

The Board of Fire Commissioners, District #2, Gloucester Township held a workshop in the Chews Landing Fire Station on Tuesday, February 4, 2025.

Commissioner Evans opened the meeting at 7:02 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act.

Roll Call: Genzel - Absent Evans - Present Reichert - Present Grady - Present Donahue - Present

Also in attendance was Administrator Robb and Chief Millisky

The commissioners discussed the items on the agenda prepared by the administrator. The commissioners also discussed the Fire Chief position and the status of inactive volunteer firefighters.

A motion was made by Reichert and 2nd by Grady to adjourn at 8:25pm.

All in favor, motion carried.

Submitted by Administrator Robb

Read and Approved:

Chairman:



Clerk:



Date: FEB 12 2025

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: Workshop – February 4, 2025

1. Shared Services / Interlocal Agreement Programs:
 - a. The next meeting is scheduled for Thursday, February 20th at 7:00pm at Station 82.
 - b. The apparatus purchase questions have been included on the ballots and advertised as required. 500 informational brochures (250 per district) were also received today and are ready for distribution. An information Google Slides presentation has also been posted on both district websites and on GT Talks.
 - c. The topic of a joint department or battalion chief position with Fire District #4 is pending further discussion.
 - d. Subscription to the Curt Varone and Brad Pinsky Must Have Policies service is still pending.
 - e. Per discussion at our January meeting, District 4 representatives have been advised that D2 is willing to participate in a regional FEMA AFG grant application for the replacement of our portable radios, to include assisting with the cost of a grant writer.
 - f. The 2024 4th quarter Squad 88 Interlocal agreement payment in the amount of \$5,000.00 has been received from Fire District #3.
 - g. A meeting with Fire District #1 to discuss a possible Squad 88 Interlocal Agreement is pending.
 - h. The Interlocal Agreement between Fire Districts 2, 4 and 6 for Squad 88 to assist Fire District #6 with incidental calls for service has been in effect since January 1st. Chief Brown does not feel it will be necessary to extend the program beyond the February 28th end of the current agreement.
 - i. I previously forwarded to the Board proposed Joint Administrative Policy 25-001
2. Captain Giambri is in the process of programming the new TL82 MDC.
3. Upfitting of the new chief's vehicle continues.
4. Delivery of the seven sets of PPE for the career staff, purchased with funds from the American Rescue Grant, is pending.
5. The LED Lighting Upgrade project is ongoing. The board's 50% cost share of the project, in the amount of \$6,740.00 have been encumbered from the 2024 Operating Budget and will be paid to the fire company upon completion of the project.
6. I learned last week that I had not uploaded our Approved Budget to the FAST portal. The budget was uploaded on January 30th, and approval from the state is pending.
7. I believe it's appropriate for the Board to recognize those involved in the January 5, 2025 rescue at the Timber Creek Dog Park. If the board is in agreement, we need to determine the recipients and the level of award given. Chief Millisky has provided a total of twenty one (21) names of individuals from the fire department, EMS, GT police and a civilian who played a role in the rescue and treatment of the victim.

8. As the board is aware, I've announced my intention to accept a part-time position as an NJOEM Reservist and will be leaving employment with the fire district in the next couple of months. As communicated, I am happy to provide any requested assistance in determining a future course of action and assisting with the transition. To that end, I have provided copies of the NJ Civil Service Commission Job Descriptions for the positions of Fire District Administrator and Battalion Fire Chief. I have also provided a copy of the 2014 Fire District Administrator Job Posting, along with a Fire District Administrator Job Duties document that I created and updated during my time here.