

The seven hundred and eighty fourth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, December 14, 2022.

Commissioners present were: Genzel, Evans, Donahue and Grady Also present were Chief Millisky, Administrator Robb and Solicitor Carlamere.

Chairman Genzel opened the meeting at 7:00 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act and having been advertised as such.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Grady and 2nd by Donahue to accept the minutes of the previous meeting.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Chief's Report: Chief Millisky provided updates on the last SAFER checks, his intention to send a letter to the members not to respond unless they are special called and thanked the Board for their approval of his attendance at the Staff & command training. The Santa Run is getting underway and when canvassed, the majority of the officers are in favor of removing the boat from the apparatus fleet.

Administrator's Report: Administrator Robb reviewed the attached agenda

Solicitor's Report: None

Group Report: "A" Building Maintenance, Park (K. Donahue) Commissioner Donahue thanked the members for decorating the station for the holidays and noted a few of the station maintenance items completed by Capt. Procopio and FF Foley.

Group Report: "B" Fire Prevention, EMS (J. Reichert)-In the absence of Commissioner Reichert, Chairman Genzel reviewed the Fire Prevention report provided by Fire Official Young.

Group Report: "C" Apparatus & Equipment (R. Evans) Commissioner Evans reviewed the Truck and Building Maintenance Report submitted by Capt. Procopio noting that the tires on SQ88 were replaced with new mixed-use tires in preparation of any snow. The original tires were deemed not helpful in winter conditions.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) None

Group Report: "E" Training, Personnel, Office (G. Genzel) Chairman Genzel's topics will be discussed in closed session.

Old Business: A Resolution 22-32 was made by Evans and 2nd by Grady to approve the renewal of the Interlocal Shared Services Agreement for Squad 88 responses to GTFD #3

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

New Business: A motion was made by Donahue and 2nd by Grady to approve the bills presented for payment this evening in the amount of \$114,558.32

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Evans to accept the receipts presented this evening in the amount of \$563,230.73

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution 22-30 was made by Donahue and 2nd by Evans approving the LOSAP eligibility List for November 1, 2021 thru October 31, 2022, and authorizing disbursement of funds totaling \$21,130.60 to Lincoln National Financial Group for deposit in the individual member's investment accounts.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution 22-31 was made by Genzel and 2nd by Evans approving CCG Premium Recovery Group, LLC to provide a worker's comp audit for the prior seven years outlining payment of 50% of recovered premiums if any overbillings are found.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Grady and 2nd by Donahue to approve the purchase of various uniforms from Action Uniform of Egg Harbor Township in the amount of \$3,932.00

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution was presented by Donahue and 2nd by Evans to Introduce the 2023 Operating Budget with total revenues of \$3,064,792.86, which includes an amount to be raised by taxation of \$2,208,044.51 and total appropriations of \$3,064,792.86.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Grady approving the staff holiday luncheon on December 12th and providing Christmas dinner for C Platoon on Christmas day as they are on shift for the holiday.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Grady to schedule the continuation, end of year meeting for Tuesday , December 27th at 9:00am.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Good of the District: Commissioner Evans thanked the members for their support of the tower ladder purchase at the recent special election and provided updated information regarding the Somerdale Road Bridge Replacement project and its' impact on emergency responses. Commissioner Evans noted that the plan is to maintain one alternating lane of traffic controlled by temporary traffic signals at each end of the work zone, with FD and PD personnel to have the ability to override the traffic signal for emergency responses. Any total closures of the roadway should be limited and would occur only during overnight hours.

Capt. Procopio thanked the board for their approval of funding the 5th firefighter position for the A Platoon, emphasizing the struggle when only three firefighters are on shift due to leave time, training and other obligations.

A motion was made by Genzel and 2nd by Donahue to go into closed session at 7:40 pm to discuss personnel issues.

Roll Call: Reichert-absent, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

During closed session various personnel topics were discussed and remain pending.

There being no other business a motion was made by Donahue and 2nd by Grady to suspend the meeting until Tuesday December 27th at 8:00am.

Vice Chairman Evans opened the continuation meeting at 8:02 am on Tuesday, December 27th with a flag salute and acknowledgement of the meeting being held in accordance with the open public meeting act and having been advertised as such.

Roll Call: Reichert-absent, Genzel-absent, Evans-yes, Grady-yes, Donahue-yes

Also in attendance : Administrator Robb

Administrator Robb reviewed the attached agenda.

A motion was made by Evans and 2nd by Grady to approve the purchase of various forms of hose as quoted from Continental Fire & Safety of Hamilton, NJ in the amount of \$4,680.00.

Roll Call: Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Evans to establish Accounts Payable and Encumbrance for 2022, to cancel unexpended balances as of the close of 2022 and to perform line-item transfers as per the schedule.

Roll Call: Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Grady to approve payment of the end of the year bills presented in the amount of \$19,509.69.

Roll Call: Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Grady to approve acceptance of the receipts in the amount of \$16,094.60.

Roll Call: Evans-yes, Grady-yes, Donahue-yes

There being no other business a motion was made by Evans and 2nd by Grady to adjourn at 8:46 am. All in favor -motion carried

Read and approved:

Chairman: Seay J. Genzel

Submitted:

Clerk: Nonaine C. Robb

Date: Jan 11, 2023

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: Meeting – 12/14/2022

1. Shared Service Program:

- a. The draft version of the joint Apparatus Camera Policy is nearly complete and will hopefully be ready for presentation to the Shared Services Committee at their January meeting (no meeting is scheduled for this month). We're still looking for input from the Board on future intention for cameras. The current draft says that all newly purchased vehicles will be equipped with a minimum of a forward-facing camera, and existing vehicles will be outfitted as soon as possible. The current draft also notes outward looking cameras only for apparatus, outward, inward and audio for command vehicles.
- b. D3 has signed the updated Interlocal Agreement for Squad 88 Responses to D3 in 2023. **Request the Board approve Resolution 22-032 to approve the updated agreement and authorize Chairman Genzel and Commissioner Donahue to sign the agreement on behalf of the Board.**

2. Equipment:

- a. The new Panasonic CF33 Toughbook computers for the Chief and Duty cars have been received and turned over to Captain Giambri, pending programming and installation.
- b. The approved Panasonic CF33 Toughbook Computer for the FM vehicle has been ordered and is pending delivery.
- c. Donation of the PPE previously declared obsolete to the 9/11 fund took place today. Also donated was obsolete PPE from D3 and D4.
- d. 650' of 1 3/4" hose that was ordered in November of 2021 was delivered today.
- e. Also delivered were two sets of previously approved PPE, the majority cost of which is to be refunded by the Regional SAFER grant funds.

3. Personnel:

- a. As communicated to the Board last week, we received formal notification from FEMA that we were not chosen for the SAFER grant we applied for in February of this year. While disappointed that we did not receive the award, I appreciate the Board's agreement to fund the much-needed career firefighter position for 2023, which will fill the vacancy created by the retirement of Captain Young in December of 2021 and return the A Platoon staffing to five firefighters.
- b. Captain Giambri recently completed the online Leadership Under Fire class. Thanks again to the Board for authorizing his participation in the highly regarded officer development training program, and congratulations to Captain Giambri for successful completion of the training.
- c. Please join me in congratulating FF Foley, who completed the Right Front Seat class at the Camden County Fire Academy this weekend.
- d. As approved by Commissioner Reichert, FF Lindell has been enrolled in an 80-hour International Association of Arson Investigator's Basic Fire Investigation Class, to be held

at the Burlington County Fire Academy from February 6th to February 17th, 2023. FF Lindell has been removed from his assigned shifts for the two weeks and detailed to training.

- e. Chief Millisky has been advised of the Board's approval to attend the National Fire Service Staff and Command Course from March 12-17,2023 in Annapolis, Md.
4. The approved security cameras and new recorder have been installed by Security Lock and CCTV Installations of Blackwood, NJ. The company also replaced the readers on both entrances to the engine room, and replaced the strike on the man door by R82. These were emergency repairs necessitated by intermittent access issues, resulting in potential delays for the volunteer staff to access the building to respond to calls.
5. The Special Election for permission to purchase a tower ladder next year was held yesterday, with the unofficial results showing 646 Yes votes and 236 No votes, for a total of 882 votes. Per the County Board of Elections, mail-in ballots will be accepted through December 16th, and the official results will be available on December 27th.
6. **Request the Board approve Resolution 22-030 to certify the 2021-2022 LOSAP Eligibility List and authorize payment to Lincoln National Financial Group in the amount of \$21,130.60.**
7. **Request the Board approve Resolution 22-031 to engage the services of Premium Recovery Group LLC of Hackensack, New Jersey under Professional Services to conduct an audit of our worker's compensation payments for the past seven years. The contract will require payment of 50% of any funds recovered, with no payment required if no overpayments are identified.**
8. **Request a Motion to authorize the purchase of uniform items from Action Uniforms of Pleasantville, New Jersey in the amount of \$3,932.00.**
9. The parts for repair of our traffic warning signs have been shipped from the manufacturer to Garden State Highway Products of Millville, NJ, an authorized warranty repair facility for Trafficalm products. The parts are covered under warranty, but we will be responsible for payment to Garden State Highway for \$945.00 in labor costs to install and program the controllers.
10. Request approval to hold the annual Holiday Luncheon on Thursday, December 22nd at 12:00 noon.
11. Request approval to provide a meal to the C Platoon firefighters scheduled to work Christmas day. If approved, D4 has agreed to split the cost.
12. **Request approval of the attached Resolution for an Introduced 2023 Budget with appropriations in the amount of \$3,064,792.86, and an amount to be raised by taxation of \$2,208,044.51.** Noting that the appropriation amount includes the planned \$700,000.00 down payment for the new tower ladder, which will be offset by use of \$700,000 of Capital Reserve Funds.
13. Need to set a date for the end of the year meeting.