

The eight hundred and fifth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, September 11, 2024

Commissioners present were: Genzel, Reichert, Evans, Donahue and Grady. Also present were Chief Millisky, Administrator Robb and Solicitor Carlamere.

Chairman Genzel opened the meeting at 7:00 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act and having been advertised as such.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Grady and 2nd by Evans to accept the minutes of the previous meeting.

Roll Call: Reichert-yes, Genzel-abstain, Evans-yes, Grady-yes, Donahue-yes

Chief's Report: Chief Millisky complimented the crews that responded to the tree rescue on Blackwood-Clementon Road, and reported that the NJ State Fireman's convention is this weekend, noting that many of the volunteers will be attending, as well as many members from our mutual aid companies. The Chief also reported that the Rt. 42 response boxes have been updated and that is still checking on the status of the Squad 88 contract. Comm. Donahue questioned if the board should review the SQ88 contract for the Rt. 42 boxes. After discussion, it was determined that the contracts are merely to verify the areas of coverage for assigned resources, and that there is no need for Board review.

Administrator's Report: Administrator Robb reviewed the attached agenda

Solicitor's Report: None

Group Report: "A" (K. Donahue) Building Maintenance & Park: Comm. Donahue reported that Capt. Procopio made some modifications to the air vents in the Commission Office and added an air return. This seems to have helped with the climate and air flow in the office. Comm. Donahue also commented that the shop is in need of a new alarm panel and that the video of the AAA tow truck incident didn't really show anything meaningful. Comm. Reichert asked about getting the fire department sign touched up as it is showing signs of wear.

Group Report: "B" (J. Reichert) Fire Prevention & EMS : Comm. Reichert reviewed the fire prevention report submitted by FM Young. Comm. Reichert also reported that the state is in the process of reviewing and updating the fire codes, and that the township fire officials are working together to align inspection and penalty fees etc. with the state fees.

Group Report: "C" (R. Evans) Apparatus & Equipment: Comm. Evans reviewed the station and apparatus report submitted by Capt. Procopio, noting that the pump testing has been scheduled for E82, RE88 and SQ88. The station cascade system was repaired with a new gasket and clearing out a clogged drain system. The approved hand tools for RE88 have been purchased, decals to identify them have been received, and placement of the equipment on the reserve engine is pending. Capt. Procopio provided additional details regarding the alarm system and a quote from B-Safe Alarm to replace the panel at a cost of \$1,303.00

Group Report: "D" (L. Grady) Insurance, Hydrants, Radios & Uniforms: Comm. Grady reported that FF McLaughlin is still doing P/T for his knee injury which occurred while attending fire school.

Group Report: "E" (G. Genzel) Training, Personnel & Office: Chairman Genzel reported that he and Chief Millisky recently met with the GTFD #1 commissioners to discuss their possible participation in the Squad 88 Shared Services Program in 2025. Chairman Genzel said Chief Millisky gave a great presentation of the costs of the Squad 88 program and the potential cost to District 1 for their participation. Chief Millisky said Chief Ricciardelli is seeking permission from GTFD 2 and GTFDD 4 for members of the volunteer staff to participate in their stipend duty crew program, as he has been unable to consistently staff the crews with existing personnel. Interested volunteers would have to apply to be volunteer firefighters for GTFD #1 to be eligible for participation in the program. After a lengthy discussion, it was decided that Chairman Genzel, Commissioner Reichert and Chief Millisky will attempt to schedule a meeting with GTFD #1 next week to further discuss both topics. Solicitor Carlamere said the meeting would have to be advertised if more than two commissioners from either district would be attending. Chairman Genzel also reported that the Board will go into closed session to discuss the labor contract.

Old Business: Comm. Evans stated that regarding item G on the Administrator's agenda, a meeting has been scheduled for Tuesday, September 24th at 7:00pm with GTFD #4 in order to discuss the possible addition of a career Fire Chief or Battalion Chief.

A motion was made by Evans and 2nd by Grady to approve Joint Administrative Policy 24-003 Version #2 regarding the use of Aladtec for D2/D4 shift swaps.

New Business: A motion was made by Donahue and 2nd by Grady to approve the bills presented for payment this evening in the amount of \$71,424.48

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Evans to accept the receipts presented this evening in the amount of \$651,915.37

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Donahue to approve the following resolutions as outlined in the attached agenda.

24-25 approving the purchase of 2 sets of PPE from Continental Fire & Safety under the state contract price of \$8,576.00.

24-26 approving the purchase of 3 Minitor pagers from Wireless Communications, Berlin NJ with a 3-year warranty contract under state contract pricing of \$1,291.50

24-27 approving the purchase of 2 Havis computer docks and other items for the Chief and Battalion vehicles from Wireless Communications, Berlin, NJ under state contract pricing of \$3,760.00

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Evans to approve the purchase of a one-year subscription of "Must Have Policies" by FF/Attorneys Curt Varone and Brad Pinsky to be utilized by both GTFD #2 and GTFD #4 with each district contributing \$750.00.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Reichert approving the purchase of a new Honeywell Home Alarm from BSafe Security of Mantua, NJ at a cost of \$1,303.00

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Donahue to commit to a GTFD 2 applicant share of \$4,016.00 for the NJ American Rescue Grant obtained by GTFD 4, and to adopt the specifications developed by the Grant PPE Selection Committee. The grant will fund the purchase of 14 sets PPE for members of the D2 and D4 career staff. Additional information provided in the attached Administrator's agenda.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Good of the District: FF Piepsowski requested some information for the annual Fire Prevention Open House for the website, and Comm. Reichert stated that he felt the 9/11 ceremony this morning was very well done, and expressed his hope that next year we get more of the public to attend.

A motion was made by Genzel and 2nd by Donahue to go into closed session at 8:12pm to discuss the labor contract.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Discussion held during closed session included labor contract items.

A motion was made by Donahue and 2nd by Grady to go back into open session at 9:25 pm.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Closed session items are still pending.

There being no other business a motion was made by Donahue and 2nd by Grady to adjourn at 9:26pm. All in favor, motion carried.

Read and approved:

Chairman: *George H. Genzel*

Submitted:

Clerk: *Marlene E. Cobb*

Date: OCT 09 2024

TO of Fire Commissioners

From: Bill Robb – Administrator

RE: Meeting – September 11, 2024

1. Shared Service Program:
 - a. The last meeting was held on Thursday, August 15, 2024 – minutes were distributed. Next meeting is scheduled for Thursday, September 19th at 7:00pm at Station 84.
 - b. Training for the career staff in the recently mandated EMS training has been scheduled on the following Saturdays: October 19th – A Platoon, November 2nd – C Platoon, November 16th – B Platoon. Chiefs Millisky and Imielinski have been asked to attempt to schedule duty crews to cover Squad 88 calls during the training. Members of the volunteer staff have also been invited to attend.
 - c. Captain Procopio continues to work on forming a truck committee for the future replacement of Squad 88.
 - d. **Request a Motion to approve updated Joint Administrative Policy 24-003 V2.** As previously communicated to the board, the primary reason for the update is to include the use of Aladtec for D2/D4 shift swaps.
 - e. Orders have been placed for the equipment approved for purchase at last month's meeting.
 - f. We are still awaiting a response from D3 regarding the 2025 shared services renewal.
 - g. Commissioner Evans is working with D4 representatives to schedule a meeting to discuss the possible addition of a career Fire Chief or Battalion Chief.
 - h. Firefighter/Attorney's Curt Varone and Brad Pinsky now offer a subscription-based service known as Must Have Policies. For an annual fee of \$1,500.00, subscribers receive up to four policies per month, along with a video which explains the reason and importance of each policy. I spoke with Mr. Pinsky, and he agreed that we can purchase one subscription for use by D2 and D4, given our shared policies. **Request a Motion to permit us to purchase a one-year subscription, at a cost of \$750.00, with the remaining \$750.00 to be paid by District 4.**
2. As approved at last month's meeting, the order for a new MDC for TL82 has been placed.
3. February 24, 2024 Crash:
 - a. The damaged steps have been replaced, and new railings were installed on September 6th. Replacement of the carport and parking lot seal coating are pending.
 - b. The new Chief's Vehicle has been painted, upfitting equipment is ordered.
4. On Monday, August 26th, the First Due software training was presented to the company officers and others selected by Chief Millisky. The process of officers inputting their own reports has started and is going well. Thanks to all who participated for their cooperation.
5. We are still awaiting the 2023 audit from Bowman and Company.
6. The new desktop computer for the Fire District Clerk has been received and is being installed by our IT vendor tomorrow.

7. Our Annual 9/11 Remembrance Ceremony was held this morning and was well attended. Thanks to all who attended and assisted.
8. As approved at last month's meeting, the removal of the Certification (voucher) requirement takes effect tomorrow, with the exception of invoices described in the Resolution. The Fire District Clerk has created an alternate form for the commissioners to sign and to assign the payment to the appropriate account.
9. **Request approval of attached Resolution 24-25, authorizing the purchase of two (2) sets of PPE (coat and pants) from Continental Fire and Safety for the state contract price of \$8,576.00.**
10. **Request approval of attached Resolution 24-26, authorizing the purchase of three (3) Minitor VI pagers with extended three-year warranties, and two (2) desktop chargers from Wireless Communications of W. Berlin, NJ for the state contract price of \$1,291.50.**
11. **Request approval of attached Resolution 24-27, authorizing the purchase of two Havis computer docks (Chief 82 and Battalion 82), along with a pedestal mount, charge guard and antenna, all for the new chief's vehicle, from Wireless Communications of W. Berlin, NJ for the state contract price of \$3,760.00.**
12. The burglar alarm panel for the shop is outdated and is starting to cause issues. Captain Procopio has obtained the attached quote from our alarm vendor for a new panel. **Request a Motion to approve the attached quote from BSafe Security of Mantua, New Jersey for installation of a new Honeywell Home alarm panel for \$1,389.99.**
13. As previously reported, District 4 has received a New Jersey American Rescue Grant in the amount of \$52,000.00. The grant was written by Captains Reiss and Giambri, and provides funding for the purchase of fourteen (14) sets of PPE for members of the D2 and D4 career staff, so that each member will have two sets of gear. The total cost for the PPE is \$60,032.00, resulting in a grant match of \$4,016.00 per department. A joint committee researched the PPE offered by several vendors, and concluded that it is best to remain with Globe. They also recommended upgrades to the outer shell and moisture barrier, resulting in a lighter garment with the same or better protection values. Members of the Shared Services Committee agreed with the recommendation, and further agreed to recommend to the boards that both districts use the new spec going forward. To minimize the difference in appearance of the gear, the committee recommends display of GTFD and the company number (82, 84 or 88) on the back of the coats, and the company number on the shoulders. The recommended striping will be the same as currently used by our department. **Request a Motion to approve the above, to include a commitment to pay our applicant share of \$4,016.00, which likely won't be due until the 2025 budget year.**
14. On Monday, September 9, 2024, Chairman Genzel, Commissioner Evans and I met with Captain Procopio and Firefighters Lindell and Wolf. The IAFF Local 3249 representatives presented their requested changes for the proposed four-year (2025-2028) successor contract. Same to be discussed in closed session.

Closed Session:

2025-2028 Contract Proposal