

The seven hundred and seventy fifth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, March 9, 2022.

Commissioners present were: Genzel, Reichert, Donahue and Grady. Also in attendance were Solicitor Dave Carlamere, Administrator Robb and Chief Millisky.

Chairman Genzel opened the meeting at 7:30 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act and advertised as such.

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

At the direction of Chairman Genzel, Board Solicitor Carlamere delivered the Oath of Office to newly re-elected Commissioners Joseph Reichert, Jr. and Kevin Donahue.

A motion was made by Grady and 2nd by Reichert to maintain the positions previously held by the Board members of Chairman, -George Genzel, Vice Chairman-Raymond Evans and Secretary Treasurer-Kevin Donahue.

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

A motion was made by Reichert and 2nd by Grady to maintain department head positions as were previously held:

Dept. A	Building Maintenance, Park	Commissioner Donahue
Dept. B	Fire Prevention, EMS	Commissioner Reichert
Dept. C	Apparatus & Equipment	Commissioner Evans
Dept. D	Insurance, Hydrants, Uniforms & Radios	Commissioner Grady
Dept. E	Personnel, Training & Office	Chairman Genzel

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

A Resolution was made by Genzel and 2nd by Donahue appointing the following appointments and positions:

Nicholas Giambri	Fire Official
Daniel Foley, Nicholas Giambri Rick Knight, Robert Lindell, Nicholas Procopio, Nick Ritz & William Weiserth	Fire Inspectors
David F. Carlamere, Esq.	Solicitor
Passarella & Smarra. CPA	Certified Public Accountant
Bowman & Company	Auditor
Remington & Vernick	Engineering
TD Bank	Banking
Courier Post	Legal Advertising
Nottingham Insurance	Broker
Concentra & Interstate Mobile	Occupational Health Providers
William J. Robb	Certifying Officer Pensions/Benefits
Archer & Greiner	Labor Attorney

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

A Resolution was made by Genzel and 2nd by Reichert to hold regular meetings on the second Wednesday of each month at 7:00pm and workshop meetings on the 1st Tuesday of each month at 7:00pm at the Chews Landing Fire Station.

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

Chairman Genzel advised all present that the budget was passed at the February 19th public election and thanked all for their support and their vote.

A motion was made by Grady and 2nd by Reichert to accept the minutes of the previous meeting.

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

Chief's Report: Chief Millisky reported that we had a great turnout for the fire on Hawthorne Avenue from both Station 82 and the mutual aid companies. The Officer's meetings for the year have been scheduled and are inclusive. The documents for the Relief Association have been submitted and the Camden County Chief's meeting is scheduled for March 10th.

Commissioner Evans arrived at 7:40pm

Administrator's Report: Administrator Robb reviewed the attached agenda.

Solicitor's Report: None

Group Report: "A" Building Maintenance, Park (K. Donahue) None

Group Report: "B" Fire Prevention, EMS (J. Reichert) Comm. Reichert reviewed the Fire Prevention Bureau report submitted by Capt. Giambri noting the inspections and smoke detector Self Certifications issued. Comm Reichert also reported that in-person inspections of residential properties in the district will resume as of May 1, 2022 and provided an update on the Gloucester Township Day Fireworks. There is a need for assistance in uploading the many photos from recent calls for the website etc.

Group Report: "C" Apparatus & Equipment (R. Evans) Comm. Evans reviewed the Apparatus and Maintenance Report provided by Capt. Procopio and noted that a truck committee meeting is scheduled for March 28th.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) None

Group Report: "E" Training, Personnel, Office (G. Genzel) Chairman Genzel reported that his items will be discussed in closed session.

Old Business: None

New Business: A motion was made by Donahue and 2nd by Grady to approve the bills presented for payment this evening in the amount of \$58,789.16.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Grady to accept the receipts presented this evening in the amount of \$10,137.74.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

New Business: A motion was made by Donahue and 2nd by Reichert to accept the quote for landscape and lawn maintenance by VJ's Landscaping for an annual cost of \$5,565.00.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Donahue to accept Joint Administrative Policy Amendment 19-003 regarding Platoon assignments and supervision.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Good of the District: Commissioner Evans thanked everyone for a job well done at the Hawthorne Court fire. Comm. Donahue questioned if the Fire Department has plans to re-open the banquet hall. Trustee FF Joe Piepszowski informed that it is currently being discussed. Comm. Grady reported that there are some great pictures of both the house fire and recent departmental training.

A motion was made by Reichert and 2nd by Grady at 8:05pm to go into closed session.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Reichert and 2nd by Donahue to go back into open session at 8:20 pm.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

In closed session the Commissioners discussed attendance at the Joint Operations and Captains Meetings by the Platoon Captains. A motion was made by Reichert and 2nd by Donahue to approve the memo presented by the Administrator regarding meeting attendance and compensation.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

There being no other business a motion was made by Reichert and 2nd by Donahue to adjourn at 8:32pm. All in favor, motion carried.

Read and approved:

Chairman:

Serge Genzel

Submitted:

Clerk:

Marianne C. Robb

Date:

4/13/22

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: Meeting – 3/8/2022

1. Shared Service Program:

- a. A draft of a joint policy for the use of the shared reserve engine has been created and is being reviewed by the Joint Operations Committee. I will forward to the Board for review once we have an agreed upon draft.

2. Personnel / Training:

- a. Captain Giambri and FF Lindell have completed the CCRETC Fire Officer I Program and are currently participating in the FOII program, along with FF Knight.
- b. FF Foley is currently participating attending the Camden County College Fire Inspector I and II program.
- c. I've been in touch with Chief Chris Cotter of the Rodgers Group to schedule the 2nd part of the weekend Supervision and Leadership course that was presented last fall and hosted by District #4. We discussed possible dates in late May or early June. Chief Cotter

3. Fire District Election:

- a. I'm pleased to report that incumbent Commissioners Reichert and Donahue were re-elected to three-year terms, and the budget passed with 503 Yes and 176 No votes. The listed results have been reported to township and state officials as required.
- b. As approved by the Board, a letter has been forwarded to the Chairperson of the Camden County Board of Elections to request assistance with reducing our annual election costs, which have increased 142% since 2017.

- 4. I'm currently working with FEMA and NJ OEM representatives on a grant application for overtime and material costs related to the Covid pandemic. I'm hoping to have the application completed and submitted by the end of next week.
- 5. Security Lock and CCTV of Blackwood, NJ has installed the card reader and control panel for the front lobby door project. Thanks to Captain Procopio for installing the electrical receptacle needed to power the panel. Associated Building Specialties is awaiting delivery of the slabs for the new doors, and are hoping to have them in the near future.
- 6. **Request a Motion authorizing approval of updated Joint Administrative Policy 19-003, Squad 88 Platoons, Schedule and Supervision, and updated Appendix A.**
- 7. Quotes for our 2022 lawn maintenance contract have been received from VJ's Landscaping of Chews Landing, NJ and from T&M Landscaping of Sewell, NJ. **Request a Motion Authorizing approval of the lower quote from VJ Landscaping for \$5,565.00.**

Closed Session:

Meeting Compensation

Application Status