

The seven hundred and sixty-sixth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, May 12th, 2021.

Commissioners present were: Genzel, Reichert, Evans, Donahue and Grady. Also in attendance were Solicitor Dave Carlamere, Administrator Robb and Chief Millisky.

Chairman Genzel opened the meeting at 7:32 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, yes, Donahue-yes

Chairman Genzel advised that prior to the beginning of the regular meeting Solicitor Carlamere would do the swearing-in of Chairman Genzel and Commissioner Evans for another 3-year term and the reorganization resolutions would be voted upon. Solicitor Carlamere then delivered the Oath of Office to Chairman Genzel and Commissioner Evans who were congratulated by all in attendance.

A Motion was made by Genzel and 2nd by Reichert for the Board members to remain in their current positions, with Genzel as Chairman, Evans as Vice Chairman and Donahue as Secretary /Treasurer.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution was made by Grady and 2nd by Evans to continue the appointments of appointments and vendors as the previous year as noted.

Fire Official:	Kenneth Young
Fire Inspectors:	Nicholas Giambri, Nicholas Procopio, Albert Adomanis, Rick Knight, Nicholas Ritz, Robert Lindell and William Weiserth
Solicitor:	David F. Carlamere, Esq.
Certified Public Accountant:	Passarella & Smarra CPA
Auditor:	Bowman & Company
Engineering:	Remington & Vernick
Banking:	TD Bank
Advertising:	Courier Post
Insurance Broker:	Nottingham Insurance
Occupational Health:	Interstate Mobile & Concentra (formerly US Healthworks)
Benefits Certifying Officer:	William J. Robb
Labor Attorney:	Archer & Greiner (as needed)

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution was made by Donahue and 2nd by Reichert to hold regular meetings on the second Wednesday of each month at 7:30 pm and workshop meetings on the first Tuesday of each month at 7:30pm at the Chews Landing Fire Station.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Grady and 2nd by Donahue to accept the minutes of the previous meeting.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Chief's Report: Chief Millisky reported that FF Vincent has completed FF1 school and with the lifting of some of the COVID restrictions we are working extra duty crews. Chief Millisky also reported that there is no update yet from PSE&G on the houses for our training drills and that a plan is being formulated for a resolution of the "ducks in the storm drain" situation and calls. A meeting among the GT Chiefs is being organized. Comm. Grady questioned if there was going to be a Gloucester Twp. Day this year but the Chief was unsure at this point.

Administrator's Report: Admin. Robb reviewed the attached agenda adding that there are two current and 1 former District 2 firefighters on the Civil Service Firefighter list. The Board has asked Admin Robb to advertise the June workshop as a special meeting.

Solicitor's Report: None

Group Report: "A" Building Maintenance, Park (K. Donahue) None

Group Report: "B" Fire Prevention, EMS (J. Reichert) Comm. Reichert reviewed FO Young's report and advised that he is hoping to move forward with our annual Fire Prevention Open House.

Group Report: "C" Apparatus & Equipment (R. Evans) Comm. Evans reviewed the report submitted by FF Procopio regarding the maintenance and upkeep of both the apparatus and station.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) Comm. Grady mentioned that a few meetings ago the Lady Members mentioned their need for new uniform shirts and asked the Board's opinion on assisting with this purchase. A discussion was held but no decision was made.

Group Report: "E" Training, Personnel, Office (G. Genzel) None

New Business: A motion was made by Donahue and 2nd by Grady to approve the bills presented for payment this evening in the amount of \$53,097.00

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Grady to accept the receipts presented this evening in the amount of \$12,565.64.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Reichert authorizing the joint purchase with GTFD #4 of a RIT Safety Solutions large area search bag from Mid-Atlantic Air (Nat Alexander Co.) for a total price of \$1,166.00 of which \$583.00 would be paid by GTFD#2.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Resolution 20-10 was made by Evans and 2nd by Reichert for the removal of Cairns Leather Helmet H1201 in accordance with PPE Policy 16-1 which will be presented to FF Fred Koehler in appreciation of his 49 years of dedicated service to the department as an active firefighter.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Reichert to authorize the purchase of a one-year Quantifit Gold Service Contract from OHD Company of Hoover, AL for \$1,080.00.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Grady and 2nd by Reichert authorizing the purchase of various uniform items from Action Uniform of Pleasantville, NJ for a cost of \$2,117.00.

Old Business: None

Good of the District: FF Dromgoole opened a discussion on the recent change to the "substitute" firefighter pay when the volunteers are utilized to fill vacancies of the career staff. FLSA standards were explained as well as the Board's willingness to pay a decent salary for this service but FLSA standards prohibit volunteers having a "salary" and the implications that would have on their volunteer status with the department. Asst. Chief Scott requested that this information be brought up on the floor of the next fire company meeting so the volunteer members can get a better understanding of the reason for the pay decrease. Comm. Evans thanked our volunteers for both attending schools and filling duty crews noting that Capt. Gant and the Line Officers are putting in a lot of time to improve our department. Comm. Grady reminded all that this year is the 20-year anniversary of 9/11 and questioned the Board was making any plans for funding our annual 9/11 Memorial. Chairman Genzel advised that they will discuss this topic in the next workshop. Comm. Reichert asked for anyone who had any ideas for the Memorial to please let us know. FF Piepszowski questioned the Board on a discussion held at the last Board meeting of a career firefighter from another department transferring versus hiring off the civil service list. Chairman Genzel advised that this topic is on the back burner at the moment and Admin Robb explained some of the information that he had obtained since the last meeting. Comm. Reichert suggested that a closed session be held prior to the next workshop to discuss personnel issues.

There being no other business a motion was made by Reichert and 2nd by Evans to adjourn at 8:30pm. All in favor, motion carried.

Read and approved:

Chairman: *Serge G. Genzel*

Submitted:

Clerk: *Marionette Robb*

Date: JUN 09 2021

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: May Meeting – 5/12/2021

1. Shared Service Program:

- a. As authorized at the workshop, I will draft a letter to Fire District #3 outlining the position of Fire Districts 2 and 4 regarding possible participation in our 24-hour staffing shared services program. Once drafted, I will share the letter with District 2 and 4 representatives for edit and/or approval before forwarding to District 3.
 - b. The next meeting of the Joint Operations Committee is scheduled for Thursday, May 27th at 7:00 pm at our station.
 - c. As noted at the workshop, representatives of Districts 2 and 4 will be traveling to the Pierce factory in Appleton, Wi. from May 24th to May 26th for final inspection of the new Squad 88. Barring any unexpected delays, delivery to our location is expected the first week of July.
 - d. As approved at last week's workshop I contacted the Civil Service Commission and requested that they certify the top 20 names on the Firefighter's List. Applicants have five (5) business days from today to respond to Chairman Genzel if interested in being considered for the position. One response has been received so far. The list is valid until November 5th of this year.
 - e. **Request a Motion authorizing the purchase of a RIT Safety Solutions large area search bag from Mid-Atlantic Fire and Air (Nat Alexander Company) of Laurel Springs, NJ for \$1,166.00, of which \$583.00 will be paid by our district and the other half paid by Fire District #4.** The order will be placed on hold until we confirm the funds are available in the Engine 88 Uplift account.
2. The annual Fire District election was held on Tuesday, April 20, 2021. The budget passed with 468 yes votes and 180 no votes, and Chairman Genzel and Commissioner Evans were each elected to three-year terms. All necessary notifications to the state, township and auditor have been made, and the results have been posted on the Fire District website. Thanks to Marianne for all of her efforts with the budget and election, and congratulations to Chairman Genzel and Commissioner Evans on their re-election.
3. A Truck Committee consisting of the following personnel has been formed to develop a plan for the possible replacement of Tower Ladder 82: Commissioner Evans, Commissioner Reichert, Chief Millisky, Captain Gant and Past Chief Weiserth. As discussed at last week's workshop, I have provided the Board with a memo detailing the age of our full-size apparatus fleet and the potential replacement costs. I've also advertised the June Workshop as a Special Meeting to discuss this topic as well as a Closed Session to discuss personnel issues. The goal of the Special Meeting discussion will be to identify the funding available for future apparatus replacement and to communicate same to the truck committee.
4. **Request adoption of the attached Resolution #21-010 removing from service Cairns Leather Helmet H1201, manufactured in October of 2012.** In accordance with PPE Policy 16-1, the helmet has been removed from service and presented to Volunteer Firefighter Fred Koehler in appreciation of his 49 years of dedicated service to the department as an Active Firefighter.
5. Three (3) lengths of 1.75" hose and one (1) length of 5" hose that failed the recent annual hose test due to pinhole leaks were recently repaired by Key Hose Company at no cost to the district. All of the hose was within the 10-year warranty period offered by the manufacturer.
6. **Request a Motion authorizing the purchase of a one-year Quantifit Gold Service Contract from the OHD Company of Hoover, Al for \$1,080.00.** The purchase will cover the cost of the annual calibration of the machine, to include shipping costs, plus any repairs to the machine needed during the year.

7. **Request a Motion authorizing the purchase of various uniform items from Action Uniform of Pleasantville, New Jersey for \$2,117.00.** Due to a prohibitive cost increase for including the thin blue pin stripe to the Class A Pants (\$255.00 per pair with the stripe vs \$119.00 per pair without), Commissioner Grady, Chief Millisky, Captain Gant and President Koehler agreed to eliminate the stripe from current and future orders. Commissioner Grady also approved the addition of an American Flag to current and future career staff job shirts at a cost of \$5.00 per shirt.
8. I've been asked to develop a Memorandum of Agreement between Fire Districts 2, 4 and 6 to authorize the sharing of Career firefighters if needed to fill staffing voids on Engine 88. As previously discussed, the agreement will provide a third tier of potential firefighters to fill staffing voids on Engine 88, and will not alter our current practice of first offering E88 shift vacancies to the career staff, followed by Station 82 / 84 volunteer substitutes. I plan to share the draft with District 2 and 4 representatives for review and comment prior to forwarding to District 6.