

The seven hundred and seventy fourth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, February 9<sup>th</sup>, 2022.

Commissioners present were: Genzel, Reichert, Evans, Donahue and Grady. Also in attendance were Solicitor Dave Carlamere, Administrator Robb and Chief Millisky.

Chairman Genzel opened the meeting at 7:30 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act and advertised as such.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Grady and 2<sup>nd</sup> by Reichert to accept the minutes of the previous meeting.

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Commissioners Donahue and Evans abstained from the portion of the minutes referring to the continuation meeting as they were not in attendance.

Chief's Report: Chief Millisky reported that the green sheets for the Relief Association have been completed and also provided updates on the ice rescue training and mutual aid calls no longer being handled on South Ops. Members currently below the minimum percentage requirements have been notified. FF Devon Dromgoole has been appointed LT. EMS is now being handled by Inspira and Station 83 has added Squad 88 to their calls from 0600 till 1800 7 days a week. Comm. Donahue questioned why Tower Ladder 824 is responding to Pine Hill for natural gas leaks.

Administrator's Report: None

Solicitor's Report: None

Group Report: "A" Building Maintenance, Park (K. Donahue) Comm. Donahue reported that Capt. Procopio reported on February 5<sup>th</sup> that the boiler system was down. A discussion was held regarding training and operation of the floor cleaning machine and the intention of Capt. Procopio to provide the training to a specific number of members.

Group Report: "B" Fire Prevention, EMS (J. Reichert) Comm Reichert reported that many documents regarding Harry's Tires have been submitted as well as the yearly Fire Prevention Report.

Group Report: "C" Apparatus & Equipment (R. Evans) Comm Evans reviewed Capt. Procopio's report outlining the various repairs and maintenance issues handled. Comm. Reichert questioned the status of the previously discussed camera installation in Squad 88. Comm. Evans said the topic will be brought up at the next Joint Ops meeting.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) None

Group Report: "E" Training, Personnel, Office (G. Genzel) None

Old Business: A Resolution (22-03) authorizing the correction of Resolution 22-02 2019 cap levy bank funds from \$61,974 to \$61,794 and the amount to be raised by taxation is corrected from \$1,999.542 to \$1,999,541.99.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2<sup>nd</sup> by Donahue to approve the lobby renovations previously discussed with the Board covering 50% of the \$5,540.00 cost and the remaining 50% to be paid by the BMOC.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

New Business: A motion was made by Donahue and 2<sup>nd</sup> by Grady to approve the bills presented for payment this evening in the amount of \$42,040.83.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2<sup>nd</sup> by Evans to accept the receipts presented this evening in the amount of \$12,734.10.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution (22-04) was made by Grady and 2<sup>nd</sup> by Reichert to approve the removal of 2 Motorola Minitor III pagers and 4 Motorola Minitor IV pagers as they are obsolete.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Genzel and 2<sup>nd</sup> by Grady to approve Janine Young and Marianne Adomanis as the election judge and teller for the Fire District election to be held on Saturday February 19<sup>th</sup>, from 2:00pm till 9:00pm.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Good of the District: Comm. Evans thanked the duty crew at the station during the snow storm. All were reminded to cast their vote on Saturday, February 19<sup>th</sup>.

There being no other business a motion was made by Grady and 2<sup>nd</sup> by Reichert to adjourn at 8:05pm. All in favor, motion carried.

Read and approved:

Chairman:

Steve H. Genzel

Submitted:

Clerk:

Marianne E. Papp

Date:

3/9/22.

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: Meeting – 2/9/2022

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1. Shared Service Program:

- a. I received a call from Commissioner Jowett of District 3 yesterday to discuss the status of the new shared service program involving the response of Squad 88 to all Station 83 calls between 6am and 6pm. We agreed that the program is going well and that neither of us are aware of any complaints or issues. Commissioner Jowett reiterated his belief that the program will be expanded in future years.
- b. A draft of a joint policy for the use of the shared reserve engine will be shared with the joint ops group prior to their meeting next week.

2. The Cooper EAP supervisor training and orientation sessions have been completed. We will receive quarterly reports with numbers of personnel who took advantage of the program, minus names obviously. Thanks again to the board for your financial support of this valuable program.

3. Personnel:

- a. Captain Giambri and FF Lindell are nearing completion of the CCRETC Fire Officer I Program and will be starting the FOII program shortly thereafter, along with FF Knight.
- b. FF Knight has registered for an online Master of Science in Public Safety degree program with Liberty University of Lynchburg, Va. Completion of ten (10) 3 credits courses are required for graduation. I've reviewed the core courses and all meet the labor contract criteria for reimbursement. FF Knight is aware that the reimbursable costs are capped at the Camden County College credit fee in effect at the time the classes are taken. The current fee is \$107 per credit, or \$331 per 3 credit course.

4. Fire District Election:

- a. Incumbent Commissioners Reichert and Donahue were the only ones to submit petitions, so they will be running unopposed for election.
- b. We're still awaiting final approval of our adopted budget by the Division of Local Government Services. A review of the Budget Amendment Resolution adopted last month revealed the need for two minor corrections; the amount of 2019 cap levy bank money should have read \$61,794 but was listed as \$61,974, and the amount to be raised by taxation should have read \$1,999,541.94 but was listed as \$1,999,542.  
**Request the Board adopt Resolution 22-003 noting the cited corrections to Resolution 22-002.** The approved Resolution will be forwarded to DLGS tomorrow morning, which will hopefully result in their approval of our adopted budget.
- c. The Fire Prevention Clerk and I will be out of state for a wedding on the date of the annual election. Arrangements have been made for Janine Young to serve as the Election Judge, and for Marianne Adomanis to serve as the Election Teller. Both have served as Tellers for past elections and are familiar with the process. **Request a Motion authorizing approval to pay Janine Young \$200.00 and Marianne Adomanis \$175.00 for filling the listed roles on election day.**

5. As previously approved by the Board, I submitted an application last week to FEMA for SAFER funding for the vacant firefighter position. Total funds requested are \$329,682.94, which would cover 100% of the salary and benefit costs of a newly hired firefighter for three years.
6. Payment of \$11,440.91 has been received from Fire District #4 for 2021 4<sup>th</sup> quarter shared service costs, per the breakdown provided at the January meeting.
7. We received notice from Comcast that our monthly fees for cable, internet and phone service were going to increase from \$513.00 per month to \$631.70 per month, for a total annual increase of \$1,424.40 or 23%. After a painstaking negotiation with a customer service representative, Marianne was able to have the monthly fee of \$513.00 REDUCED to \$399.00, for an annual saving of \$1,368.00, or 22%. The total savings to the district, represented by the difference between the proposed increase and the decrease negotiated by Marianne is \$2,792.40. In addition to the cost savings, Comcast also upgraded our download speed to 1 gigabyte. This effort is consistent with numerous successful efforts by Marianne to negotiate lower costs with vendors. I wanted to bring these efforts to the attention of the Board and ask that you join me in thanking Marianne for her efforts.
8. **Request the Board adopt Resolution 22-004 approving the removal of six (6) obsolete pagers from inventory.**
9. Two quotes have been received for the office lobby access control system upgrades. Security 21 of Deptford, NJ provided a quote of \$8,655.00, and Security Lock and CCTV of Blackwood, NJ provided a quote of \$5,540.00. **Request a Motion to approve the quote provided by Security Lock and CCTV of Blackwood, NJ.** Also request a formal decision whether the cost will be paid from Building Maintenance or BMOC funds. If BMOC funds are to be used, the fire company will have to approve their payment of ½ the cost. President Ardecki and the trustees have already indicated that they will support approval of the payment.