

The seven hundred and eighty second meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, October 12, 2022.

Commissioners present were: Genzel, Evans, Donahue and Grady. Also in attendance were Administrator Robb and Chief Millisky.

Chairman Genzel opened the meeting at 7:30 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act and advertised as such.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Grady and 2nd by Donahue to accept the minutes of the previous meeting.

Roll Call: Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Chief's Report: Chief Millisky reported that the new radio manual has taken effect and training has been completed but we are waiting on the officer designations to take place. Chief Millisky also provided updates on the SAFER grant money and duty crews, upcoming fire prevention events, Commissioner Evans and FF Piepszowski being honored as Gloucester Township Volunteers and the recent Relief Association meeting.

Administrator's Report: Administrator Robb reviewed the attached agenda. Chairman Genzel noted that the meeting between GTFD 2 and GTFD 1 has been cancelled due to the Fire Prevention Open Houses.

Solicitor's Report: Absent

Group Report: "A" Building Maintenance, Park (K. Donahue) Comm. Donahue reported that Capt. Procopio made the necessary repairs to the outside wall light and the internet was repaired in the officer's office. Comm. Donahue also reminded all about the upcoming budget planning.

Group Report: "B" Fire Prevention, EMS (J. Reichert) In the absence of Comm. Riechert; Chairman Genzel reviewed the Fire Prevention report provided by Capt. Giambri.

Group Report: "C" Apparatus & Equipment (R. Evans) Comm. Evans reviewed the monthly apparatus and building maintenance report submitted by Capt. Procopio noting the hand light charger in R826 shorted out and had to be replaced as well as fixing the internet issue on the lounge/officer's side of the station and reporting that the annual pump testing for the apparatus has been scheduled. Capt. Procopio also reported that his guys did a great job assisting with this year's Fire Prevention Open House with both the preparation and clean up before and after the event.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) Comm. Grady reported that costs are going up on everything.

Group Report: "E" Training, Personnel, Office (G. Genzel) Chairman Genzel reported that so far there are no responses for the Chief's position.

Old Business: None

New Business: A motion was made by Donahue and 2nd by Grady to approve the bills presented for payment this evening in the amount of \$100,416.11

Roll Call: Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Grady to accept the receipts presented this evening in the amount of \$561,519.46

Roll Call: Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution 22-24 was made by Evans and 2nd by Donahue to authorize the purchase of 1 complete set of PPE from Continental Fire & Safety for the state contract price of \$3,908.00

Roll Call: Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Resolution 22-25 was made by Chairman Genzel and 2nd by Comm. Evans to authorize the removal of 3 obsolete desk top computers.

Roll Call: Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Grady to go into closed session at 7:26pm to discuss personnel issues.

Roll Call: Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Grady at 8:24pm to go back into open session.

Roll Call: Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Comm. Donahue asked Chief Millisky if there are any plans on getting rid of the boat. Chief Millisky stated that he will canvas what members are trained on the boat at this point so an informed decision may be made.

Good of the District: Comm. Evans thanked everyone for their assistance with the Fire Prevention Open House.

A motion was made by Genzel and 2nd by Evans to approve Resolution 22-26, appointing Kenneth Young as the Fire Official for Gloucester Township Fire District #2, effective October 31, 2022.

Roll Call: Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Grady to appoint Firefighter Robert Lindell as the Assistant to the Fire Official, per Article IX, Section D.2.a of the labor agreement, effective October 31, 2022.

Roll Call: Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Donahue to authorize Chairman Genzel and Commissioner Reichert to work with the Fire District Labor Attorney to negotiate and sign a Memorandum of Agreement with IAFF Local 3249 regarding the Fire Official and Assistant to the Fire Official appointments.

Roll Call: Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

There being no other business a motion was made by Evans and 2nd by Donahue to adjourn at 8:26pm. All in favor, motion carried.

Read and approved:

Chairman:

Seamus J. Genzel

Submitted:

Clerk:

Marianne E. Robb

Date: NOV 09 2022

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: Meeting – 10/12/2022

1. Shared Service Program:

- a. Development of the joint policy for the Squad 88 dash camera is in progress.
- b. The 3rd quarter Squad 88 shared service invoice in the amount of \$4,500.00 has been forwarded to District 3.
- c. D4 has also agreed to accept D3's offer to increase their payment in 2023, with the same reservations expressed by the D2 treasurer. There is a suggestion to imbed language in next year's agreement to have the 2024 discussion meeting sooner, and to include language regarding increased funding. I previously forwarded the draft 2023 agreement and will gladly insert any agreed upon language before forwarding to the D3 Commissioners.
- d. Invoices in the following amounts have been forwarded to D4 for the 3rd quarter Shared Service Program costs, with a balance of \$3,873.72 owed to D2 by D4:
 - i. Fuel (July paid by D2, Aug paid by D4, Sept D4 payment pending): \$146.30
 - ii. Substitutes - \$100.00
 - iii. Career Staff OT - \$263.94
 - iv. C Platoon Supervision - \$2,132.93
 - v. Squad 88 Equip and Maintenance - \$47.55
 - vi. RE88 Annual Insurance Payment - \$1,183.00

2. Still no response from the Board of Elections regarding the rising election costs.

3. Equipment:

- a. One of the two Panasonic CF33 Toughbook computers approved for purchase has been received and turned over to Captain Giambri for programming and installation in the Duty Car. Delivery of the computer for the Chief's car is still pending.
- b. The two sets of PPE approved purchase at last month's meeting have been ordered from Continental Fire and Safety. **Request approval of the attached Resolution 22-024 authorizing the state contract purchase of one (1) additional set of PPE from Continental Fire and Safety for \$3,908.00 (8% increase).**
- c. Donation of the obsolete PPE to the 9/11 fund is still pending.
- d. The order for ten (10) pair of Dragon Fire Rescue Gloves and ten (10) Gemtor Harnesses from Continental Fire and Safety, approved at last weeks' Special Meeting has been placed.
- e. **Request approval of Resolution 22-25 to remove from inventory three obsolete desktop computers.** With approval, two will be donated to the Unforgotten Haven, and one will be taken to the Public Works Electronics Recycling trailer due to a failing hard drive.

4. Personnel:

- a. We've received notice from FEMA that the 2022 SAFER awards will continue into October. An additional \$200 million dollars has been added from American Rescue Act funds.
 - b. As requested, I notified department members via e-mail last week that Chief Millisky is stepping down at the end of the year, and the Board is soliciting Letters of Interest and a Resume from members who are qualified and interested in the position of Department Fire Chief, with a due date of Monday, October 24, 2022. No responses have been received to date.
 - c. As the Board is aware, Captain Giambri has announced his intention to forfeit the Fire Official position effective October 31, 2022. The topic was discussed in closed session at last week's Special Meeting, and I've had follow-up discussions with the New Jersey Civil Service Commission, the New Jersey Division of Pensions and Benefits, Labor Attorney Pete Frattarelli and IAFF Local 3249 representatives. **Request approval of the attached Resolution #22-26 to appoint Kenneth Young to the position of Fire Official effective October 31, 2022.** Request a discussion of this issue in Closed Session.
 - d. **Also request a closed session discussion regarding the future plan for the Fire Prevention Pay Differential that was paid to Firefighter Giambri prior to his appointment to the Fire Official position.**
5. The Board of Elections has approved our request to hold a Special election on Tuesday, December 13, 2022 from 2:00pm to 9:00pm to seek public approval to spend an amount not to exceed 2.2 million dollars for the purchase of a tower ladder. With the assistance of Attorney Matt Jessup, an ad was placed in the Courier Post with instructions for requesting mail-in ballots. The mailing of ballots and advertisement of the election (x2) is still pending.
 6. I am continuing to gather information for the 2023 budget, and have advertised a Budget Workshop for Tuesday, October 25, 2022 at 7:00 pm, as decided at last weeks' Special Meeting.
 7. A Group Life Insurance claim has been filed with our insurance carrier on behalf of recently deceased Life Lady Member Irene McCoy. Her daughter is the beneficiary and has been provided with the necessary forms.