Chief Millisky is working with Comm Evans on a list of additional equipment to be purchased.
 - b. **Request approval of the attached Resolution for the State Contract purchase of a Bullard QXT Thermal Imaging Camera bundle for the state contract price of \$8,002.55 from Continental Fire and Safety of Hamilton, NJ.** If the purchase is approved, the camera will be carried in the Duty Vehicle.
 - c. **Request a Motion to approve the purchase of two (2) TFT Ball Intake Valves from Municipal Emergency Services of Poughkeepsie, NY for the low quote price of \$2,970.00.**
3. **Request a Motion authorizing the purchase of miscellaneous uniform items from Action Uniform Company of Egg Harbor Twsp, NJ at a total cost of \$4,919.00.**
4. Policies:
 - a. District 4 has agreed to share the cost of the Social Media training by Chief Curt Varone. The total cost for the training is \$4,500.00, which includes an 80-minute recorded presentation to be used as needed, and up to three (3) one-hour live Zoom meetings to address any questions or concerns. **Request a Motion authorizing the attached Social Media Licensing Agreement with J. Curtis Varone in the amount of \$2,250.00 (District 2 share) for the social media training.**
 - i. The digital cameras and SD cards have been purchased and will be placed in service in the near future.
5. **Request a Motion authorizing a contract with Cousin's Concrete of Mantua, New Jersey for \$1,980.00 for the repair of pavers in the Memorial Garden.**
6. **Request approval of the attached Resolution for the purchase of five (5) Unication G5 Dual Band voice pagers with desktop chargers and a three (3) year extended warranty from Tactical Public Safety of West Berlin, NJ for the state contract cost of \$3,483.50.**
7. The fire station mansard replacement project and painting of the shop mansard is still pending. If the work isn't completed / invoiced by the end of the year the funds will be encumbered.
8. Annual hose testing is scheduled for Wednesday, November 18th.
9. As reported at the workshop, Commissioner Grady, FF Procopio and I have been working with VFIS Insurance reps regarding our 2021 policy renewal. We've increased the replacement value of the pumpers from \$550,000 to \$700,000, the rescue from \$700,000 to 1 million dollars, and the tower ladder from 1.2 million to 1.4 million dollars. We also added coverage for the generator and spill coverage for the fuel tanks, as these items were not previously covered. VFIS evaluated the building information provided and recommends an increase from \$3,269,307 to \$3,413,376 (\$144,069 / .04%). Unless the Board feels differently, I will notify the insurance company that we're in agreement with their estimate and will have our coverage adjusted accordingly.
10. First reading of 2021 budget

Closed Session:

1. 2021-2024 Labor Contract