

The eight hundred and first meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, May 8th, 2024

Commissioners present were: Genzel, Reichert, Donahue and Grady. Also present were Chief Millisky and Administrator Robb. Solicitor Carlamere arrived at 7:52pm

Chairman Genzel opened the meeting at 7:00 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act and having been advertised as such.

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

A motion was made by Grady and 2nd by Donahue to accept the minutes of the previous meeting.

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

Chief's Report: Chief Millisky reported that he spoke to 8601/County Fire Coordinator Brown regarding the GTFD #5 and GTFD #6 split of services, noting that District #6 has reportedly obtained approval to staff their station 24/7. Chief Millisky is unsure if they have temporary coverage or for how long. Station 62 has reportedly entered into a shared services/per diem agreement with GTFD #5. The Chief also noted that Station 82 is now an alternate resource for the 5" hose strike team.

Administrator's Report: Admin Robb reviewed the attached agenda, adding that Capt. Procopio has been temporarily transferred to the C Platoon for the duration of Captain Giambri's medical leave, effective May 13th. The insurance money for replacement of the damaged carport was paid to the fire company by Progressive Insurance Company. The funds have been paid to the fire district by the fire company and deposited in the district account, pending the purchase of a replacement carport. Chairman Genzel questioned all present if the Chief of 85 and 86 are elected or appointed. Comm. Donahue questioned the urgency on the hydrant project and Chief Millisky reported that many of the hydrants in our district have the Jones snap fittings, some in high hazard areas such as Mother Goose, Glen Landing and Loring Fleming Schools. The adapters needed to connect to the hydrants are outdated and we are unable to get parts for them. The chief also noted that the hydrant by Mother Goose is very low to the ground.

Solicitor's Report: None

Group Report: "A" Building Maintenance, Park (K. Donahue) None

Group Report: "B" Fire Prevention, EMS (J. Reichert) Comm. Reichert reviewed the monthly report provided by Fire Official Young, noting that the Farmers Market previously held on the Black Horse Pike in District 4 is moving to Veterans Park in District 2. Discussions are underway to determine the best scenario as far as inspecting and permits for this weekly event. Comm. Reichert mentioned that the Squad 88 shift on duty each Saturday could most likely do the inspections needed. Gloucester Twp Day is June 1st; FO Young may split the day with FF Lindell. Comm. Reichert also provided updates on training and the upcoming changes to the fire codes. A meeting will be scheduled with all of the township fire marshals to discuss fees and procedures so that all six districts are on the same page with the state.

Group Report: "C" Apparatus & Equipment (R. Evans) Chairman Genzel reviewed the apparatus and station maintenance report provided by Capt. Procopio in the absence of Comm. Evans

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) Comm. Grady reported that one of our retired members is experiencing issues with his health benefits and that Admin Robb is working to resolve it.

Group Report: "E" Training, Personnel, Office (G. Genzel) Topics will be discussed in closed session as they deal with personnel issues.

Old Business: The housing of tower Ladder 82 is this Saturday, May 11th at 10:00 am.

New Business: A motion was made by Donahue and 2nd by Grady to approve the bills presented for payment this evening in the amount of \$119,819.85

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Grady to accept the receipts presented this evening in the amount of \$513,336.88

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

A Resolution was made by Genzel and 2nd by Donahue to approve the purchase of 26 pair of Fire Dex gloves from DiVal Safety under state contract pricing at a cost of \$2,800.00.

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

Good of the District: FF Jenkinson reported again that the housing for TL82 is this Saturday at 10:00am. The event will be catered by Mission Barbeque with them donating some of the food and serving. The t-shirts for the event will be given out Friday night at the work detail as well as Saturday morning by FF Comisky. Comm. Evans will be the master of ceremonies with Deacon Foley providing the invocation.

A Motion was made by Reichert and 2nd by Grady to go into Closed Session to discuss personnel issues at 8:01 pm.

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

A Motion was made by Reichert and 2nd by Donahue to return to Open Session at 8:22 pm.

Roll Call: Reichert-yes, Genzel-yes, Grady-yes, Donahue-yes

The topics discussed in Closed Session remain pending.

There being no other business a motion was made by Reichert and 2nd by Donahue to adjourn at 8:22 pm. All in favor, motion carried.

Read and approved:

Chairman:

George H. Genzel

Submitted:

Clerk:

Marionie G. Robles

Date:

6/12/24

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE Meeting – May 8, 2024

1. Shared Service Program:

- a. The April meeting was cancelled. The next meeting is scheduled for Thursday, May 16, 2024 at 7:00 pm at Station 82.
- b. The revised Memorandum of Agreement between Fire Districts 2, 4, 6 and IAFF Local 3249, authorizing the Mutual Exchange of Shifts between full-time career firefighters employed by Fire Districts 2, 4 and 6 has been signed by all parties and is now in effect, along with companion JAP 24-003.
- c. Joint Administrative Policy 24-001, Table of Organization, approved at last month's meeting, has been communicated to all personnel and is now in effect.
- d. Further contact with NJ American Water Company representatives is pending information from Chief Millisky regarding the number and location of hydrants in our district with Jones Snap fittings.
- e. A decision regarding the level of required EMS training for our career firefighters is pending further research and discussion. Whatever decision is made should be included with the upcoming contract negotiations.
- f. Payment in the amount of \$5,000.00 has been received from Fire District #3 for the 1st quarter Squad 88 Shared Services Program.
- g. Squad 88 was placed out of service on April 24, 2024 as a result of broken leaf springs. Preliminary repair estimate from Bud's Truck Repair is \$15,357.09. RE88 is being used by the Squad 88 personnel pending repair of Squad 88, which is being coordinated by Captain Procopio.
- h. As approved by Chairman Genzel, Captain Procopio is being transferred from the day shift to the C Platoon effective Monday, May 13th. The end date of the transfer is contingent upon the return of Captain Giambri from medical leave.

2. February 24, 2024 Crash:

- a. Reimbursement for damage to the carport (\$4,144.52), steps (\$5,980.00) and parking lot (\$4,141.54) has been received from Progressive Insurance Company in the amount of \$14,266.06. The check was issued to the fire company, and Captain Procopio will be coordinating the repairs to the steps and parking lot, along with replacement of the car port.
- b. Captain Procopio and I picked up the 2024 Chevrolet Tahoe at Hertrich Fleet Services, Inc. of Milford, Delaware, on April 23, 2024. Captain Procopio will handle the upfitting of the vehicle to serve as the new Chief's car.

3. Representatives of IAFF Local 3249 have acknowledged our request to initiate negotiations for a successor labor agreement and are working on their proposal. We have not yet been formally advised of the members of the negotiating team.

4. **Request approval of attached Resolution 24-21 for the purchase of twenty-six (26) pair of Fire Dex firefighting gloves from Dival Safety and Supplies of Buffalo, New York for the state contract price of \$2,800.20.**
5. Chief Mike Hall (ret) continues to assist with the development of reports in the First Due Incident Reporting software. The projects include correction to the previously created LOSAP report to carry over Certification points from year to year, along with development of an Attendance Report for fire, drill and meeting activity.
6. On Monday, June 3rd at 7:00pm, a representative of the New Jersey Division of Fire Safety, NFIRS Unit, will present training to department members on the NFIRS system. Once the NFIRS training is completed, I will train the members on the First Due software. The goal is to transition from handwritten reports to direct entry of reports into the First Due software no later than January 1, 2025.
7. We are currently undergoing our annual Worker's Compensation Insurance audit, along with our annual Bowman and Company audit. The majority of requested documents have been provided for both.

Closed Session: Personnel