

The seven hundred and sixty eighth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, October 13, 2021

Commissioners present were: Reichert, Evans, Donahue and Grady. Also in attendance were Administrator Robb and Chief Millisky.

Vice Chairman Evans opened the meeting at 7:30 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act.

Roll Call: Reichert-yes, Genzel-absent, Evans-yes, Grady-yes, Donahue-yes

Chief's Report: Chief Millisky reviewed end of the year training, including notices for the E-safety requirements and upcoming live burns as well as the upcoming pump class scheduled for October 23 and 24th. Comm. Grady questioned the upcoming hockey game between the fire departments vs the GTPD and it was re-iterated that the email that was sent clearly states that this is a play at your own risk event and that the fire department and fire district are in no way involved with the event.

Administrator's Report: Admin Robb reviewed the attached agenda.

Solicitor's Report: none-absent

Group Report: "A" Building Maintenance, Park (K. Donahue) Comm. Donahue reported that some of the ballasts were fixed in the bays and the boiler has been inspected and is in good working order with the inspection certificate being issued for another year.

Group Report: "B" Fire Prevention, EMS (J. Reichert) Comm Reichert provided updates on the Fire Prevention Open House and school programs being cancelled but the fire prevention poster contest will still be held. Comm. Reichert also provided an update on a local business that was shut down due to a number of violations on the both the fire district level as well as the Township and County levels. We will look into the fire district being included on the liens with the township.

Group Report: "C" Apparatus & Equipment (R. Evans) Comm. Evans provided updates and reviewed the station and apparatus maintenance report provided by FF Procopio.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) None

Group Report: "E" Training, Personnel, Office (G. Genzel) in the absence of Chairman Genzel, Comm. Evans reported that there is no closed session on the agenda and nothing to report at present.

Old Business: None

New Business: A motion was made by Donahue and 2nd by Reichert to approve the bills presented for payment this evening in the amount of \$119,227.40.

Roll Call: Reichert-yes, Genzel-absent, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Grady to accept the receipts presented this evening in the amount of \$1421.80

Roll Call: Reichert-yes, Genzel-absent, Evans-yes, Grady-yes, Donahue-yes

Commissioner Donahue also commented that the first reading of the budget will be held at the November 10th, meeting.

Resolution 21-28 was made by Evans and 2nd by Reichert approving the 2022 Commissioner stipends.

Roll Call: Reichert-yes, Genzel-absent, Evans-yes, Grady-yes, Donahue-yes

Resolution 21-29 was made by Reichert and 2nd by Grady appointing FF Giambri as Fire Official from December 1, 2021 until the end of the fiscal year.

Roll Call: Reichert-yes, Genzel-absent, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Reichert authorizing the purchase of a Supervac V18 battery operated PPV fan from Continental Fire and Safety at a cost of \$4,429.00 utilizing the NJ State Supplemental Fire Services Grant funding.

Comm. Donahue requested the motion to appoint Cooper Health for the Employee Assistance program be tabled so that he may do some research.

Good of the District:

There being no other business a motion was made by Reichert and 2nd by Donahue to adjourn at 8:23pm. All in favor, motion carried.

Read and approved:

Chairman:

Serge B. Senzel

Submitted:

Clerk:

Marianne Celso

Date:

11/10/21

1. Shared Service Program:

- a. Chairman Genzel reported that he was contacted by District 3 Commissioner Tom Jowett and asked to provide a per call cost to District 3 should they choose to participate in the Career Staff Shared Services program. Commissioner Jowett asked if the requested information could be provided prior to their November meeting. I advised Chairman Genzel that it is difficult to assign a specific cost to each call for service, but agreed to work with District 4 to attempt to provide an accurate figure.
- b. Development of a Joint Policy for use of the shared reserve engine is still pending.
- c. Development of a Joint Overtime Policy is nearly complete
- d. The order for the approved Squad 88 T-shirts has been placed.
- e. D4 was notified that our Board is not interested in a merged civil service hiring and promotional list at this time. As reported, the D4 request to postpone their promotional test was denied by civil service due to insufficient notice. Several D4 firefighters took the test on Saturday, October 9th.
- f. The Hurst eDraulic ram approved at last month's meeting has been ordered. Delivery is pending.

2. Personnel:

- a. **Attached for the Board's approval is Resolution 2021-029 appointing Captain Nicholas Giambri as the District Fire Official, effective December 1, 2021, to fill the vacancy that will be created by the retirement of Captain Young.**
- b. As authorized after the discussion at last week's special meeting, I have forwarded a request to the New Jersey Civil Service Commission to certify the top twenty candidates on the District #2 Firefighter list.

3. To meet a requirement enacted by the Local Finance Board this year, **attached for the Board's approval is Resolution 21-028 to approve the Commissioner Stipends for the 2022 fiscal year.** If approved, the Resolution will be forwarded to the Gloucester Township Council for approval, per the Local Finance Board requirement.

4. **As discussed at the workshop, request a Motion authorizing approval of a one- year contract with Cooper University Health Care, effective January 1, 2022, for an Employee Assistance Program. The total contract cost of \$3,500.00 will be shared equally with Fire District #4, resulting in a financial obligation to Fire District #2 of \$1,750.00.**

5. Equipment:

- a. **Request a Motion authorizing the purchase of a Supervac V18 battery powered fan from Continental Fire and Safety of Hamilton, NJ for the low quote cost of \$4,429.00.** If the purchase is approved, the fan will replace the remaining gas fan on TL82, and the purchase will be charged to the NJ State Supplemental Fire Services Grant account.

- b. The PPE that was ordered in July was delivered this week and is in the process of being issued. An error on my part resulted in a sizing mistake with the new bunker pants for FF Knight. The error cannot be corrected, so a new pair of pants has been ordered in the correct size. The incorrectly sized pants will be placed in inventory, pending future issue.
6. Invoices have been forwarded to Fire District #4 for their share of 3rd quarter career staff shared service agreement costs totaling \$6,263.00, per the following breakdown:
 - a. Fuel - \$1,137.16
 - b. Career Staff OT costs - -\$2,305.44 (D2 owes D4)
 - c. C Platoon Supervision - \$1,976.02
 - d. Squad 88 Equipment - \$5,456.15
7. The annual check of member driver's licenses was conducted this week with no issues of concern found.
8. We have seventy-six (76) SCBA cylinders due for hydro testing in 2022. To spread out the financial and operational burden, Commissioner Evans has approved the testing of approximately half of the cylinders this year. They will be sent out in batches of ten (10), with the first batch having gone out yesterday. Thanks to Captain Giambri and the C Platoon members for coordinating this project.