

The seven hundred and ninety-ninth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, March 13, 2024

Commissioners present were: Genzel, Reichert, Evans, Donahue and Grady Also present were Chief Millisky, Administrator Robb and Solicitor Carlamere.

Chairman Genzel opened the meeting at 7:00 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act and having been advertised as such.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Prior to the start of the business meeting, District Solicitor David Carlamere performed the swearing-in of recently re-elected Chairman Genzel and Vice Chairman Raymond Evans at the Fire District elections held on February 17th, 2024. Congratulations on your re-election Chairman Genzel and Vice Chairman Evans.

For the 2024 Reorganization of the Board, the following resolutions were made by Evans and 2nd by Reichert.

Chairman	George Genzel
Vice Chairman	Raymond Evans
Secretary Treasurer	Kevin Donahue

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Reichert and 2nd by Grady in favor of the Department heads maintaining their current departments:

Department A-Building Maintenance & Park	Donahue
Department B-Fire Prevention & EMS	Reichert
Department C-Apparatus & Equipment	Evans
Department D-Insurance, Hydrants, Uniforms & Radios	Grady
Department E-Personnel, Training & Office	Genzel

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Under the advice of counsel, the Board agreed to a Consent Resolution for the below appointments.

Kenneth P Young	Fire Official
Nicholas Giambri Nicholas Procopio, Nicholas Ritz, Rick Knight, Robert C Lindell, Daniel Foley	Fire Inspectors
David F. Carlamere, Esq.	Solicitor
Passarella & Smarra. CPA	Certified Public Accountant
Bowman & Company	Auditor
Remington & Vernick	Engineering
TD Bank	Banking
Courier Post	Legal Advertising
Nottingham Insurance	Broker
US Healthworks & Interstate Mobile	Occupational Health Providers
William J. Robb	Certifying Officer Pensions/Benefits
Archer & Greiner	Labor Attorney

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A resolution was made by Reichert and 2nd by Donahue to hold regular meetings on the second Wednesday of each month at 7:00 pm and workshop meetings on the first Tuesday of each month at 7:00pm at the Chews Landing Fire Station.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Grady and 2nd by Evans to accept the minutes of the previous meeting.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

The Board then proceeded with their routine agenda.

Chief's Report: Chief Millisky provided updates on training and department activities noting an expected date of TL82 going into service as April 1st.

Administrator's Report: Administrator Robb reviewed the attached agenda providing some additional clarification on the security cameras memory capabilities and the different costs.

Solicitor's Report: None

Group Report: "A" Building Maintenance, Park (K. Donahue) Comm Donahue thanked all for voting and reported the budget passed.

Group Report: "B" Fire Prevention, EMS (J. Reichert) Comm Reichert reported we are looking into a new camera for the Fire Marshal, noting the current camera is about 20 years old. Comm. Reichert also reported that FF Lindell is continuing to participate in fire prevention bureau training. Comm. Reichert also reported that the township will not have a fireworks display for Gloucester Township Day this year.

Group Report: "C" Apparatus & Equipment (R. Evans) Comm Evans reviewed the monthly truck and building maintenance report supplied by Capt. Procopio, providing updates of outfitting the new TL82, the quotes for damages & repairs to the station steps and carport as well as replacement of the Ford Explorer that was totaled in the accident. Comm. Evans made it a point to express his gratitude to Capt. Procopio for all his efforts for both the truck committee & planning as well as outfitting the apparatus. Comm. Evans also reported that he will be attending the town council meeting representing the Board for the emergency purchase of a replacement vehicle for the totaled Explorer.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) Comm Grady requested that the Chief please remind the apparatus drivers that with the weather getting nicer children are playing outside more and that drivers should be more cautious .

Group Report: "E" Training, Personnel, Office (G. Genzel) Chairman Genzel reported that his items will be addressed in closed session.

Old Business: None

New Business: A motion was made by Donahue and 2nd by Grady to approve the bills presented for payment this evening in the amount of \$100,031.68.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Grady to accept the receipts presented this evening in the amount of \$500,293.37.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution (24-05) was made by Evans and 2nd by Reichert to approve Chairman Genzel signing the MOA between IAFF #3249 and GT Fire Districts, 2, 4 and 6 authorizing mutual exchange of shifts between full time career firefighters as well approval of a motion by Evans and 2nd by Reichert approving Joint Administrative Policy (24-03), Exchange of Hours of Duty.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution (24-04) was made by Evans and 2nd by Reichert authorizing an emergency appropriation of \$75,000.00 for the purchase of one Emergency Response Transport Apparatus per Title 40

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-no

A motion was made by Evans and 2nd by Grady to approve the formation of a truck committee to develop specifications for the future replacement of Squad 88.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Grady and 2nd by Donahue to authorize the purchase of Squad 88 patches for the career staff uniforms, with the Squad patch replacing the department patch on the station uniforms, and added to the right shoulder of the dress uniforms.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Grady and 2nd by Reichert to approve the purchase of 100 t-shirts at a cost of \$1,675.00 for the housing of the new TL82.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Evans to purchase one 10 and one 8 terabyte hard drive for the security camera recorder, at a cost of \$1,200.00, which includes labor and programming.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Good of the District: FF Jenkinson discussed t-shirt quantities and pricing for the upcoming housing of the new TL82

Capt. Giambri thanked the Board for approving the patches for Squad 88 and Chief Millisky thanked the Board for their patience during the training process of TL82.

Comm. Grady commented to Comm. Evans that he has noticed a decline of motor vehicles cutting through the station parking lot to avoid the traffic/light with the police officer being parked in the lot.

A motion was made by Evans and 2nd by Reichert to go into closed session at 8:04pm to discuss personnel issues.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Donahue to go back into open Session at 8:26pm.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Topics discussed are still pending. Comm. Donahue mentioned the recently awarded American Rescue Grant and questioned if any motions are required. None are needed at this time.

There being no other business a motion was made by Reichert and 2nd by Donahue to adjourn at 8:34pm. All in favor, motion carried.

Read and approved:

Chairman: George Genzel

Submitted:

Clerk: Marianne Cobb

Date: 4/10/24

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE Meeting – March 13, 2024

1. Shared Service Program:

- a. The next meeting is scheduled for Thursday, March 21, 2024 at 7:00 pm at Station 84.
- b. As discussed at last week's workshop, attached is a Memorandum of Agreement between Fire Districts 2, 4, 6 and IAFF Local 3249, authorizing the Mutual Exchange of Shifts between full-time career firefighters employed by Fire Districts 2, 4 and 6.
Request approval of attached Resolution 24-005, authorizing Chairman Genzel to sign the MOA on behalf of our district.
 - i. **If the above Resolution is approved, Request a Motion authorizing Joint Administrative Policy 24-003, Exchange of Hours of Duty.**
- c. Joint Administrative Policy 24-002 Call Outs has been approved by both districts and communicated to all concerned.
- d. The letter to NJ American Water Company regarding the Jones Snap fittings is still pending.
- e. A decision regarding the level of required EMS training for our career firefighters is pending further research and discussion. Whatever decision is made should be included with the upcoming contract negotiations.
- f. The Board has been provided with the minutes of the January Squad 88 personnel meeting. Request Motions to address the listed topics:
 - i. Squad 88 Patches - As requested by the board, I spoke with our uniform vendor for information on departments displaying dual patches on their uniforms. He said the only one of his customers who employ this practice is the Dover Township Police Department. After our workshop discussion I realized that members who are certified EMT's already wear an EMT patch on the opposite shoulder of their station uniforms. **In the interest of providing a response to the Squad 88 members, a Motion is requested to authorize the purchase of Squad 88 patches for display on uniforms worn by the career firefighters and fire officers. The patches would be authorized to be worn on their station uniforms in place of the Chews Landing Fire Department patch, and on their dress uniforms in addition to their Chews Landing Fire Department patch. The patch design would match the Squad 88 door seal, and the total amount expended for the purchase and uniform sewing is not to exceed \$1,000.00.**
 - ii. **Request a Motion to authorize the activation of a truck committee to develop specifications for an apparatus to replace the current Squad 88.** While the purchase of a replacement truck will not likely be needed for several years, it seems prudent to start the research now given the 48-month lead time for apparatus orders.

- g. The Shared Services Policy Sub-Committee is working on updates to the original 24/7 Career Staff Coverage Shared Services Agreement, the Dispute Resolution Addendum, and J.A.P. 19-03, Structure, Schedule and Supervision. The updates will ensure the documents are consistent with current practice, to include documenting the new 40-hour day shift and responsibilities of assigned personnel.
- 2. During the early morning hours of Saturday, February 24, 2024, the driver of a civilian vehicle traveled onto our property and struck Utility 827 and the steps leading to the fire station. The crash also resulted in damage to the vehicle parking canopy and the parking lot. The crash was investigated by the Gloucester Township Police Department. Commissioner Grady, Captain Procopio and I have been working with Progressive Insurance Company, the vehicle owner's insurance carrier, for reimbursement of costs related to the crash. The insurance company has been notified that compensation for the vehicle and canopy will be payable to the fire district, while compensation for damage to the steps and parking lot will be payable to the fire company.
 - a. The insurance company has deemed 827, a 2005 Ford Explorer a total loss, and has offered us compensation in the amount of \$5,035.18. Captain Procopio has provided information to support a higher settlement value, the results of which are pending.
 - b. As discussed at last week's workshop, a delay in replacement of 827 would have a detrimental effect on the safe and efficient operation of the department and our ability to deliver emergency services to our residents. To facilitate the short-term replacement of the apparatus, **request approval of Resolution 24-04, authorizing an Emergency Appropriation of \$75,000.00 for the Purchase of One Emergency Response Transport Apparatus.** Per Title 40, approval is required by 2/3 of the Board.
 - i. If the Resolution is approved, it will then be forwarded to the Gloucester Township Council, who must also approve the appropriation by a 2/3 vote.
- 3. We're still awaiting a date from Wireless Communications for the programming of the portable and mobile radio aliases.
- 4. The annual election was held on Saturday, February 17th. The budget passed with 416 Yes votes and 220 No votes. Chairman Genzel and Commissioner Evans ran unopposed and were elected to three-year terms. Congratulations to both.
- 5. As approved at last month's meeting, all foam appliances were removed from E82 and R82, and fire department members were advised of the Board's motion to suspend all use of firefighting foam until an alternative plan to procure and use PFAS free foam is developed. I have obtained from our vendors quotes for 15 gallons of PFAS free foam for the TFT foam Pro units and will work with Commissioner Evans and Chief Millisky on a purchase plan. The cost is under \$1,000.00, so a motion is not needed. Although not formally decided, it appears that D4 will follow suit for the foam on Squad 88.
- 6. I'm pleased to announce that Captain Nicholas Procopio, Firefighter Nicholas Ritz and Firefighter Daniel Foley received a Unit Commendation from the Camden County Hero Scholarship Fund for the rescue of an elderly female trapped in a burning apartment on February 12, 2023. Please join me in congratulating them for their commendable accomplishment.

Closed Session: Personnel