

The Board of Fire Commissioners, District #2, Gloucester Township held a workshop in the Chews Landing Fire Station on Tuesday, December 6, 2022.

Chairman Genzel opened the meeting at 7:15 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act.

Roll Call: Reichert-Present Genzel-Present Evans-Absent Grady-Present Donahue-Absent

Also in attendance was Administrator Robb.

Administrator Robb reviewed the items on the attached agenda. The Commissioners also continued discussions regarding the 2023 fiscal year budget.

A motion was made by Reichert and 2nd by Grady to adjourn at 8:40pm.

All in favor, motion carried.

Submitted by Administrator Robb

Read and Approved:

Chairman: George Genzel
Clerk: Marianne Robb

Date: 12/14/22.

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: Workshop – 12/6/2022

1. Shared Service Program:

- a. The draft version of the joint Apparatus Camera Policy is nearly complete and will hopefully be ready for presentation to the Shared Services Committee at their January meeting (no meeting is scheduled for this month). We're still looking for input from the Board on future intention for cameras. The current draft says that all newly purchased vehicles will be equipped with a minimum of a forward-facing camera, and existing vehicles will be outfitted as soon as possible. The current draft also notes outward looking cameras only for apparatus, outward, inward and audio for command vehicles.
- b. Updated policies 19-002 Leave Time and 19-003 Structure and Supervision were approved by both Boards and are in effect. The policies were e-mailed to all career personnel and posted on the Career Staff Drive and Aladtec.
- c. Per my recent e-mail to the Board, D4 has decided to permanently remove TL84 from service and prepare it for sale. They've also decided that the pump on E842 will not be repaired, and intend to designate the rig as a Utility, to be used to transport personnel and equipment. As a result of the decisions, their volunteer fleet will consist of Squad 84 and Utility 84. RE88 has been returned to the EMS building, but will likely be used for further D4 driver training in the near future.
- d. An updated Interlocal Agreement for Squad 88 Responses to D3 has been forwarded to D3 and D4 representatives. Barring any objections from the districts, the agreement will be signed by D3 at their December monthly meeting, followed by our district and then D4.

2. Equipment:

- a. The new Panasonic CF33 Toughbook computers for the Chief and Duty cars have been received and turned over to Captain Giambri, pending programming and installation.
- b. The approved Panasonic CF33 Toughbook Computer for the FM vehicle has been ordered and is pending delivery.
- c. Donation of the PPE previously declared obsolete to the 9/11 fund is still pending. An appointment for pickup will be made as soon as PPE approved for donation by D3 and D4 is received.

3. Personnel:

- a. As communicated to the Board, I received a call from our local FEMA representative regarding our pending SAFER grant. She advised that the awards are still being given out, but that it does not look promising that our grant will be awarded. As previously discussed with the Board, I believe that the hiring of a career firefighter to fill the A Platoon vacancy is affordable without the grant, and respectfully request that the funding for the position not be removed from the current budget draft.

- b. Noting for the record that the Board motioned at their November 8th Special Meeting to have Michael Millisky continue in his position as the Department Fire Chief. The decision was communicated to the department shortly after the meeting, and letters were sent by Chairman Genzel to both applicants as formal notice of the decision.
 - c. No response has been received from IAFF Local 3249 to the draft Memorandum of Agreement regarding the Fire Official and Assistant to the Fire Official positions forwarded by Labor Attorney Pete Frattarelli on October 19, 2022.
 - d. Captain Giambri recently completed the online Leadership Under Fire class. Thanks again to the Board for authorizing his participation in the highly regarded officer development training, and congratulations to Captain Giambri for successful completion of the training.
 - e. As approved by Commissioner Reichert, FF Lindell has been enrolled in an 80-hour International Association of Arson Investigator's Basic Fire Investigation Class, to be held at the Burlington County Fire Academy from November 6th to November 17th, 2023. FF Lindell has been removed from his assigned shifts for the two weeks and detailed to training.
 - f. Chief Millisky has requested permission to attend the National Fire Service Staff and Command Course from March 12-17, 2023 in Annapolis, Md. No other department officers have asked to attend. The cost is \$2,075.00, which includes hotel costs.
4. The approved security cameras and new recorder are in the process of being installed by Security Lock and CCTV Installations of Blackwood, NJ, with the work expected to be completed tomorrow. The company also replaced the readers on both entrances to the engine room, and replaced the strike on the man door by R82, due to reported intermittent issues with the operation of the doors.
5. All arrangements are in place for next Tuesday's Special Election. The ballots were mailed out last week, resulting in a lengthy discussion on the GT Talks Facebook page. I posted a notice to the fire district website with information regarding the purchase, and posted a link to the website page on the GT Talks page, to include my contact information for any D2 residents requesting additional information. I also e-mailed and texted department members asking that they refrain from engaging in social media discussion on the topic, and reminding them of the District's Social Networking Policy. To date I've received one call from a District 2 resident asking for information regarding the purchase.
6. Yesterday we hosted a presentation by representatives of the Southern New Jersey Regional Employee Benefits Fund. Attending from D2 were Commissioners Evans and Reichert and myself, along with several representatives of the career staff. Also represented were D4, Washington Township Fire Department, Pine Hill Fire Department and IAFF Local 3249. We're in the process of gathering the information needed by the fund representatives to determine if our group(s) are eligible for enrollment in the fund. Once that determination is made, they will provide a quote for the coverage.
7. The final 2021-2022 LOSAP stats were posted on November 2, 2022. With the passage of the statutorily required 30 days, the list is now final and will be presented to the Board next week for passage via Resolution and approval to forward payment of \$21,130.60 to Lincoln Financial for deposit into the qualifying member's accounts.

8. The 4th quarter tax payment of \$557,431.00 has been received from the township. Of that amount, I deposited \$150,000 into the Money Market account, which now has a balance of \$665,477.42. I anticipate having sufficient funds to restore the Money Market account to the full Restricted Truck Fund amount of \$787,696.76 no later than the 3rd quarter of 2023.
9. Per the recently e-mailed information, I will request approval of a Professional Services Resolution at next week's meeting to use the services of Premium Recovery Group LLC to audit our worker's compensation payments for the past seven years on a 50% contingency basis. No cost will be incurred by the district beyond 50% of any insurance carrier reimbursements.
10. I will request approval of a Motion at next week's meeting for the purchase of uniform items from Action Uniforms for \$3,932.00. This will be the final uniform order of the year.
11. As a result of recent problems with the traffic warning signs, the manufacturer agreed to replace both control panels and to reprogram the existing fob's under warranty, at no cost to the district. The parts are expected to be shipped from the manufacturer to Garden State Highway Products of Millville, NJ, an authorized warranty repair facility for Trafficalm products. We will be responsible for payment to Garden State Highway for \$945.00 in labor costs to install and program the controllers.