

The eight hundredth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, April 10, 2024

Commissioners present were: Genzel, Reichert, Evans, Donahue and Grady Also present were Chief Millisky, Administrator Robb and Solicitor Carlamere.

Chairman Genzel opened the meeting at 7:01 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act and having been advertised as such.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Prior to conducting routine business Administrator Robb and Chief Millisky acknowledged a Unit Commendation awarded to Captain Procopio, FF Ritz and FF Foley for their heroic actions in the line of duty at a fire call in the Glendora section of the township on February 12, 2024. This commendation was originally presented at the Annual Camden County Hero Scholarship Dinner. Chief Millisky recited the events and commendation as presented at the Hero Scholarship dinner and replica plaques were presented to the three awardees.

A motion was made by Evans and 2<sup>nd</sup> by Grady to observe a short recess for awardee pictures and some light refreshments at 7:10 pm.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Grady & 2<sup>nd</sup> by Reichert to go back into open session at 7:38pm.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2<sup>nd</sup> by Reichert to accept the minutes of the previous meeting.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes- noting that moments before the meeting started, he advised the clerk that his vote for the emergency purchase of a Chevrolet Tahoe replacing the one totaled by a drunk driver earlier this year was a No vote which was not recorded on the minutes accurately. The clerk has made the correction as needed.

Chief's Report: Chief Millisky reported that there is a Camden County Chief's meeting on 4/11/24 and provided updates on upcoming training. TL82 attended the Little League opening day parade and housing for TL82 is planned for Saturday, May 11<sup>th</sup>. The duty crew on Friday, May 10<sup>th</sup> will prepare the hall for the event. Comm. Donahue asked the Chief what his plan was regarding the recent flooding on Somerdale Road and what the plan would be for a call on the opposite side of the bridge if no apparatus could get through. Chief Millisky advised that our mutual aid companies are on that side of our district and they would handle whatever calls came in. Comm. Reichert questioned Chief Millisky who oversees the fire department website stating that himself, Comm. Grady and Dominic Patricelli would like access to upload photos. Comm. Reichert was advised that this would need to be addressed with the FD President, Tom Ardecki or FD Trustee Kevin Pozniewski as that does not fall under his realm of responsibility.

Administrator's Report: Admin Robb reviewed the attached agenda, further explaining that the revision to the MOA and policy for the Mutual Exchange of Hours of Duty resulted from questions regarding overtime costs if an employee fails to appear for a swapped shift. It was agreed that the district employing the firefighter who calls out sick would bear the cost of any resulting overtime. Admin Robb thanked Capt. Procopio for his research and dedication in response to the

damage to the duty car, carport and station steps after the DUI accident in February. Admin Robb also added that the dash camera in TL82 is now operational, and that FF Foley is now a qualified driver of SQ88.

Solicitor's Report: None

Group Report: "A" Building Maintenance, Park (K. Donahue) Comm. Donahue reported that Capt. Procopio has replaced the light on the marquis sign with LED and replaced some stained ceiling tiles in the Commission Office.

Group Report: "B" Fire Prevention, EMS (J. Reichert) Com. Reichert reviewed the monthly Fire Official report supplied by Fire Office Young noting that a new fire code will go into effect October 2024.

Group Report: "C" Apparatus & Equipment (R. Evans) Comm. Evans reviewed the monthly station and apparatus report provided by Capt. Procopio providing updates on TL82 warranty issues and also thanked Capt. Procopio for organizing the engine room/equipment for TL82. Comm. Evans also mentioned that the Somerdale Road bridge project is going out for bid again.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) Nothing to report

Group Report: "E" Training, Personnel, Office (G. Genzel) Nothing to report and no closed session this evening.

Old Business: A motion was made by Grady and 2<sup>nd</sup> by Evans to approve revised Joint Administrative Policy 24-004, Mutual Exchange of Hours of Duty, and revised Joint Administrative Policy 21-003, Overtime.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

New Business: A motion was made by Donahue and 2<sup>nd</sup> by Reichert to approve the bills presented for payment this evening in the amount of \$257,112.07.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2<sup>nd</sup> by Evans to accept the receipts presented this evening in the amount of \$3,663.50.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution (24-01) was made by Evans and 2<sup>nd</sup> by Reichert approving Joint Administrative Policy 24-001, Table of Organization, as required by OSHA for chain of command and response services provided by fire districts 2 & 4.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution (24-18) was made by Grady and 2<sup>nd</sup> by Evans authorizing Chairman Genzel to sign the revised MOA between Districts, 2, 4 & 6 and IAFF Local 3249, authorizing the Mutual Exchange of Shifts between full-time, career firefighters employed by Fire Districts 2, 4, and 6.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution (24-19) was made by Evans and 2<sup>nd</sup> by Grady approving the purchase of a 2024 Chevrolet Tahoe from Metrick Fleet services, Inc. of Milford, Delaware for the state contract price of \$50,749.67.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-no

A motion was made by Genzel and 2<sup>nd</sup> by Reichert to authorize Admin Robb to author a letter to IAFF Local #3249 to initiate contract negotiations for a successor labor agreement.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution (24-20) was made by Evans and 2<sup>nd</sup> by Reichert to declare the Miller Model 330 A/BR Tig Welder manufactured in 1984 as obsolete equipment, and to have Capt. Procopio dispose of as he sees fit.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Reichert and 2<sup>nd</sup> by Donahue to appoint Chairman Genzel and Viche Chairman Evans as liaison with the IAFF Local #3249 for contract negotiations.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Comm. Grady reported that next month the scheduled workshop and meeting are back-to-back, May 7<sup>th</sup> and May 8<sup>th</sup>. Chairman Genzel will advise as we get closer if the workshop will be cancelled.

Good of the District: None.

There being no other business a motion was made by Reichert and 2<sup>nd</sup> by Evans to adjourn at 8:25 All in favor, motion carried.

Read and approved:

Chairman:

George H. Genzel

Submitted:

Clerk:

Marianne C. Robb

Date:

5/8/24

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE Meeting – April 10, 2024

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1. Shared Service Program:

- a. The next meeting is scheduled for Thursday, April 18, 2024 at 7:00 pm at Station 82.
- b. **Request approval of attached Resolution 24-018, authorizing Chairman Genzel to sign the revised Memorandum of Agreement between Fire Districts 2, 4, 6 and IAFF Local 3249, authorizing the Mutual Exchange of Shifts between full-time career firefighters employed by Fire Districts 2, 4 and 6.** The MOA approved at last month's meeting has been revised as a result of concerns raised by District 4 regarding the handling of leave and overtime costs. **A Motion is also requested to approved the revised version of Joint Administrative Policy 24-003, Exchange of Hours of Duty, and Revised Policy 21-003, Overtime.**
- c. **Request a Motion to approve policy 24-001, Table of Organization.** This is an OSHA-required document that lists the structure of Districts 2 and 4, the operational and administrative chains of command, and the response services our districts provide.
- d. I've been in contact with a representative of NJ American Water Company regarding our concerns with the obsolete Jones Snap hydrant fittings. The person I spoke with discussed the situation with a supervisor, who agreed to replace the fittings as the hydrants are replaced. I told the representative the plan is not acceptable to us, as it will likely take years to complete. I am awaiting a call from a supervisor to discuss directly with him or her.
- e. A decision regarding the level of required EMS training for our career firefighters is pending further research and discussion. Whatever decision is made should be included with the upcoming contract negotiations.
- f. As approved at last month's meeting, the project to display the Squad 88 patches on career staff uniforms is nearly complete.

2. February 24, 2024 Crash:

- a. We have received payment from Progressive Insurance Company in the amount of \$5,035.18 as compensation for the total loss of our 2005 Ford Explorer.
- b. Estimates for replacement of the carport (fire district), and repair of the parking lot and steps (fire company) have been provided to the insurance company. Their settlement offer is pending.
- c. At their meeting on March 25, 2024, the Gloucester Township Council approved our request for an emergency appropriation in an amount not to exceed \$75,00.00, to replace the totaled vehicle. Now that all legal requirements for the emergency appropriation have been met, **request approval of attached Resolution 24-19, authorizing the purchase of a 2024 Chevrolet Tahoe from Hetrich Fleet Services, Inc. of Milford, Delaware, for the state contract price of \$50,749.67.**

3. The programming of the portable and mobile radios by Wireless Communications was finally completed on April 2<sup>nd</sup>. As a result of this important firefighter safety project, all Station 82 and Station 84 radios will display the riding position of the radio if a firefighter activates the emergency button. Thanks to all who supported and assisted with this endeavor.
4. Fifteen gallons of PFAS-free foam has been purchased, and the TFT foam Pro units have been returned to service. A decision regarding the foam carried in the apparatus bladders is pending additional guidance from New Jersey DFS and NJDEP.
5. As approved at last month's meeting, the hard drives on the security camera NVR's have been upgraded. The cameras are now set to record full-time, rather than on motion, and the recorder now has the capacity to store the images for approximately a month.
6. The renewal notice for our 2023-2024 Workers Compensation Insurance has revealed a cost increase of \$12,000.00, or 23% above the 2023 cost. The annual premium of \$62,990.00 is \$6,490 above our budgeted amount of \$56,500.00. I discussed the increase with our insurance broker, and was advised that Amtrust is the only private workers compensation carrier in New Jersey, and has raised their rates by the maximum amount allowed by law due to an increase in costs statewide.
7. **Request a Motion to authorize the forwarding of a letter to representatives of IAFF Local 3249 to initiate negotiations for a successor labor agreement.**
8. **Request approval of attached Resolution 24-20 to declare the Miller Model 330 A/BR Tig Welder, Serial #JE770085, manufactured in 1984, as obsolete equipment and to authorize Captain Procopio to dispose of it as he sees fit.**