

A Special Meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Tuesday, October 3, 2023.

Commissioners present were: Genzel, Evans, Reichert, Donahue and Grady. Also in attendance was Chief Millisky and Administrator Robb.

Chairman Genzel opened the meeting at 7:03pm with the flag salute and acknowledgement of the special meeting being held in accordance with the Open Public Meeting Act and having been advertised as such.

Roll Call: Genzel – present, Evans – present, Reichert - present, Donahue – present, Grady - present

Administrator Robb reviewed the items on the attached agenda.

A Motion was made by Reichert and 2<sup>nd</sup> by Grady to approve payment in the amount of \$600.00 to Fire Prevention Clerk Marianne Robb to be converted to cash for payment to the winners of the annual fire prevention poster contest.

Roll Call: Genzel – yes, Evans – yes, Reichert-yes, Donahue-yes, Grady - yes

A motion was made by Evans and 2<sup>nd</sup> by Reichert to approve the purchase of equipment for Squad 88, per the attached spreadsheet, from Dival Safety Equipment of Buffalo, New York for the low quote cost of \$4,211.44, with a District 2 cost share of \$2,105.72.

Roll Call: Genzel – yes, Evans – yes, Reichert-yes, Donahue-yes, Grady - yes

A Motion was made by Genzel and 2<sup>nd</sup> by Donahue to approve the purchase of five (5) new office chairs from WB Mason Company of Bellmawr, New Jersey for \$2,550.00.

A Motion was made by Reichert and 2<sup>nd</sup> by Donahue to go into Closed Session to discuss personnel issues at 7:25 pm.

Roll Call: Genzel – yes, Evans – yes, Reichert-yes, Donahue-yes, Grady - yes

A Motion was made by Reichert and 2<sup>nd</sup> by Evans to return to Open Session at 9:17pm

The topic discussed in closed session remains pending.

There being no other business a motion was made by Grady and 2<sup>nd</sup> by Donahue to adjourn the meeting at 9:20pm. All in favor, motion carried.

Read and approved:

Chairman:

Gregory H. Genzel

Submitted:

Clerk:

Marianne C. Robb

Date:

10/11/23

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE Special Meeting – October 3, 2023

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1. Shared Services:
  - a. **Request a Motion authorizing the purchase of the equipment on the attached spreadsheet from Dival Safety Equipment of Buffalo, New York for the low quote total of \$4,211.44, resulting in a District 2 share of \$2,105.72.** The purchase has been approved by the Shared Service Committee.
2. Equipment:
  - a. Portable radio batteries approved last month have been ordered from Wireless Communication.
3. **Request a Motion to authorize funding in the amount of \$600.00 for use as payment to the winners of the Fire Prevention Poster Contest.**
4. **Request a Motion to authorize the purchase of five (5) HON office chairs from WB Mason Company of Bellmawr, NJ at a cost of \$2,550.00.** If approved, the cost will be charged to the Building Maintenance account, which has a current balance of \$15,500.00, and will replace chairs that are fifteen or more years old.
5. New TL82 Purchase is in production, with completion expected later next month.
6. The Board has been provided with a spreadsheet showing the comparison between the anticipated 2024 NJSHBP costs, based on the state's advertised 7.3% increase, and the quoted SNJHIF plan cost. The comparison reveals a 2024 savings of 6.96%, for a total of \$25,576.34 for the HIF plan. Connor Strong representatives previously sent correspondence confirming the SNJHIF coverage will be equal to or better than the SHBP coverage, and members of the career staff were also given the opportunity to contact the Connor Strong representative directly to address any concerns.
7. The project to ensure compliance with NJ Division of Fire Safety minimum firefighter certification continues. Per the attached spreadsheet, twenty-two of our members are now fully compliant, and six members are missing on or two certifications. I suggest that any members not in compliance as of 1/1/2024 be banned from responding to calls pending completion of the necessary training.
8. 300' of 5" hose has been ordered from Continental Fire and Safety, as approved at the September meeting.
9. Notice of the results of the Fire Captain test have been received from the New Jersey Civil Service Commission. Two of our employees passed the test, with Richard Knight scoring #1 and Nicholas Procopio scoring #2. FF Knight has veteran status, and civil service rules require the appointment of veterans who score #1 to any current vacancies. Receipt of the civil service certification is expected this week, with an anticipated closure date of February 2, 2024. Request a Closed Session discussion to discuss the Board's plans in this matter.
10. 2024 budget figures have been forwarded to the Board to assist with formulation of the 2024 Operating Budget.