

The seven hundred and ninetieth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, June 14, 2023

Commissioners present were: Genzel, Reichert, Donahue and Grady Also present were Administrator Robb and Solicitor Carlamere.

Chairman Genzel opened the meeting at 7:00 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act and having been advertised as such.

Roll Call: Reichert-yes, Genzel-yes, Evans-absent, Grady-yes, Donahue-yes

A motion was made by Grady and 2<sup>nd</sup> by Donahue to accept the minutes of the previous meeting.

Commissioner Evans apologized upon his arrival at 7:05pm.

Administrator's Report: Admin Robb reviewed the attached agenda

Solicitor's Report: None

Chief's Report: Chief Millisky arrived at 7:17 pm and provided updates on the green sheets for the Relief Association, response modifications due to TL82 being sold, Rt. 42 boxes and his thanks to all who supported the FD for Gloucester Township Day. Capt. Giambri questioned if it was possible for Bellmawr to respond with their ladder rather than the squad. The Chief's meeting is scheduled for Tuesday June 20<sup>th</sup>.

Group Report: "A" Building Maintenance, Park (K. Donahue) Nothing to report. Comm. Reichert questioned again the high cost of running the fire department LED sign.

Group Report: "B" Fire Prevention, EMS (J. Reichert) Comm. Reichert reviewed the Fire Prevention Bureau report provided by Fire Official Young outlining the activity and inspections provided.

Group Report: "C" Apparatus & Equipment (R. Evans) Comm. Evans reviewed the report provided by Captain Procopio outlining the time line for the old TL82 and progress on the new TL82 as well as the repairs made to both apparatus and station noting that he provided training to the Carroll Township members on the 1998 Seagrave TL824.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) Nothing to report

Group Report: "E" Training, Personnel, Office (G. Genzel) Nothing to report

Old Business: A Resolution 23-25 was made by Evans and 2<sup>nd</sup> by Reichert authorizing the signing of the Bill of Sale for the sale of the 1998 Seagrave Tower Ladder to the Carroll Township Volunteer Fire Department for \$115,001.00, with the Board providing financial assistance for the transport of the apparatus to Monongahela, Pa. in the amount of \$4,200.00 reducing the actual check payment to \$110,801.00.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Grady and 2<sup>nd</sup> by Evans to approve the switch from Esafety online training to Lexipol's Fire Rescue 1 as it is financially competitive and more suited to the emergency services.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

New Business: A motion was made by Donahue and 2<sup>nd</sup> by Grady to approve the bills presented for payment this evening in the amount of \$73,411.37.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2<sup>nd</sup> by Grady to accept the receipts presented this evening in the amount of \$671,520.75

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Grady and 2<sup>nd</sup> by Evans to approve a uniform order from Action Uniform of Pleasantville, NJ in the amount of \$4,311.00. It was noted by the Administrator that a competitive quote for various uniform items was obtained from All Geared Up of Runnemede, NJ within the last 12 months, and that the aggregate cost for Action Uniform items was lower.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution 23-26 was made by Evans and 2<sup>nd</sup> by Reichert to remove obsolete PPE to include 8 Gemtor harnesses, 12 Globe Gxtreme coats and 15 Globe Gxtreme bunker pants all of which will be donated to the 9/11 fund.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Grady and 2<sup>n</sup> by Reichert approving Administrative Policy 23-10 regarding in-house duty crews.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Good of the District: Comm. Reichert suggested that proposed new policies be hung on the bulletin board for a month to give ample time for members to make comments. A discussion followed regarding best practices for passage of departmental policies, with Chief Millisky noting that new policies are always made available to any member wishing to discuss or comment. A discussion was also held regarding the social media accounts of the fire department and the pending joint social media policy.

There being no other business a motion was made by Evans and 2<sup>nd</sup> by Donahue to adjourn at 8:14pm. All in favor, motion carried.

Read and approved:

Chairman: Serge H. Genzel

Submitted:

Clerk: Marianne C. Cobb

Date: 7/12/23

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE Meeting – June 14, 2023

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1. Shared Service Program:
  - a. The next meeting of the Shared Services Committee is scheduled for June 15, 2023 at 7:00 pm at our station.
  - b. A meeting between Chairman Genzel and D4 Commissioner Vannoni is pending to determine the feasibility of sharing the cost of the fifth firefighter for the C Platoon.
2. Equipment:
  - a. The new computers approved at the April meeting have been delivered and are in service.
  - b. Delivery of the modem for the FM82 vehicle is still pending.
3. New TL82 Purchase
  - a. Pending delivery – anticipated completion date is 9/19/2023
4. Current TL82 Sale:
  - a. Chief Massafra of the Carroll Twsp FD has been advised of the Board's acceptance of their bid, and is very appreciative of the Board's offer to assist with the transportation costs. He has obtained a quote of \$4,200.00 to trailer the truck from our station to theirs, which is within the amount approved by the Board. We have received and deposited a check from the Carroll Twsp. VFD in the amount of \$110,801.00 (purchase price minus the transportation cost).
    - i. **A Bill of Sale prepared by Solicitor Carlamere has been signed by the purchaser and forwarded via US Mail. Once received, it will be forwarded to Chairman Genzel and Commissioner Donahue for their signatures.**
    - ii. **A lien-free New Jersey Certificate of title was obtained last week and is also included with tonight's report for signature by Chairman Genzel as the Seller's Representative.**
    - iii. **Request approval of attached Resolution 23-25 Authorizing the Signing of the 1998 Seagrave Bill of Sale and noting the agreement to cover the transportation costs of \$4,200.00.**
  - b. TL82 was removed from service on Monday, June 12<sup>th</sup> at 8:00 am, and Captain Procopio, with assistance from the A Platoon members, removed all of the loose equipment and most of the electronics from the truck. Captain Procopio anticipates completion of the removal process by the end of the week.
  - c. On Monday, June 19<sup>th</sup> the truck is scheduled to be taken to Fire and Safety Sales and Service in South Plainfield, NJ for repair of the holding valve. Upon completion of the repair, ladder certification will be obtained from Aerial Testing Corporation of Blue Bell, Pa. It's anticipated that the truck will be picked up by the purchaser upon return from Fire and Safety.

5. On June 5<sup>th</sup>, 2023, a meeting was held with representatives of the Southern New Jersey Health Insurance Fund. The meeting was attended by representatives of GT Fire Districts 2 and 4, the Pine Hill Fire Department and the Washington Township Fire Department. Representatives of the career staff and IAFF Local 3249 also attended. Research on this topic continues, to include confirmation that the coverage provided by the plan meets the Board's contractual obligation to provide coverage that is equal to or better than the SHBP coverage.
6. Scheduling of the repairs to E82 by Lee's Emergency Equipment of Tuckerton, New Jersey is still pending, but anticipated to take place in the near future.
7. Squad 88 was placed out of service on Thursday, June 8<sup>th</sup> after a B Platoon member accidentally put DEF fluid in the diesel tank. As coordinated by D4, the truck was towed to the GT Public Works garage to have the fuel tank drained, flushed and refilled, and the fuel filters changed. The truck was returned to service yesterday, but stalled while enroute to a call last night. The truck was again placed OOS and RE88 was placed in service. D4 is coordin
8. A Teams meeting was held with a Lexipol representative on May 11<sup>th</sup> to discuss their Rescue 1 online training platform. The product appears better suited than the eSafety training platform, and the cost is competitive. District 4 also appears in favor of switching, and cost savings are available by the purchase of a single contract. An added benefit is the availability for firefighters to obtain EMT and Fire Inspector CEU's via course offered on the platform. Our 3-month eSafety contract expires in July, so I will likely request permission to switch to Fire Rescue 1 at next month's meeting.
9. As approved at last month's meeting, the order for three sets of PPE has been placed with Continental Fire and Safety.
10. **Request a Motion to approve District #2 Administrative Policy 23-10 In-House Duty Crews.**
11. **Request a Motion to approve a uniform order with Action Uniform Company of Pleasantville, New Jersey in the amount of \$4,311.00.** This is a periodic order and includes items for numerous members. Within the last year I obtained a generic uniform quote from All Geared Up of Runnemede, New Jersey, and found the aggregate costs to be higher than Action Uniform.
12. **Request adoption of Resolution 23-26 authorizing the removal of obsolete PPE, specifically eight (8) Gemtor harnesses, twelve (12) Globe Gxtreme coats and fifteen (15) Globe Gxtreme bunker pants, and donation of the items to the 9/11 Fund.**
13. Chiefs Millisky and Cipriano have approved Joint Operating Guidelines on PPE Use and Rate of Response, along with a Best Practice document for Post-Fire Decontamination practices. The policies will be forwarded to the Board in the near future in anticipation of endorsement at the July meeting.
14. Also nearing completion is a Joint OG on Riding Assignments, which is related to the short-term project to reprogram the D2 and D4 mobile and portable radios. Once the project is complete, any radio with an Emergency activation will display to D2 and D4 radios the assigned apparatus and riding position, as opposed to the current display of a generic station assignment (i.e. 8200 through 8237). Outside agencies will still see the generic number.
15. We received notification from FEMA that our 2017 SAFER grant has officially been closed out. The paperwork was filed several weeks ago.