

The seven hundred and eighty fifth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, January 11, 2023.

Commissioners present were: Genzel, Reichert, Evans, Donahue and Grady Also present were Chief Millisky, Administrator Robb and Solicitor Carlamere.

Chairman Genzel opened the meeting at 7:00 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act and having been advertised as such.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Grady and 2nd by Evans to accept the minutes of the previous meeting.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Chief's Report: Chief Millisky reported that Marine 82 is out of service indefinitely. The Officers for 2023 have been posted. There is a Chief's meeting on Thursday January 12th. Chief Zoccali of GTFD #3 has announced that he will be resigning as Chief effective January 31, 2023 and will be moving out of state. His replacement is not known at this time. The blue light policy was discussed with one of our members after receiving complaints from 2 other departments about driving infractions. Chief Millisky also reported that we have been taken off all of Pine Hill's responses except as a 3rd alarm. The overnight duty crews have been reminded of the policy requiring that they ensure the lounge and bunk room are clean after their shift. Annual CPR training is scheduled for January 16th and 30th.

Administrator's Report: Admin Robb reviewed the attached agenda, noting that the bid package for the TL82 financing must be returned by February 3, 2023.

Solicitor's Report: None

Group Report: "A" Building Maintenance, Park (K. Donahue) Comm. Donahue reported that the budget report supplied to the board this evening is only a draft, as the accountant has not yet entered the 2023 budget into Quickbooks.

Group Report: "B" Fire Prevention, EMS (J. Reichert) Comm. Reichert reviewed FO Young's report highlighting the 5 County FM conference held here in December and complimenting FO Young on his excellent accomplishment of the business inspections since his appointment to the position. Comm. Reichert also advised that a meeting is scheduled between the fire district, the township and the management of the Lakeview complex to discuss steps that would improve fire apparatus access to the complex.

Group Report: "C" Apparatus & Equipment (R. Evans) Comm. Evans reviewed the report submitted by Capt. Procopio outlining the repairs and maintenance of both the station and apparatus as well as providing updates on various ongoing projects, including the tower purchase.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) None

Group Report: "E" Training, Personnel, Office (G. Genzel) None

Old Business: Resolution 23-02 was made by Donahue and 2nd by Grady authorizing adoption of the 2023 Fire District Operating Budget. Donahue referenced the resolution by title, noting the total budget amount of \$3,064,795.86 with the amount to be raised by taxation of \$2,108,044.51.

The floor was opened to the public with no comments made.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

New Business: A motion was made by Donahue and 2nd by Grady to approve the bills presented for payment this evening in the amount of \$96,641.93

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Grady to accept the receipts presented this evening in the amount of \$1,840.58.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Resolution 23-03 was made by Donahue and 2nd by Evans to authorize the adoption of a temporary budget in the amount of \$294,646.15 which constitutes the allowable 14% of the 2022 operating budget.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Resolution 23-04 was made by Evans and 2nd by Reichert authorizing the advertisement for Bids for Financing a Lease with an Option to Purchase a firetruck.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Good of the District: Comm. Evans took the opportunity to thank the Chief and members for handling the holiday festivities of the Santa run, decorating etc. commenting that our good work 365 days a year helps to make the public aware of and support the fire department and district.

There being no other business a motion was made by Genzel and 2nd by Donahue to adjourn at 7:50pm. All in favor, motion carried.

Read and approved:

Chairman: George H. Genzel

Submitted:

Clerk: Marion [Signature]

Date: FEB 08 2023

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE Meeting – 1/11/2023

1. Shared Service Program:

- a. The next meeting of the Shared Services Committee is scheduled for January 19, 2023 at 7:00 pm at our station.
- b. An invoice and signed voucher have been forwarded to D3 for the 4th quarter Squad 88 shared services payment of \$4,500.00
- c. Invoices and a signed voucher have been forwarded to Fire District #4 for 4th quarter Squad 88 Shared Service costs, resulting in a payment by D4 to D2 of \$2,722.29, per the following breakdown:

D4 owes D2:

Career Staff OT - \$435.48

C Platoon Supervision - \$2,057.93

Maintenance and Equipment - \$2,086.29

D2 owes D4:

Fuel - \$1,653.41

Substitutes - \$204.00

2. Personnel

- a. I forwarded to the Board the 2022 Overtime Report, which showed a total of 196.25 hours of overtime at a total cost of \$8,524.50.

3. Equipment:

- a. The local vendor handling the installation of the new traffic warning sign controllers said they would come with a new 5-year warranty. After communication with the manufacturer it was learned that the new controllers would only be warranted for 90 days, since the original 5-year warranty had expired. As a result of my complaint regarding the miscommunication, the manufacturer agreed to extend the replacement controller warranties to one year.

4. New TL82 Purchase

- a. As previously reported, the Public Question posed to the voters on December 13th passed with 658 Yes Votes and 239 No Votes.
- b. Ed Miller of Fire and Safety Sales and Service has provided an informal quote of \$1,834,530.00 for a stock Pierce Ascendant mid-mount tower ladder that has been approved by the Truck Committee. The informal quote is subject to change based on some requested specification changes by the truck committee. A formal H-GAC quote is expected in the next couple of weeks. Mr. Miller also advised today that the truck is reserved for our purchase.
- c. Captain Procopio has forwarded information and photographs of our current tower ladder so Mr. Miller can provide us with a trade-in value for the truck. I spoke with Rich Braslow today and he said trading in the truck is the best option from a legal point of

view, as the trade-in price would just be deducted from the purchase price. If the Board is not satisfied with the trade-in offer, we will need to work with Rich Braslow to seek sealed bids for the sale of the truck, or advertise it on govdeals.com.

- d. Using a template provided by Rich Braslow I prepared a package to seek competitive bids for the financing that will be needed to purchase the new truck. Mr. Braslow said the amount being borrowed is not sufficient to make a bond worthwhile, bonds for Fire Districts are capped at three-year terms, and recommends that we engage in a lease-purchase arrangement. Based on the information available to date, I listed a loan amount of \$1,200,000.00, with a note that it could vary by \$100,000.00 in either direction. Mr. Braslow said this is acceptable and would likely not likely affect the loan rates, which he estimated will be in the mid 4% range. As we did with the Squad 88 purchase, bidders are being asked to provide rates and amortization schedules for loan terms of 7,8,9 and 10 years. If the Board is in agreement with the listed parameters, **request adoption of Resolution 23-04 to authorize the advertising of the financing bid, with a return deadline of Friday, February 3, 2023 at 10:00 am.**
- e. If the resolution is adopted, I will e-mail the Legal Notice to the Courier Post tomorrow and authorize Mr. Braslow to send out the bids to the fifteen or so financial institutions he utilizes. I will also continue to coordinate with Mr. Miller and the truck committee to finalize the specs and obtain a formal quote for the truck. I am also working on the Local Finance Board Application, with a goal of submitting the application by the February 15, 2023 deadline for the March 8, 2023 meeting.

5. Budget and Election:

- a. The Introduced 2023 Operating Budget, to include the amendments adopted at the January 3, 2023 Special Meeting, has been approved by Local Government Services, noting that the use of \$700,000.00 of Restricted Funds for the tower ladder purchase is contingent on Local Finance Board approval. **Request the Board adopt attached Resolution 23-02 to approve the Adopted 2023 Budget, pending public approval on February 18, 2023.**
- b. **Request the Board adopt attached Resolution 23-03 to adopt a temporary 2023 budget of \$294,646.15, which is 14% of the 2022 budget of \$2,104,615.39.** The temporary budget will remain in place until public approval of our adopted budget.
- c. Petitions for the expiring term of Commission Grady were made available on January 3, 2023 and the Legal Notice announcing availability of petitions was published in the Courier Post on January 6, 2023. To date, one petition has been picked up and none have been returned. The deadline for return of the petitions is Friday, January 20, 2023.