

The seven hundred and eighty third meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, November 9, 2022.

Commissioners present were: Genzel, Evans, Reichert, Donahue and Grady. Also in attendance were Administrator Robb, Chief Millisky and Solicitor Carlamere.

Chairman Genzel opened the meeting at 7:01 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act and advertised as such.

Roll Call: Reichert-Present, Genzel-Present, Evans-Present, Grady-Present, Donahue-Present

A motion was made by Donahue and 2nd by Grady to accept the minutes of the previous meeting.

Roll Call: Genzel-yes, Evans-yes, Reichert-abstain, Grady-yes, Donahue-yes

Chief's Report: Chief Millisky thanked the members for attending the many fire-prevention open houses in the area and discussed the recent ASHE drill at Camden County College attended by A Platoon, noting plans for a future full-scale ASHE drill with the police department. The Chief also noted the Regional SAFER Recruitment and Retention Grant funds are ending on November 30th, with the department planning multiple staffed in-house crews this month to expend the remaining \$3,100 of federal funding, planned attendance at the County Chief's meeting tomorrow night at the PSE&G building in Audubon, noted the ongoing training of Station 84 members on Reserve Engine 88 with assistance from our career staff and the upcoming after-action review of the Pine Hill apartment fire. The Christmas parade schedule will be posted soon, along with the 2022 incentive payments.

Administrator's Report: Administrator Robb reviewed the attached agenda.

Solicitor's Report: Nothing to report.

Group Report: "A" Building Maintenance, Park (K. Donahue) Comm. Donahue reported that further discussion of the 2023 budget is pending.

Group Report: "B" Fire Prevention, EMS (J. Reichert) Comm. Reichert reviewed the FM82 report and noted the 5 County Meeting is being held at our station on December 2, 2022.

Group Report: "C" Apparatus & Equipment (R. Evans) Comm. Evans reviewed the monthly apparatus and building maintenance report submitted by Capt. Procopio noting that E82 and RE88 were PM'd in preparation for annual pump testing, E82 front PTO driveshaft was rebuilt, and two faded pump panel gauges were replaced on RE88. Annual pump testing was performed on Sq88, E82 and RE88 by Fireflow with assistance from Captain Procopio and FF Foley, all passed. Annual testing was also completed on the ground ladders on E82, RE88, Sq88 and TL82 by Fireflow, all passed.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) No report.

Group Report: "E" Training, Personnel, Office (G. Genzel) Chairman Genzel reported there will be a Closed Session to interview Chief Millisky for the Chief's position.

Old Business: None

New Business:

Chairman Genzel reported that he and D4 Commissioner M. Jones attended the D1 Commission Meeting on November 8, 2022 to discuss the success of the Squad 88 program, note the participation of D3, and to seek participation by D1 in the program. The D1 commissioners said their 2023 budget is not complete and they agreed to take the request under consideration.

Comm. Evans reported on the progress of the truck committee regarding the purchase of a new tower ladder to replace TL82, noting the challenges posed by supply chain issues and cost increases. Comm. Evans also noted that specs for a stock Pierce Ascendant have been received from Fire and Safety Sales Representative Ed Miller and are being reviewed by the committee.

A motion was made by Donahue and 2nd by Evans to approve the bills presented for payment this evening in the amount of \$66,353.28.

Roll Call: Genzel-yes, Evans-yes, Reichert-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Grady to accept the receipts presented this evening in the amount of \$11,953.78

Roll Call: Genzel-yes, Evans-yes, Reichert-yes, Grady-yes, Donahue-yes

Resolution 22-28 was made by Evans and 2nd by Donahue to authorize the removal of a turnout coat, three pair of bunker pants and five Gemtor harnesses from inventory and to approve their donation to the 9/11 Fund.

Roll Call: Genzel-yes, Evans-yes, Reichert-yes, Grady-yes, Donahue-yes

Resolution 22-27 was made by Genzel and 2nd by Evans to authorize the purchase of a Panasonic CF-33 Toughbook Computer and Docking Station, and a Havis Adapter Plate and Charge Guard from Wireless Communications of W. Berlin NJ for the state contract price of \$5,996.00.

Roll Call: Genzel-yes, Evans-yes, Reichert-yes, Grady-yes, Donahue-yes

A motion was made by Genzel and 2nd by Donahue to approve the purchase of a 32-channel network video recorder and two security cameras from Security Lock and CCTV of Blackwood, NJ for \$1,940.00.

Roll Call: Genzel-yes, Evans-yes, Reichert-yes, Grady-yes, Donahue-yes

Resolution 22-29 was made by Genzel and 2nd by Donahue to approve the Commissioner Stipends for 2023.

Roll Call: Genzel-yes, Evans-yes, Reichert-yes, Grady-yes, Donahue-yes

A Motion was made by Evans and 2nd by Donahue to go into closed session at 7:46pm to discuss personnel issues.

Roll Call: Genzel-yes, Evans-yes, Reichert-yes, Grady-yes, Donahue-yes

The commissioners interviewed Chief Millisky, then asked him to leave the room while they discussed the topic. The commissioners contacted Asst. Chief Scott via phone to advise of their decision, then brought Chief Millisky back into the room to advise him of their decision.

A motion was made by Evans and 2nd by Donahue at 8:34pm to go back into open session, with all commissioners still present.

Roll Call: Genzel-yes, Evans-yes, Reichert-yes, Grady-yes, Donahue-yes

A Motion was made by Genzel and 2nd by Evans to have Chief Millisky remain as the Department Chief, noting that two candidates were interviewed for the position and both were given equal opportunity to vie for the position.

Roll Call: Genzel-yes, Evans-yes, Reichert-yes, Grady-yes, Donahue-yes

Comm. Reichert mentioned the upcoming Somerdale Road bridge replacement project, which will reportedly result in alternating traffic patterns for an extended time frame, noting the potential impact on responses to incidents on Somerdale Road and the response of volunteers to the station. Comm. Reichert questioned if we should explore the possibility of staging RE88 at either Station 65 or Station 691 so volunteer firefighters living off Somerdale Road could respond to that location to staff the engine. Evans agreed to consult with OEM Coordinator Swack for updated project information, and Chief Millisky agreed to check with Chief 65 and Chief 691 to determine the feasibility of the proposal.

The regular meeting business was completed at 8:50pm and the Board initiated a budget work session.

The Board discussed the 2023 budget, which remains pending. Admin. Robb to consult with Accountant Vince Passarella and Melissa Ford of the NJ Local Finance Board regarding listing of pending SAFER funds in the budget, cap exclusions and 2022 Unrestricted Fund balance.

There being no other business a motion was made by Reichert and 2nd by Genzel to adjourn at 9:49pm. All in favor, motion carried.

Read and approved:

Chairman:

George H. Genzel

Submitted:

Clerk:

Marianne C. Robb

Date:

12/14/22

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: Meeting – 11/9/2022

1. Shared Service Program:

- a. Additional progress has been made on the Squad 88 dash camera policy. Request input from the Board regarding future camera plans; all apparatus, response vehicles only, new purchases only? Cost for camera, install and cloud storage is \$850.00 per vehicle. Cloud storage is \$79.00 per vehicle per year. We currently have cameras in E82, Squad 88 and the Chief's vehicle. The Shared Services Committee recommends outward facing and audio for Chief's and Duty vehicles, outward facing only for all other apparatus and vehicles.
- b. Updated Joint Administrative Policies 19-002 Leave Time and 19-003 Structure and Supervision were previously e-mailed to Board members with no expressed concerns. **Request a Motion to approve both policies.**

2. Equipment:

- a. The new Panasonic CF33 Toughbook computers for the Chief and Duty cars have been received and turned over to Captain Giambri, pending programming and installation.
- b. **Request the Board approve attached Resolution 22-27 authorizing the purchase of a Panasonic CF33 Toughbook Computer, a Panasonic Docking Station, a Havis Adapter plate and a Havis Charge guard for the state contract price of \$5,996.00.** If the purchase is approved, the items will be installed in the FM82 vehicle for use by the Fire Official.
- c. Donation of the PPE previously declared obsolete to the 9/11 fund is still pending. **Request the Board approved attached Resolution 22-28 to declare as obsolete an additional turnout coat, three pair of bunker pants and five Gemtor Harnesses, all to be donated to the 9/11 Fund.**
- d. The two desktop computers previously declared as obsolete were delivered to the Unforgotten Haven on November 5, 2022, and the defective computer was delivered to the Public Works Electronics Recycling trailer on November 7, 2022.

3. Personnel:

- a. Still no news on the SAFER grant. The latest update from FEMA indicates the awards will continue into November. As of September 21, 2022, FEMA has approved 118 awards for a total of 360 million. 200 million dollars remains to be awarded.
- b. As discussed at the November 1, 2022 Special Meeting, Chief Millisky submitted a letter rescinding his intention to resign from the Chief's position at the end of the year. Per the Board's decision, Assistant Chief Scott was interviewed in Closed Session last week, and Chief Millisky will be interviewed in Closed Session this evening.
- c. As previously communicated, Labor Attorney Peter Frattarelli delivered a draft Memorandum of Agreement regarding the Fire Official and Assistant to the Fire Official

positions to IAFF Local 3249 President Keith Kemery on October 19, 2022. The Union's response is pending.

4. I received a quote of \$1,940.00 from Security Lock and CCTV Installations of Blackwood, NJ for the purchase and installation of a 32 channel Network Video Recorder and two (2) additional digital cameras. The new recorder will expand our camera capability from 16 to 32, and the additional cameras will provide a view of the rear parking lot and the front north area of our property. **Request a Motion authorizing the purchase.**
5. The Board of Elections has approved our request to hold a Special election on Tuesday, December 13, 2022 from 2:00pm to 9:00pm to seek public approval to spend an amount not to exceed 2.2 million dollars for the purchase of a tower ladder. The ballots have been forwarded to the printer, the necessary advertisements have been made, and the posting of the notice in ten (10) public places is still pending. We are awaiting from Ed Miller a cost estimate for a stock Pierce Ascendant Tower Ladder scheduled for completion in July of 2023. Per my e-mail to the Board, I believe a detailed discussion regarding our ability to fund the purchase is warranted before a final decision is made.
6. At the request of Commissioner Donahue, I forwarded revised 2023 budget estimates with and without funding for a new firefighter to replace the vacant position resulting from Captain Young's retirement. I also revised the healthcare costs based on additional information received regarding the 2023 cost increase for retired members.
7. E842 is out of service due to a pump failure during annual pump testing. RE88 has been relocated to their Central Avenue Station for training. Once they have qualified drivers' they will be using the truck until E842 is repaired.
8. In light of the significant increase in State Health Benefit costs, FF Ritz provided a copy of the attached brochure regarding the Southern New Jersey Regional Employee Benefits Fund. Per the brochure, a number of area towns participate in the plan. President Kemery has conducted some preliminary research and did not receive any negative feedback from firefighters working in towns that use this plan. He said our career firefighters also expressed interest in exploring the plan. With permission from the Board, I will attempt to arrange a presentation by a plan representative.

CLOSED SESSION:

Fire Chief interview