

The Board of Fire Commissioners, District #2, Gloucester Township held a workshop in the Chews Landing Fire Station on Tuesday, February 7, 2023.

Chairman Genzel opened the meeting at 7:01 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act.

Roll Call: Reichert-Present Genzel-Present Evans-Present Grady-Present Donahue-Present

Also in attendance was Administrator Robb.

Ed Miller of Fire and Safety Sales and Service was in attendance and presented the commissioners with a proposal for a stock 2023 Pierce Ascendant 100' mid-mount tower ladder for the Houston-Galveston Area Cooperative price of \$1,866,982.35. Mr. Miller departed after providing the proposal and answering questions posed by the commissioners.

The commissioners then discussed the items on the attached agenda prepared by the Fire District Administrator.

A motion was made by Reichert and 2<sup>nd</sup> by Grady to adjourn at 9:25pm.

All in favor, motion carried.

Submitted by Administrator Robb

Read and Approved:

Chairman:

George H. Genzel

Clerk:

Marion C. Robb

Date: FEB 08 2023

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE Workshop – 2/7/2023

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1. Shared Service Program:

- a. The next meeting of the Shared Services Committee is scheduled for February 16, 2023 at 7:00 pm at Station 84 – Central Avenue.
- b. The 4<sup>th</sup> quarter Squad 88 shared services payment of \$4,500.00 has been received from D3, and the 4<sup>th</sup> quarter Squad 88 shared services payment of \$2,722.29 has been received from D4.
- c. Captain Reiss is working on a Regional AFG Grant to request funding for replacement of all D2 and D4 portable radios. Our current radios are out of warranty and will reach their end of life this year. The deadline for submission is this Friday, and the applicant match is 10%. A total of thirty-eight (38) radios are being requested for our department, with a total applicant cost share of \$14,290.28. Attached is the required MOU for approval at tomorrow night's meeting if the Board is in agreement. A corresponding Resolution will also be presented to authorize Chief Millisky to sign the MOU on behalf of the Board.
- d. Joint Administrative Policy 23-001 Apparatus Cameras is attached for review and will be presented for approval at tomorrow night's meeting. Same is a modified version of D2 Policy 20-3 to incorporate a joint policy applicable to both districts.

2. Personnel

- a. Firefighter Lindell is currently attending the IAAI 80 hour Arson Investigation class at the Burlington County Fire Academy. The class runs through Friday, February 17<sup>th</sup>.
- b. I'd like to move forward with the hiring process to fill the A Platoon vacancy. Request a decision from the Board if we will be moving forward with the previously identified ILG candidate, or if the Board wants to pursue a different avenue. If moving forward with the current candidate, request a decision regarding the depth of the background investigation. Since the candidate is already a career firefighter and comes highly recommended, I do not see the need for a full background check. We will also need to pass a Motion to waive the township residency requirement for this candidate. For the Boards info, civil service rules do not permit the carry over of seniority or leave time for firefighters hired via the ILG transfer process.

3. Equipment:

- a. With the approval of Commissioner Evans and Chief Millisky, Nat Alexander replaced the storz fittings on ten (10) lengths of 1 ¾" hose with NST couplings, at a cost of \$698.50. As a result, we now have 500' of spare 1 ¾" hose if needed.
- b. At tomorrow night's meeting I will request adoption of a Resolution to authorize the purchase of fifteen (15) portable radio batteries from Wireless Communication for the state contract cost of \$1,278.00.

4. New TL82 Purchase

- a. Ed Miller of Fire and Safety Sales and Service has provided an H-GAC quote of \$1,866,982.35 for the stock Pierce Ascendant mid-mount tower ladder. I will present for approval at tomorrow night's meeting a Resolution to approve the purchase, contingent upon Local Finance Board approval. Mr. Miller plans to attend tonight's meeting to answer any questions the Board may have.
- b. The bids for lease-purchase financing of the new truck were opened on Friday, February 3, 2023. Per the memo forwarded to the Board, and as confirmed by Attorney Braslow, the lowest interest rate was provided by TD Bank. If the Board is in agreement to award the contract to TD Bank, a review of the proposal is requested and a decision regarding Option A or Option B and the length of the loan is requested. I will prepare a Resolution for approval at tomorrow night's meeting depending on the Board's decision. The Resolution will also be contingent on Local Finance Board approval.
- c. I am working on the Local Finance Board application, with the goal of submission by the February 15, 2023 deadline for the March 8, 2023 meeting. I will have a Resolution for tomorrow night's meeting to approve the application.
- d. The broker contacted by Fire and Safety Sales and Service provided a quote of \$45,000 for the trade-in of our existing tower ladder. If the Board decides to accept the offer, the trade-in value will be deducted from the cost of the truck. If the Board decides to sell the truck via sealed bids, a determination will need to be made for the minimum bid. Since the income was not budgeted, the funds will probably not be available for use until 2024. I am awaiting an answer on that topic from the auditor.

5. Budget and Election:

- a. All necessary documents have been forwarded to the Division of Local Government Services for the 2023 Operating Budget. Final approval is still pending, but no issues are expected. The budget synopsis has also been advertised as required.
  - b. The only petition received for the Commission vacancy was submitted by incumbent Commissioner Grady. The petition has been reviewed and confirmed to be in order, to include the ten registered district voter signature requirement.
  - c. Fire Prevention Clerk Marianne Robb has completed all necessary arrangements for the election on Saturday, February 18, 2023.
6. The NJSHB Experience Summaries have been received and forwarded to the Southern New Jersey Health Insurance Fund representatives. We are awaiting their response regarding our eligibility to join the fund and the rates.
  7. We have been approved for reimbursement of administrative costs resulting from the FEMA Covid Grant in the amount of \$676.39. Receipt of the funds is expected in the near future.
  8. Quotes for 2023 lawn care have been received from VJ Landscaping of Blackwood, NJ in the amount of \$5,565.00 and from T&M Landscaping of Sewell, NJ in the amount of \$5775.00. I will request a Motion at tomorrow night's meeting to award the contract to VJ Landscaping.
  9. The district earned \$734.85 in interest income in 2022. While not a large amount of money, it's a significant increase over prior years.

10. On Monday, February 1, 2023, E82 was involved in a minor collision with a fixed object (fire hydrant) at the corner of Evesham Road and Central Avenue in Glendora. There were no injuries, however, damage was incurred to the pumper and the hydrant. The crash was investigated by GT Police and all necessary notifications were made. Captain Procopio examined the truck and determined it is able to remain in service. Our insurance carrier has been notified and Captain Procopio is working with a Pierce authorized body shop for a repair estimate.